

# POST

## \*\*\* NOTICE OF PUBLIC MEETING \*\*\*

### BOARD OF EXAMINERS

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**LOCATION:** Capitol Building  
The Guinn Room  
101 N. Carson Street  
Carson City, Nevada

**VIDEOCONFERENCE:** Grant Sawyer State Office Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada

**DATE AND TIME:** January 8, 2013 at 10:00 a.m.

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Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (\*).** Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body, and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

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### AGENDA

**1. PUBLIC COMMENTS**

**\*2. FOR POSSIBLE ACTION – AUTHORITY TO PAY MINING CLAIM REFUNDS**

**A. Department of Taxation – \$109,200**

Pursuant to Senate Bill 493, Section 16.7 of the 2011 Legislature, the Department of Taxation must submit mining claim refund requests to the Board of Examiners for approval. The Department is requesting authority to pay 18 refund requests totaling \$109,200. This results in a remaining balance of \$710,543.

**\*3. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Motor Vehicles – Division Administration	1	\$40,789
Commission on Minerals – Nevada Division of Minerals	1	\$32,525
<b>Total:</b>	2	<b>\$73,314</b>

**\*4. FOR POSSIBLE ACTION – REQUEST FOR ALLOCATION FROM THE FUND FOR NEW CONSTRUCTION OF FACILITIES FOR PRISON INDUSTRIES**

**A. Department of Corrections – Prison Industries – \$28,376**

Pursuant to NRS 209.192, the Department of Corrections, Prison Industries, requests to access \$28,376 from the Fund for New Construction of Facilities for Prison Industries. Funds would be used to implement building improvements to the Florence McClure Women’s Correctional Center to allow for more direct access to the products by the contractor and provide for an additional 18 inmates to work.

**\*5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

**A. Department of Employment, Training & Rehabilitation (DETR)**

Pursuant to Assembly Bill 240, Section1, Subsection 2 – 3 of the 2011 Legislature, DETR requests authority to extend the contract with a former employee, through a temporary service, so this individual may advise and assist with programming, testing and implementation of UInv Phase II, a modernization and improvement project for Nevada’s Unemployment Benefits and Contributions business processes and automated computing applications. The extended term of assignment is from January 18, 2013 through June 30, 2013.

**\*6. FOR POSSIBLE ACTION – LEASES**

BOE #	LESSEE	LESSOR	AMOUNT
1.	Department of Administration – Enterprise IT Services	JBL Limited Partnership, dba. Lamonica Properties	\$137,383
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the Department of Administration – Enterprise IT Services. <b>Term of Lease:</b> 02/01/2013 – 01/31/2017		
2.	Department of Administration – Public Works Division	JS Park Sahara, LLC.	\$51,733
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the Department of Administration – Public Works Division. <b>Term of Lease:</b> 03/01/2013 – 02/28/2015		
3.	Department of Administration – Purchasing Division	Harsch Investment Properties, LLC.	\$380,218
	<b>Lease Description:</b> This is a new location to house the Department of Administration – Purchasing Division. <b>Term of Lease:</b> 02/01/2013 – 01/31/2018		
4.	Department of Administration – Risk Management	Nevada Public Agency Insurance Pool	\$157,228
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the Department of Administration – Risk Management. The total savings for the term of the lease is \$4,962.24 <b>Term of Lease:</b> 02/01/2013 – 01/31/2018		
5.	Department of Business and Industry – Taxicab Authority	TPRF/Bar Sahara, LLC.	\$147,513
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the Department of Business and Industry – Taxicab Authority. The total savings for the term of the lease is \$56,938.68. <b>Term of Lease:</b> 12/01/2012 – 11/30/2013		
6.	State of Nevada Certified Court Reporters Board	KFRE Office Suites, LLC.	\$11,415
	<b>Lease Description:</b> This is a new location to house the Certified Court Reporters Board. The total savings for the term of the lease is \$134.28. <b>Term of Lease:</b> 02/01/2013 – 01/31/2016		
7.	State of Nevada – Commission on Mineral Resources	The Trust for the Methodist Development of the First United Methodist Church	\$235,049
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the State of Nevada – Commission on Mineral Resources. The total savings for the term of the lease is \$13,002.17. <b>Term of Lease:</b> 03/01/2013 – 02/28/2018		
8.	Department of Education	Tanglewood Nevada, LLC.	\$430,167
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the Department of Education. The total savings for the term of the contract is \$40,809. <b>Term of Lease:</b> 02/01/2013 – 01/31/2018		
9.	Department of Health and Human Services – Division of Child and Family Services – Eastside Neighborhood Center	Wazir Enterprises II, LP.	\$3,115,151
	<b>Lease Description:</b> This is a new location to house the Department of Health and Human Services – Child and Family Services – Eastside Neighborhood Center. <b>Term of Lease:</b> 01/01/2013 – 12/31/2017		

BOE #	LESSEE	LESSOR	AMOUNT
10.	Department of Health and Human Services – Health Care Finance and Policy	Sharon Zoe, LLC.	\$341,232
	<b>Lease Description:</b> This is a new location to house the Department of Health and Human Services – Health Care Finance and Policy. The total savings for the term of the lease is \$218,175.60. <b>Term of Lease:</b> 01/01/2013 – 12/31/2017		
11.	Nevada State Board of Optometry	Sierra Medical Complex, LP.	\$24,948
	<b>Lease Description:</b> This is an extension of an existing lease which has been negotiated to house the Nevada State Board of Optometry. <b>Term of Lease:</b> 02/01/2013 – 01/31/2016		

**\*7. FOR POSSIBLE ACTION – CONTRACTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE	ROBISON, BELAUSTEGUI, SHARP & LOW	OTHER: STATUTORY CONTINGENCY FUND (4892 10)	\$13,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is the sixth amendment to the original contract which provides legal services pursuant to NRS 41.03435 for expert trial counsel for the defense of University of Nevada Reno General Counsel in the Patraw v. Nevada System Higher Education cases. The amendment increases the maximum amount from \$390,000 to \$403,000 and according to the contractor will be the final amendment to this contract.				
		<b>Term of Contract:</b>	03/31/2009 - 06/30/2013	<b>Contract #</b> CONV6167		
2.	040	SECRETARY OF STATE - STATE BUSINESS PORTAL	MAXIMOMEDIA INC.	GENERAL	\$30,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing web design development and consultation for revisions and future interface implementations to the SilverFlume business portal website: www.nvsilverflume.gov.				
		<b>Term of Contract:</b>	Upon Approval - 06/30/2013	<b>Contract #</b> 13934		
3.	050	TREASURER'S OFFICE	WELLS FARGO BANK	OTHER: EARNING CREDITS	\$1,978,473	
	<b>Contract Description:</b>	This is a new contract to provide depository, disbursement, lockbox and reconciliation services for the State of Nevada.				
		<b>Term of Contract:</b>	04/01/2013 - 03/31/2017	<b>Contract #</b> 13938		
4.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	ACCURATE BUILDING MAINTENANCE	FEE: RENT INCOME FEES	\$123,957	
	<b>Contract Description:</b>	This is the second amendment to the original contract, which provides ongoing janitorial services to five buildings in the Las Vegas area. This amendment extends the termination date from January 31, 2013 to May 31, 2013 and increases the maximum amount from \$1,779,014.83 to \$1,902,971.67 to provide services over a period of time sufficient to allow the agency to complete the current Request for Proposal and vendor selection process.				
		<b>Term of Contract:</b>	02/01/2009 - 05/31/2013	<b>Contract #</b> CONV6008		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	GLASSCOCK, BILL J. DBA ECONOMY WINDOW CLEANERS	FEE: RENT INCOME FEES	\$18,500	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides ongoing window and carpet cleaning at various state buildings in the Carson City and Reno areas on an as-needed basis and at the written request and approval of a Buildings and Grounds designee. This amendment increases the maximum amount from \$20,000 to \$38,500 to accommodate additional service availability need created when one of the other three existing service provider's contract was cancelled.				
		Term of Contract:	09/14/2010 - 09/13/2014	Contract # 11404		
6.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	GENERAL MAINTENANCE COMPANY	FEE: RENT INCOME FEES	\$40,000	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides ongoing window cleaning, gutter cleaning, solar panel cleaning, carpet cleaning, and pressure washing services at various state buildings in the Northern Nevada area at the written request and approval of a Buildings and Grounds designee. This amendment extends the termination date from July 31, 2014 to July 31, 2016 and increases the maximum amount from \$9,900 to \$49,900 due to the extension.				
		Term of Contract:	08/30/2012 - 07/31/2016	Contract # 13743		
7.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	HEALTHY TREES	FEE: RENT INCOME FEES	\$50,000	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides ongoing professional arborist services for various state facilities in northern Nevada on an as needed basis, and at the written request and approval of a Buildings and Grounds designee. This amendment increases the maximum amount from \$25,000 to \$75,000 to provide arborist services for a specific project at the Stewart facility and to continue to provide services for various northern facilities.				
		Term of Contract:	08/01/2011 - 07/31/2015	Contract # 12290		
8.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	KANE, BRUCE DBA BRUCES CARPET CLEANING	FEE: RENT INCOME FEES	\$40,000	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides is to accommodate the full need for carpet cleaning during the contract period to various state buildings in Carson City and Reno, on an as needed basis and at the written request and approval of a Buildings and Grounds designee. This contract increases the maximum amount from \$9,950 to \$49,950 due to an increased need for carpet cleaning.				
		Term of Contract:	10/08/2010 - 10/31/2014	Contract # 11588		
9.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – BUILDINGS AND GROUNDS	RAKEMAN PLUMBING, INC.	FEE: RENT INCOME FEES	\$30,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing plumbing and back flow installation and certifying services to various state buildings in the Las Vegas area, on an as needed basis and at the written request and approval of a Buildings and Grounds designee.				
		Term of Contract:	04/01/2013 - 03/31/2017	Contract # 13928		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	TATE SNYDER KIMSEY ARCHITECTS	OTHER: FEE INCOME FEES	\$48,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services for the Bradley Building Renovation; Project No. 13-A009.				
		Term of Contract:	Upon Approval - 06/30/2017	Contract # 13945		
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	TIBERTI COMPANY, THE	FEE: RENT INCOME FEES	\$35,000	
	<b>Contract Description:</b>	This is a new contract provide ongoing fence repair, maintenance, or replacement of components or controls on an as-needed basis and at the written request of a Buildings and Grounds designee.				
		Term of Contract:	Upon Approval - 03/01/2017	Contract # 13917		
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS	XCEL MAINTENANCE SERVICES, INC.	FEE: RENT INCOME FEES	\$60,200	
	<b>Contract Description:</b>	This is the third amendment to the original contract, which provides ongoing janitorial services for the Department of Motor Vehicles, Flamingo and Sahara offices, Las Vegas and includes extra services, as needed and requested by a Buildings and Grounds designee. This amendment extends the termination date from January 31, 2013 to May 31, 2013 and increases the maximum amount from \$729,300 to \$789,500 to provide continued services through the current Request for Proposal process.				
		Term of Contract:	02/01/2009 -05/31/2013	Contract # CONV6021		
13.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS – 2005 MILITARY CIP PROJECTS - LVRC-NON-EXEC.	CORE CONSTRUCTION SERVICES OF NEVADA INC. DBA CORE CONSTRUCTION	BONDS: 4% OTHER: TRANSFER FROM CAPITAL PROJECT FUNDS 5% FEDERAL 91%	\$28,750	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides Construction Manager at Risk services for the Field Maintenance Shop, Las Vegas, NV; Project No. 09-C13; Contract No. 7604. This amendment increases the maximum amount from \$21,633,554 to \$21,662,304 to provide wash rack design, pre-construction services and construction administration service during the construction phase.				
		Term of Contract:	05/08/2012 - 06/30/2013	Contract # 13094		
14.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS – 2005 MILITARY CIP PROJECTS - LVRC-NON-EXEC.	TERRACON CONSULTANTS INC.	BONDS: 4% OTHER: TRANSFER FROM CAPITAL PROJECTS FUND 5% FEDERAL 91%	\$13,580	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides miscellaneous services for the Nevada Army National Guard Field Maintenance shop and Civil Chemical Support Team/Weapons of Mass Destruction (CCST/WMD) Readiness Center Civil site improvements; Project no. 09-C13; Contract No. 15935. This amendment increases the maximum amount from \$74,485 to \$88,065 to provide for shop fabrication and onsite welding inspections that were not included in the original scope of work.				
		Term of Contract:	01/10/2012 - 06/30/2013	Contract # 12892		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.	082	DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS – MILITARY 2011 CIP PROJECTS-NON-EXEC	DINTER ENGINEERING CO.	BONDS: 17% FEDERAL 83%	\$11,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides professional architectural/engineering services for the Stead Training Center Simulator Electrical Upgrade; SPWD Project No. 11-E07; Contract No. 7526. This amendment increases the maximum amount from \$5,685 to \$16,685 to provide additional coordination with NV Energy for power distribution to the site as a result of a vehicle accident along with new services and new electrical panels required to be designed. This additional work and equipment was not in the original program and scope of work.				
		Term of Contract:	10/07/2011 - 06/30/2015	Contract # 12724		
16.	082	STATE PUBLIC WORKS DIVISION - DMV/PS CIP MAINTENANCE PROJECTS-NON-EXEC	TATE SNYDER KIMSEY ARCHITECTS	HIGHWAY 90% OTHER: TRANSFER FROM DEPT. OF MOTOR VEHICLES 10%	(\$31,330)	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides advanced planning and site acquisition for the Department of Motor Vehicles in Las Vegas, NV: Project No. 11-E04, Contract No. 15280. This amendment reduces the maximum amount from \$199,080 to \$167,750 for the IT/Future Transportation Consultant, Boundary, topographic and utility surveys, entitlements, and the Phase 1 Environmental Assessment.				
		Term of Contract:	01/10/2012 - 06/30/2015	Contract # 12897		
17.	240	OFFICE OF VETERANS SERVICES - VETERANS' HOME ACCOUNT	PERENNIAL LAND CARE	OTHER: PRIVATE 50% FEDERAL 50%	\$20,000	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides ongoing landscaping services to the Nevada State Veterans Home. This amendment increases the maximum amount from \$125,000 to \$145,000 due to increased services.				
		Term of Contract:	05/01/2009 - 04/30/2013	Contract # CONV6188		
18.	240	OFFICE OF VETERANS SERVICES - VETERANS' HOME ACCOUNT	ROBERT F. NYCEK	OTHER: PRIVATE	\$28,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This the first amendment to the original contract, which provides ongoing chaplain services to the Nevada State Veterans Home. This amendment increases the maximum amount from \$9,999 to \$24,000 to provide needed services for the home.				
		Term of Contract:	07/19/2012 - 07/31/2014	Contract # 13626		
19.	300	DEPARTMENT OF EDUCATION - ELEMENTARY & SECONDARY EDUCATION TITLES II, V, & VI	OFFICE OF THE SUPERINTENDENT OF PUBLIC INSTRUCTION - WASHINGTON	OTHER: MISCELLANEOUS REVENUE	\$46,970	EXEMPT
	<b>Contract Description:</b>	This is a new interlocal revenue agreement in which the Department of Education agrees to provide project oversight; facilitate and coordinate work groups in the development of the reporting system development for the Smarter Balanced Assessment Consortium in which the Nevada Department of Education participates for assessments.				
		Term of Contract:	Upon Approval - 09/30/2014	Contract # 13943		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
20.	300	DEPARTMENT OF EDUCATION - INDIVIDUALS WITH DISABILITIES ACT (IDEA)	VICKI HUFFMAN	FEE: FEDERAL IDEA FUNDS	\$236,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing support for collection, validation, correction, preparation, and submission of federally required data associated with the provision of special education and related services for students with disabilities, age 3-22 in Nevada. School districts are required to prepare and submit to State Education Agencies the data identified under the individuals with Disabilities Education Act, 34 CFR part 300, 300.618. State Education Agencies in turn are required to ensure that those data are in turn submitted to the US Department of Education and are submitted as accurate and timely. This requires that ongoing technical assistance be provided to district data managers and special education administrators to ensure that the data be submitted in adherence with required protocols, within required timelines. Data will be aggregated and configured for submission from the state level in accordance with requirements of USDOE.				
	<b>Term of Contract:</b>	Upon Approval - 01/15/2015	Contract # 13952			
21.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIRECTOR'S OFFICE - GRANTS MANAGEMENT UNIT	BARLOW & DOUGLAS CPAS	GENERAL 20% OTHER: TOBACCO SETTLEMENT 20% FEDERAL 60%	\$12,500	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contact to perform fiscal reviews of the Department of Health and Human Services Grants Management Unit grantees.				
	<b>Term of Contract:</b>	Upon Approval - 06/30/2013	Contract # 13918			
22.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING SERVICES - FEDERAL PROGRAMS AND ADMINISTRATION	NEVADA PUBLIC RADIO	FEDERAL	\$17,520	SOLE SOURCE
	<b>Contract Description:</b>	This is a new contract to provide radio and print advertising for the Senior Medicare Patrol to educate Nevadans on how to detect and report healthcare fraud in Medicare and Medicaid by creating radio spots for KNPR (99.8 FM) in southern Nevada and print advertisements in two editions of the Nevada Public Radio's magazine, Desert Companion, and providing a separate advertisement in the August 2013 Medical Issue of the Desert Companion.				
	<b>Term of Contract:</b>	Upon Approval - 09/30/2013	Contract # 13930			
23.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION	HEALTH SERVICES ADVISORY GROUP	GENERAL 50% FEDERAL 50%	\$1,610,500	
	<b>Contract Description:</b>	This is the third amendment to the original contract, which continues ongoing an external quality review of compliance with contractual service terms of the Managed Care Program, including an assessment of the quality outcomes, timeliness, and access to service for which the contractors are obligated. This amendment extends the termination date from June 30, 2013 to June 30, 2015 and increasing the contract maximum amount from \$2,217,620.00 to \$3,828,119.85 due to additional plan measures review and technical assistance and consulting to the scope of work.				
	<b>Term of Contract:</b>	07/01/2009 - 06/30/2015	Contract # CONV7132			



BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ADMINISTRATION	BOARD OF REGENTS-UNR	FEDERAL	\$36,304	
	<b>Contract Description:</b>	This is the first amendment to the original interlocal agreement for the Supplemental Nutrition Assistance Program (SNAP) to provide nutrition education to low income families. Through a grant from the USDA, Division of Welfare and Supportive Service collaborates with various public and nonprofit agencies to provide education to SNAP recipients to improve the likelihood that recipients and those eligible for benefits will make healthy food choices. This amendment revises consideration language, increasing the maximum amount from \$74,183 to \$110,487 and replaces Attachment B - Draft Project Plan with Attachment B - Project Plan due to the approval of the State Plan by USDA.				
		Term of Contract:	10/01/2012 - 09/30/2013	Contract # 13540		
25.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ADMINISTRATION	TE MOAK TRIBE OF WESTERN SHOSONE/SPECIAL DIABETES PROGRAM	FEDERAL	\$20,297	
	<b>Contract Description:</b>	This is the first amendment to the original interlocal agreement for the Supplemental Nutrition Assistance Program (SNAP) to provide nutrition education to low income families. Through a grant from the U.S. Department of Agriculture, the division collaborates with various public and nonprofit agencies to provide education to SNAP recipients to improve the likelihood that recipients and those eligible for benefits will make healthy food choices. This amendment revises consideration language, increases the maximum amount from \$45,288 to \$65,585 and replaces Attachment B - Draft Project Plan with Attachment B - Project Plan due to the approval of the state plan by USDA.				
		Term of Contract:	10/01/2012 - 09/30/2013	Contract # 13532		
26.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	WASHOE, SECOND JUDICIAL DISTRICT COURT	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$105,345	
	<b>Contract Description:</b>	This is the first amendment to the original interlocal agreement, which provides hearing master and court services for the purpose of enforcing support obligations owed by non-custodial parents to their children, establishing paternity, obtaining financial and medical support, and adjusting support orders for the Child Support Enforcement Program. Title IV-D, 42 USC 654(7) authorizes the division to enter into interlocal contracts with appropriate courts and law enforcement officials to implement an efficient statewide system to meet the purposes of this Act. This amendment increases the maximum from \$580,246 to \$685,591 due to an internal audit finding by Second Judicial District Court identifying the calculation of staff time allocated to the child support program was understated.				
		Term of Contract:	07/01/2011 - 06/30/2014	Contract # 11858		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD ASSISTANCE AND DEVELOPMENT	WASHOE COUNTY SCHOOL DISTRICT	FEDERAL	\$24,000	
	<b>Contract Description:</b>	This is the second amendment to the original interlocal agreement, which provides the Nevada Registry and Early Care and Education (ECE) Professional Development for the Division of Welfare and Supportive Services Child Care program through the use of federal Child Care Development Funds. The Nevada Registry serves as a clearinghouse of information by offering career ladder placement, a training calendar, community resources and information, a statewide job board and a trainer directory. ECE Professional Development provides training on Nevada's Revised Pre-K Standards to help teachers further understand and use the standards within preschool environments. This amendment increases the maximum amount from \$2,362,470 to \$2,386,470 due to operating costs for SFY13 that Washoe County School District did not have in previous years.				
		Term of Contract:	07/01/2009 - 06/30/2013	Contract # CONV6383		
28.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	NEW JERSEY DEPARTMENT OF CORRECTIONS	GENERAL	\$0	
	<b>Contract Description:</b>	This is a new Interstate Corrections Compact Contract to provide for the equal exchange of inmates, on a one-to-one basis, between Nevada Department of Corrections and New Jersey Department of Corrections.				
		Term of Contract:	Upon Approval - 12/31/2022	Contract # 13963		
29.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	NORTHERN SIERRA CHAPTER APICS	GENERAL	\$20,000	
	<b>Contract Description:</b>	This is a new contract to provide inmates with vocational training courses on principles of operations management. The intent of the Department is to provide inmates with job skills in order to successfully re-enter the workforce upon release.				
		Term of Contract:	Upon Approval - 06/30/2014	Contract # 13924		
30.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	RIDGE HOUSE INCORPORATED	GENERAL	\$15,000	
	<b>Contract Description:</b>	This is the third amendment to the original contract which provides ongoing post release mental health and substance abuse evaluation and counseling services for inmates. This amendment increases the maximum amount from \$59,999 to \$74,999 due to the continued need for these services and the previous contractual amount will be expended.				
		Term of Contract:	09/18/2009 - 06/30/2013	Contract # 10531		
31.	656	DEPARTMENT OF PUBLIC SAFETY - FIRE MARSHAL	TS HAZMAT CONSULTING SERVICES, LLC.	OTHER: SERC AND ENVIRONMENTAL PROTECTION FUNDS	\$470,303	
	<b>Contract Description:</b>	This is a new contract to provide ongoing hazardous material technician courses. Each course consists of classroom and hands-on instruction to certify students as hazardous material technicians. Courses may be held as necessary and determined by the division in Reno, Carson City, Elko, or Las Vegas.				
		Term of Contract:	Upon Approval - 12/31/2014	Contract # 13948		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
32.	702	DEPARTMENT OF WILDLIFE - OPERATIONS	AHLVERS PLUMBING & HEATING & COOLING INC.	FEE: LICENSE	\$24,999	
	<b>Contract Description:</b>	This is a new contract to provide ongoing repair services as needed on plumbing and HVAC systems at department facilities.				
		Term of Contract:	Upon Approval - 06/30/2014	Contract # 13799		
33.	702	DEPARTMENT OF WILDLIFE - OPERATIONS	SEFTON, DONALD H. DBA SYSTEMS CONSULTANTS	FEE: LICENSE AND BOATING FEES	\$174,084	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract for the maintenance and enhancement of the Nevada Wildlife Data System (NWDS). The NWDS processes the sale; records and issues of hunting and fishing licenses, boat registrations and boat titles; and processes registration for hunter education classes, data from the Harvest Information Program and citations by game wardens. NWDS's development history to date reflects legislatively driven and other required changes. During this short-term contract period (January 1 to June 30, 2013), the Nevada Department of Wildlife will complete work on an RFP for a new contract which will begin July 1, 2013.				
		Term of Contract:	01/01/2013 - 06/30/2013	Contract # 13937		
34.	704	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - PARKS - MAINTENANCE OF STATE PARKS-Non-Exec	TERRYS PUMPIN & POTTIES INC.	OTHER: SURCHARGE	\$10,692	
	<b>Contract Description:</b>	This is a new contract for the purpose of pumping sewage from vault toilets and septic systems at South Fork State Recreation Area.				
		Term of Contract:	Upon Approval - 12/31/2015	Contract # 13923		
35.	740	DEPARTMENT OF BUSINESS AND INDUSTRY - ADMINISTRATION	BOARD OF REGENTS	OTHER: ATTORNEY GENERAL SETTLEMENT FUNDS	\$444,795	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract for the department with the LIED Institute to work jointly in research, development, and publication of a Real Estate and Housing Index. Both entities agree to working arrangements which include joint user access to all data resources as budgeted under this proposal; pre-publication monthly/quarterly meetings; all data and analysis as provided for under this contract will be shared between both entities; and the Housing Index will be published by Business and Industry and all other housing data/analysis contained herein will be published by the LIED Institute.				
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 13929		
36.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	ARROW VENDING, INC.	OTHER: REVENUE CONTRACT	\$75,000	
	<b>Contract Description:</b>	This is a new revenue contract to provide a full range of machine based vending services by blind vendors within state owned buildings and various other government owned buildings for unassigned routes in the Reno and Sparks area.				
		Term of Contract:	02/01/2013 - 01/31/2017	Contract # 13898		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	FIRST CLASS VENDING, INC.	OTHER: REVENUE CONTRACT	\$831,000	
		<b>Contract Description:</b>	This is a new revenue contract to provide a full range of machine based vending services by blind vendors within state owned buildings and various other government owned buildings for unassigned routes in the Las Vegas area.			
		Term of Contract:	02/01/2013 - 01/31/2017	Contract # 13899		
38.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	FLEET & INDUSTRIAL SUPPLY CENTER	OTHER: REVENUE CONTRACT	\$456,000	EXEMPT
		<b>Contract Description:</b>	This is the thirty-sixth amendment to the original contract, which provides full food service at the Naval Air Station in Fallon, Nevada. This amendment increases the maximum amount from \$3,344,616.47 to \$3,800,616.47 by deleting FAR 52.232-18, "Availability of Funds," from Amendment 33.			
		Term of Contract:	10/01/2008 - 03/31/2013	Contract # CONV5816		
39.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	TIP TOP AMUSEMENT CO. INC.	OTHER: REVENUE CONTRACT	\$22,000	
		<b>Contract Description:</b>	This is a new revenue contract to provide a full range of machine based vending services by blind vendors within state owned buildings and various other government owned buildings for unassigned routes in the Carson City area.			
		Term of Contract:	02/01/2013 - 01/31/2017	Contract # 13897		
40.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	NEVADA STATE AFL CIO	GENERAL 8.5% FEDERAL 91.5%	\$84,497	
		<b>Contract Description:</b>	This is a new contract, which provides for a workforce coordinator to act as a liaison between the workforce system, the state's labor unions and other system partners. The AFL/CIO Workforce Liaison will work to implement strategies to inform dislocated, disabled and youth job seekers about employment and training services available through the statewide workforce investment system and how the system can provide jobseekers with these valuable services to assist them in competing in Nevada's workforce.			
		Term of Contract:	01/08/2013 - 12/31/2013	Contract # 13861		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
41.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	NEVADAWORKS	FEDERAL	\$335,000	EXEMPT
	<b>Contract Description:</b>	This is a new interlocal agreement that continues ongoing employment and training services to dislocated workers in northern Nevada using remaining funds from the State Rapid Response Program as required by the Workforce Investment Act: Code of Federal Regulations Part 652 et al.				
		Term of Contract:	Upon Approval - 12/31/2013	Contract # 13925		
42.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	WORKFORCE CONNECTIONS	FEDERAL	\$679,465	EXEMPT
	<b>Contract Description:</b>	This is a new interlocal agreement that continues ongoing employment and training services to dislocated workers in southern Nevada using remaining funds from the State Rapid Response Program as required by the Workforce Investment Act: Code of Federal Regulations Part 652 et al.				
		Term of Contract:	Upon Approval - 12/31/2013	Contract # 13926		
43.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB EMPLOYMENT SECURITY DIVISION All Budget Accounts	JOHNSON CONTROLS, INC.	OTHER: 100% FEDERAL	\$33,500	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which continues ongoing regular, preventative repairs as well as chemical treatment for heating, ventilating and air conditioning mechanical controls for the Department of Employment, Training and Rehabilitation facility located at 2800 E. St. Louis Avenue, Las Vegas, Nevada. This amendment increases the maximum amount from \$96,110 to \$129,610 to continue preventative maintenance services under this contract through June 30, 2013 and to replace two boiler flues.				
		Term of Contract:	07/01/2011 - 06/30/2013	Contract # 12137		
44.	950	PUBLIC EMPLOYEES BENEFITS PROGRAM	HEALTH CLAIM AUDITORS, INC.	OTHER: 50% GENERAL FUND 50% FEDERAL FUNDS	\$391,600	
	<b>Contract Description:</b>	This is the second amendment to the original contract, which provides ongoing health plan auditing services. This amendment increases the maximum amount from \$1,305,000 to \$1,696,600 due to adding the Department of Healthcare Financing and Policy as a party to the contract.				
		Term of Contract:	10/11/2011 - 09/30/2017	Contract # 12614		
45.	960	SILVER STATE HEALTH INSURANCE EXCHANGE - SILVER STATE HEALTH INSURANCE EXCHANGE ADMINISTRATION	KPS 3 INC.	FEDERAL	\$6,000,000	
	<b>Contract Description:</b>	This is a new contract to provide marketing and outreach education about the Exchange to the state of Nevada. The Exchange expects the marketing and outreach project to encompass three phases which are Planning, Education Campaign, and Call to Action. The Planning goals/tasks will be to identify target markets, create a brand and develop the Exchanges message, and brand the Exchange and web portal. The Education goals/tasks will be to design a marketing and outreach campaign to reach target audiences as well as an Exchange recognition campaign. The Call to Action goals/tasks will be to design a multifaceted marketing and outreach campaign aimed at reaching target audiences to communicate open enrollment and urgency information.				
		Term of Contract:	Upon Approval - 03/31/2014	Contract # 13950		

## **8. INFORMATIONAL ITEMS**

### **A. Department Of Administration – Purchasing**

The memorandum is provided as an informational item to address the Attorney General’s inquiry at the October Board of Examiners’ meeting regarding the applicability of a “cooling off” period relative to AB 240.

### **B. Department of Administration – Overtime Report**

## **9. BOARD MEMBERS’ COMMENTS/PUBLIC COMMENTS**

## **\*10. FOR POSSIBLE ACTION – ADJOURNMENT**

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Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV

Brad Carson [bcarson@dps.state.nv.us](mailto:bcarson@dps.state.nv.us)

Notice of this meeting was posted on the following website:

<http://budget.nv.gov/Meetings>

We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

# DETAILED AGENDA

January 8, 2013

## 1. PUBLIC COMMENTS

Comments:

### \*2. FOR POSSIBLE ACTION – AUTHORITY TO PAY MINING CLAIM REFUNDS

#### A. Department of Taxation – \$109,200

Pursuant to Senate Bill 493, Section 16.7 of the 2011 Legislature, the Department of Taxation must submit mining claim refund requests to the Board of Examiners for approval. The Department is requesting authority to pay 18 refund requests totaling \$109,200. This results in a remaining balance of \$710,543.

**Clerk's Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Comments:

### \*3. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Motor Vehicles – Division Administration	1	\$40,789
Commission on Minerals – Nevada Division of Minerals	1	\$32,525
<b>Total:</b>	<b>2</b>	<b>\$73,314</b>

**Clerk's Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Comments:

**\*4. FOR POSSIBLE ACTION – REQUEST FOR ALLOCATION FROM THE FUND FOR NEW CONSTRUCTION OF FACILITIES FOR PRISON INDUSTRIES**

**A. Department of Corrections – Prison Industries – \$28,376**

Pursuant to NRS 209.192, the Department of Corrections, Prison Industries, requests to access \$28,376 from the Fund for New Construction of Facilities for Prison Industries. Funds would be used to implement building improvements to the Florence McClure Women’s Correctional Center to allow for more direct access to the products by the contractor and provide for an additional 18 inmates to work

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

**\*5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

**A. Department of Employment, Training & Rehabilitation (DETR)**

Pursuant to Assembly Bill 240, Section1, Subsection 2 – 3 of the 2011 Legislature, DETR requests authority to extend the contract with a former employee, through a temporary service, so this individual may advise and assist with programming, testing and implementation of UInv Phase II, a modernization and improvement project for Nevada’s Unemployment Benefits and Contributions business processes and automated computing applications. The extended term of assignment is from January 18, 2013 through June 30, 2013.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**



**\*6. FOR POSSIBLE ACTION – LEASES**

Eleven statewide leases were submitted to the Board for review and approval.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

**\*7. FOR POSSIBLE ACTION – CONTRACTS**

Forty – Five independent contracts were submitted to the Board for review and approval.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

**8. INFORMATIONAL ITEMS**

**A. Department Of Administration – Purchasing**

The memorandum is provided as an informational item to address the Attorney General’s inquiry at the October Board of Examiners’ meeting regarding the applicability of a “cooling off” period relative to AB 240.

**B. Department of Administration – Overtime Report**

**\*9. BOARD MEMBERS’ COMMENTS/PUBLIC COMMENTS**

**Comments:**

**\*10. FOR POSSIBLE ACTION – ADJOURNMENT**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
**Comments:**

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: Monday, December 3, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Cathy Gregg, Budget Analyst 4  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF TAXATION**

Agenda Item Write-up:

Pursuant to Senate Bill 493, Section 16.7 of the 2011 Legislature, the Department of Taxation must submit mining claim refund requests to the Board of Examiners for approval. The Department of Taxation is requesting authority to pay 18 refund requests totaling \$109,200.00.


Additional Information:

Below is a table summarizing the action taken by the Board or pending the Board's approval at this time, and provides an outlook for future potential mining claim refunds. The fiscal year 2012 value includes a \$700 adjustment due to an administrative error that occurred with the very first mining claim refund request forwarded to the BOE in November 2011.

BOE Meeting Date	Mining Refund	MBT Credit	Grand Total
Fiscal Year 2012	\$16,326,908.50	\$619,390.00	\$16,946,298.50
Fiscal Year 2013 To Date	\$337,090.00	\$56,100.00	\$393,190.00
<b>January 2013</b>	<b>\$109,200.00</b>	<b>\$0.00</b>	<b>\$109,200.00</b>
One-Time Adjustment	(\$700.00)	\$0.00	(\$700.00)
Totals to Date	\$16,772,498.50	\$675,490.00	\$17,447,988.50
Total Mining Claims Deposited in State General Fund			\$18,158,531.50
<b>Difference</b>			<b>\$710,543.00</b>

Statutory Authority:

Senate Bill 493, Section 16.7, 2011 Legislative Session.

REVIEWED: 
ACTION ITEM: _____



STATE OF NEVADA  
DEPARTMENT OF TAXATION

Web Site: <http://tax.state.nv.us>

1550 College Parkway, Suite 115  
Carson City, Nevada 89706-7937  
Phone: (775) 684-2000 Fax: (775) 684-2020

RENO OFFICE  
4600 Kietzke Lane  
Building L, Suite 235  
Reno, Nevada 89502  
Phone: (775) 687-9999  
Fax: (775) 688-1303

BRIAN SANDOVAL  
Governor  
ROBERT R BARENGO  
Chair, Nevada Tax Commission  
CHRISTOPHER NIELSEN  
Executive Director

LAS VEGAS OFFICE  
Grant Sawyer Office Building, Suite 1300  
555 E. Washington Avenue  
Las Vegas, Nevada 89101  
Phone: (702) 486-2300 Fax: (702) 486-2373

HENDERSON OFFICE  
2550 Paseo Verde Parkway, Suite 180  
Henderson, Nevada 89074  
Phone: (702) 486-2300  
Fax: (702) 486-3377

Date: December 3, 2012  
To: Cathy Gregg, Budget Analyst 4  
From: Carolyn Misumi, Administrative Services Officer *CM Misumi*  
CC: Jennifer Gamroth, Program Analyst, Legislative Counsel Bureau  
Subject: Board of Examiners Action Item – Mining Fee Refunds

**RECEIVED**  
DEC 08 2012  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

In accordance with Senate Bill (SB) 493 (see Attachment A for relevant sections) of the 2011 Legislative Session, the Department of Taxation requests the Board of Examiners' approval for payment of the attached list of 18 applications for mining fee refunds, totaling \$109,200.00 (see Attachment B). These refunds are for amounts paid by mining claim holders pursuant to Nevada Revised Statute (NRS) 517.187 (see Attachment C for relevant sections). Section 16.7 of SB 493 repeals NRS 517.187 for mining claims fees adopted in Assembly Bill (AB) 6 during the 26<sup>th</sup> Special Session. AB 6, section 47 (see Attachment D for relevant sections), amended NRS 517.187 to impose an additional fee on each filing by persons holding 11 or more mining claims. The fees deposited by the State Controller in the State General Fund for FY 2010-FY 2013 totaled \$18,158,531.50.

Attachment B represents the Taxation's tenth submittal to the Board for approval of refund applications that the department received for amounts it verified were paid by the mining claim holders to the county recorders, forwarded by the county treasurers, and received by the State Controller's Office. SB 493, section 16.7, subsection 6 provides that all such claims presented by the department and approved by the Board "must be paid from the State General Fund."

SB 493, section 16.7, subsection 2 provides that the amount of fees paid by mining claim holders may be applied against the applicant's Modified Business Tax (MBT) liability with the excess amount carried forward until it is exhausted, unless the department determines it impractical to provide the full credit. Amounts that are not applied against an MBT liability will be refunded to the applicant. Due to lack of staff to track mining claim credits manually over an extended period, the department established a one-year timeframe in which it would be practicable to track and apply these amounts against MBT liabilities. Of the 18 applications received and verified to date for this tenth submittal to the Board, the department did not identify any with MBT accounts that will have the requested refund amounts applied to their liabilities over the following year.

The department will continue to present refund applications to the Board for payment approval as it receives and verifies them. Pursuant to Section 16.7 of SB 493, applications for mining fee refunds will be accepted until June 30, 2013. To date, the department has forwarded 750 applications for refund, totaling \$16,773,198.50, for Board approval and identified 26 applicants that will have refund amounts, totaling \$675,490.00, applied to their MBT account liabilities.

Please contact Carolyn Misumi at 684-2071 if you have questions or require additional information.

Attachments

## Senate Bill No. 493—Committee on Revenue

## CHAPTER.....

AN ACT relating to mining; creating the Mining Oversight and Accountability Commission and establishing its membership, powers and duties; revising provisions governing the calculation of net proceeds from certain mining operations conducted in this State; repealing a fee imposed on certain filings regarding mining claims; making an appropriation; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

Existing law does not provide for a single administrative body to oversee the activities of the various state agencies that have responsibility for the taxation, operation, safety and environmental regulation of mines and mining in this State. **Section 5** of this bill creates the Mining Oversight and Accountability Commission, consisting of seven members appointed by the Governor. Two of the members must be recommended by the Majority Leader of the Senate and two by the Speaker of the Assembly. In the first biennium, one member must be recommended by the Minority Leader of the Senate. In the next biennium, one member must be recommended by the Minority Leader of the Assembly. The authority of the Minority Leader of the Senate and the Minority Leader of the Assembly to make those recommendations alternates each biennium thereafter. **Section 7** of this bill requires the Commission to provide oversight of compliance with Nevada law relating to the activities of each state agency with respect to the taxation, operation, safety and environmental regulation of mines and mining in this State. **Section 7** also identifies particular state entities that are subject to the supervision of the Commission with respect to their activities related to mines and mining: (1) the Nevada Tax Commission and the Department of Taxation in the taxation of the net proceeds of minerals; (2) the Division of Industrial Relations of the Department of Business and Industry concerning the safe and healthful working conditions at mines; (3) the Commission on Mineral Resources and the Division of Minerals of the Commission; (4) the Bureau of Mines and Geology of the State of Nevada; and (5) the Division of Environmental Protection of the State Department of Conservation and Natural Resources in its activities concerning the reclamation of land used in mining. **Sections 8 and 13-16** of this bill establish certain reports and other information that those entities are required to provide to the Commission. **Section 11** of this bill authorizes the Commission to request the Legislative Commission to direct the Legislative Auditor to provide for a special audit or investigation of the activities of any state agency, board, bureau, commission or political subdivision in connection with the taxation, operation, safety and environmental regulation of mines and mining in this State. **Section 12** of this bill provides that certain regulations of the Nevada Tax Commission, Administrator of the Division of Industrial Relations, Commission on Mineral Resources and the State Environmental Commission concerning mines and mining are not effective unless they are reviewed by the Mining Oversight and Accountability Commission before being approved by the Legislative Commission. **Sections 12.5 and 12.7** of this bill revise provisions governing the calculation of net proceeds from certain mining operations conducted in this State.

During the 26th Special Session in 2010, the Legislature enacted a law imposing a fee on the filing of an affidavit of the work performed on or improvements made to a mining claim or an affidavit of the intent to hold a mining



and must be reverted to the State General Fund on or before September 21, 2012, and September 20, 2013, respectively.

**Sec. 16.7.** 1. Any person who paid any fee, interest or penalty imposed pursuant to NRS 517.187 may, on or before June 30, 2013, apply to the Department of Taxation pursuant to this section for a credit or refund of the total amount paid by the person pursuant to NRS 517.187.

2. Upon the receipt of an application pursuant to subsection 1 and proof to the satisfaction of the Department of Taxation of the total amount paid by the applicant pursuant to NRS 517.187, the Department shall:

(a) Except as otherwise provided in paragraph (b), allow the applicant a credit of the total amount paid by the person pursuant to NRS 517.187 against any liability of the person for the tax imposed pursuant to NRS 363B.110, and carry any unused portion of the credit forward until the credit is exhausted; or

(b) If the Department determines that it is impractical to provide a full credit to the applicant pursuant to paragraph (a), cause to be refunded to the applicant the total amount paid by the applicant pursuant to NRS 517.187.

3. A person who paid any fee, interest or penalty imposed pursuant to NRS 517.187 is not entitled to receive any penalty or interest on the amount paid.

4. The failure of any person to apply to the Department of Taxation pursuant to subsection 1 within the time prescribed constitutes a waiver of any demand against the State for any credit or refund of any fee, interest or penalty paid by or on behalf of the person pursuant to NRS 517.187.

5. Each county recorder shall, upon the request of the Department of Taxation, provide to the Department such documentation as the Department determines to be necessary to verify the total amount paid pursuant to NRS 517.187 by any person who applies to the Department pursuant to subsection 1.

6. All refunds made pursuant to this section must be paid from the State General Fund upon claims presented by the Department of Taxation, approved by the State Board of Examiners, and allowed and paid as other claims against the State are allowed and paid.

**Sec. 17.** The Department of Taxation shall submit to the Mining Oversight and Accountability Commission created by section 5 of this act at the first regular meeting of the Commission following the effective date of this section a comprehensive audit program that sets forth the Department's plan for completing an audit of every mining operator or other person who is required to





file a statement concerning the extraction of minerals in this State pursuant to NRS 362.100 to 362.240, inclusive.

**Sec. 17.3.** The amendatory provisions of section 12.5 of this act:

1. Do not apply to or affect any determination of gross yield or net proceeds required pursuant to NRS 362.100 to 362.240, inclusive, for the calendar year 2011.

2. Apply for the purposes of estimating and determining gross yield and net proceeds pursuant to NRS 362.100 to 362.240, inclusive, for the calendar year 2012 and each calendar year thereafter.

**Sec. 17.5.** The amendatory provisions of section 12.7 of this act:

1. Do not apply to or affect any determination of gross yield or net proceeds required pursuant to NRS 362.100 to 362.240, inclusive, for the calendar year 2013.

2. Apply for the purposes of estimating and determining gross yield and net proceeds pursuant to NRS 362.100 to 362.240, inclusive, for the calendar year 2014 and each calendar year thereafter.

**Sec. 17.7.** 1. The Nevada Tax Commission, on or before January 1, 2012, and subject to the requirements of section 12 of this act, shall adopt regulations to carry out the provisions of NRS 362.120, as amended by section 12.5 of this act.

2. In adopting regulations pursuant to subsection 1, the Nevada Tax Commission shall amend or repeal any of its existing regulations that conflict or are inconsistent with the provisions of NRS 362.120, as amended by section 12.5 of this act.

**Sec. 18.** Notwithstanding the provisions of section 5 of this act, as soon as practicable after the effective date of this section, the Governor shall appoint to the Mining Oversight and Accountability Commission created by section 5 of this act:

1. One member pursuant to paragraph (a), (b) and (c), respectively, of subsection 1 of that section whose term expires on June 30, 2012; and

2. One member pursuant to paragraph (a), (b), (c) and (d), respectively, of subsection 1 of that section whose term expires on June 30, 2013.

**Sec. 19.** 1. This section and sections 1 to 12, inclusive, and 13 to 18, inclusive, of this act become effective upon passage and approval.

2. Section 12.5 of this act becomes effective on January 1, 2012.



# ATTACHMENT B

Refund of Mining Fees Paid Pursuant to NRS 517.187  
As of December 3, 2012

#	<u>Name</u>	<u>Make Check Payable To</u>	<u>County Where Fees Paid</u>	<u>Date Received Claim</u>	<u>Amount Paid</u>
1	GREAT WESTERN MINING CORP	GREAT WESTERN MINING CORP	MINERAL	10/09/12	\$ 17,425.00
2	GREAT WESTERN MINING CORP	GREAT WESTERN MINING CORP	MINERAL	10/09/12	\$ 17,425.00
3	WK MINING (USA) LTD	WK MINING (USA) LTD	LANDER	10/17/12	\$ 3,740.00
4	WK MINING (USA) LTD	WK MINING (USA) LTD	LANDER	10/17/12	\$ 1,785.00
5	WK MINING (USA) LTD	WK MINING (USA) LTD	LANDER	10/17/12	\$ 2,340.00
6	WK MINING (USA) LTD	WK MINING (USA) LTD	ELKO	10/17/12	\$ 2,805.00
7	WK MINING (USA) LTD	WK MINING (USA) LTD	ELKO	10/17/12	\$ 3,315.00
8	WK MINING (USA) LTD	WK MINING (USA) LTD	ELKO	10/17/12	\$ 39,780.00
9	WK MINING (USA) LTD	WK MINING (USA) LTD	ELKO	10/17/12	\$ 340.00
10	WK MINING (USA) LTD	WK MINING (USA) LTD	ELKO	10/17/12	\$ 425.00
11	WK MINING (USA) LTD	WK MINING (USA) LTD	EUREKA	10/17/12	\$ 13,650.00
12	HERB DUERR	HERB DUERR	WHITE PINE	10/24/12	\$ 350.00
13	HERB DUERR	HERB DUERR	ELKO	10/24/12	\$ 140.00
14	HERB DUERR	HERB DUERR	CHURCHILL	10/24/12	\$ 140.00
15	INC	DESERT PACIFIC EXPLORATION INC	CHURCHILL	10/24/12	\$ 630.00
16	DAVE C MOUGH	DAVE C MOUGH	HUMBOLDT	11/05/12	\$ 425.00
17	DAVE C MOUGH	DAVE C MOUGH	HUMBOLDT	11/05/12	\$ 425.00
18	W DAN PROCTOR	W DAN PROCTOR	ELKO	11/15/12	\$ 4,060.00
Total Refunds					<u>\$ 109,200.00</u>

## CHAPTER 517 - MINING CLAIMS, MILL SITES AND TUNNEL RIGHTS

## GENERAL PROVISIONS

[NRS 517.003](#) "Division" defined.

## LOCATION OF MINING CLAIMS, MILL SITES AND TUNNEL RIGHTS

## LODE CLAIMS

[NRS 517.010](#) Person entitled to locate; requirements for location.  
[NRS 517.030](#) Monumenting of claim; required removal of plastic monuments.  
[NRS 517.040](#) Map: Specifications; filing; distribution; use of filing fee.  
[NRS 517.050](#) Certificate of location: Recording; contents; effect of insufficiency.  
[NRS 517.080](#) Relocation of abandoned lode claim.

## PLACER CLAIMS

[NRS 517.090](#) Requirements for location.  
[NRS 517.100](#) Map: Specifications; filing; use of filing fee.  
[NRS 517.110](#) Certificate of location: Recording; contents; effect of insufficiency.

## TAILINGS AND WASTE

[NRS 517.115](#) Evidence of abandonment; acquisition after abandonment.

## MILL SITES

[NRS 517.120](#) Location of nonmineral land as mill site.  
[NRS 517.130](#) Requirements for location.  
[NRS 517.140](#) Certificate of location: Recording; contents; effect of insufficiency.

## TUNNEL RIGHTS

[NRS 517.150](#) Requirements for location.  
[NRS 517.160](#) Definition of boundaries; erection of monuments.  
[NRS 517.170](#) Recording of certificate of location; filing of map; effect of insufficiency.  
[NRS 517.180](#) Location of blind or unknown lode or vein in tunnel.

## GENERAL PROVISIONS

[NRS 517.185](#) Fee for each document filed; disposition.  
[NRS 517.187](#) Additional fee for filing made pursuant to [NRS 517.230](#). [Effective through June 30, 2011.]  
[NRS 517.190](#) Notice of location: Filing; evidentiary effect.  
[NRS 517.195](#) Separate notices and certificates of location; effect of combining locations in notice or certificate.  
[NRS 517.200](#) Validation of defective certificate of location or change of boundaries: Filing of amended certificate of location; effect of amendment; correction of common error.  
[NRS 517.210](#) Survey of location: Evidentiary effect of field notes and surveyor's certificate.  
[NRS 517.213](#) Inclusion of patented mines and mining claims on county map; conformity of discrepancy between county map and record of survey showing location of mine or claim; duty of county recorder to provide map to county assessor.  
[NRS 517.215](#) Comparison of record of survey to county map of other claims; proposal to change map; notice; hearing.  
[NRS 517.230](#) Affidavit of work performed or improvements made; affidavit of owner or claimant; evidentiary effect of affidavits.  
[NRS 517.280](#) Certificates of location need not be sworn to; no required form.  
[NRS 517.290](#) Applicability of [NRS 517.010](#) to [517.280](#), inclusive.  
[NRS 517.300](#) Unlawful acts; penalties.

## EFFECT OF PREVIOUSLY RECORDED DOCUMENTS; CONVEYANCES

[NRS 517.350](#) Written instruments recorded in office of county recorder before February 20, 1873, deemed to impart notice to subsequent purchasers and encumbrancers.



**NRS 517.180 Location of blind or unknown lode or vein in tunnel.** All blind lodes, or veins or lodes not previously known to exist, discovered in a tunnel run for the development of a vein or lode, or for the discovery of mines, and within 3,000 feet from the face of such tunnel, shall be located upon the surface and held in like manner to other lode claims under the provisions of this chapter.

[22:89:1897; C § 229; RL § 2443; NCL § 4141]

### General Provisions

#### **NRS 517.185 Fee for each document filed; disposition.**

1. In addition to any recording fee, each filing pursuant to [NRS 517.050](#), [517.080](#), [517.110](#), [517.140](#), [517.170](#), [517.200](#) and [517.230](#) must be submitted with a filing fee in an amount established pursuant to subsection 2. The county recorder shall collect the filing fee and, on or before the fifth working day of each month, deposit with the county treasurer all such fees collected during the preceding month. The county treasurer shall quarterly pay the money collected to the Division. The Division shall deposit with the State Treasurer, for credit to the Account for the Division of Minerals created pursuant to [NRS 513.103](#), all money received pursuant to this section.

2. The Commission on Mineral Resources shall, by regulation, establish the filing fee required pursuant to subsection 1 in an amount not to exceed \$6 per claim.

(Added to NRS by 1985, 1494; A 1989, 1595; 1991, 1780; 1993, 298, 1686; 1995, 579; [1999, 891, 3629; 2001, 66](#))

#### **NRS 517.187 Additional fee for filing made pursuant to [NRS 517.230](#). [Effective through June 30, 2011.]**

1. An additional fee is hereby imposed upon each filing made pursuant to [NRS 517.230](#) regarding a mining claim held by a person who holds 11 or more mining claims in this State on the date of that filing, in the amount determined in accordance with subsection 2. The person making that filing shall remit the fee to the county recorder in such a manner that, at the option of that person:

(a) The fee is paid in full at the time of the filing;

(b) One-half of the fee is paid at the time of the filing and the remainder of the fee is paid not later than June 1 of the calendar year immediately following the filing date; or

(c) The fee is paid in full not later than June 1 of the calendar year immediately following the filing date.

2. If the greatest number of mining claims held in this State by any of the persons who hold any of the mining claims to which a filing made pursuant to [NRS 517.230](#) pertains is:

(a) Not less than 11 and not more than 199 on the date of that filing, the fee imposed by this section is \$70 for each mining claim to which the filing pertains.

(b) Not less than 200 and not more than 1,299 on the date of that filing, the fee imposed by this section is \$85 for each mining claim to which the filing pertains.

(c) Not less than 1,300 on the date of that filing, the fee imposed by this section is \$195 for each mining claim to which the filing pertains.

3. The county recorder shall:

(a) Obtain from each person who makes a filing pursuant to [NRS 517.230](#) an affidavit declaring that the greatest number of mining claims held in this State on the date of that filing by any of the persons who hold any of the mining claims to which the filing pertains is:

(1) Less than 11;

(2) Not less than 11 and not more than 199;

(3) Not less than 200 and not more than 1,299; or

(4) Not less than 1,300; and

(b) Based upon the information set forth in that affidavit, collect any fee imposed on that filing pursuant to this section.

4. Any person who:

(a) Fails to pay the fee imposed pursuant to this section within the time required shall pay a penalty in the amount of 10 percent of the amount of the fee that is owed, in addition to the fee, plus interest at the rate of 1 percent per month, or fraction of a month, from the date on which the fee is due until the date of payment.

(b) Knowingly makes a false declaration in an affidavit provided to a county recorder pursuant to subsection 3 is guilty of a misdemeanor and shall pay the amount of any additional fee, penalty and interest required pursuant to this section on account of the falsification.

5. The county recorder shall, on or before the fifth working day of each month, deposit with the county treasurer all the fees, penalties and interest imposed pursuant to this section which are collected during the preceding month. The county treasurer shall quarterly remit all money so collected to the State Controller, who shall place the money in the State General Fund.

6. The State Controller shall take such action as may be necessary to ensure that the fees, penalties and interest imposed pursuant to this section are paid in full.

(Added to NRS by [2010, 26th Special Session, 91](#))

**NRS 517.190 Notice of location: Filing; evidentiary effect.** A locator of a mining claim or a claim for a mill site or tunnel right may file with the county recorder a notice of location which is prima facie evidence in all courts of justice of the first location of that claim.

[Part 3:89:1897; A 1907, 418; 1941, 92; 1931 NCL § 4122]—(NRS A 1985, 1501)

#### **NRS 517.195 Separate notices and certificates of location; effect of combining locations in notice or certificate.**

1. A locator shall:

(a) Post a separate notice of location; and

(b) Record a separate certificate of location,

**NRS 517.230 Affidavit of work performed or improvements made; affidavit of owner or claimant; evidentiary effect of affidavits.**

1. On or before November 1 of the year for which labor is performed or improvements are made as required by law for a mining claim annually, the person in whose behalf the labor was performed or improvements made, or someone in the person's behalf, shall make and have recorded by the county recorder, in books kept for that purpose in the county in which the mining claim is situated, an affidavit setting forth:

- (a) The amount of money expended, or value of labor or improvements made, or both.
- (b) The character of expenditures or labor or improvements.
- (c) A description of the claim or part of the claim affected by the expenditures or labor or improvements.
- (d) The year for which the expenditures or labor or improvements were made and the dates on which they were made.
- (e) The name of the owner or claimant of the claim at whose expense the improvements or labor was made or performed.
- (f) The names of the persons, corporations, contractors or subcontractors who performed the work or made the improvements.

2. An affidavit made and recorded pursuant to subsection 1 or a copy thereof, certified by the county recorder, is prima facie evidence of the performance of the labor or the making of the improvements, or both.

3. On or before November 1 of each year that the performance of labor or the making of improvements is not required by law for a mining claim, the owner or claimant of the mining claim who intends to hold the claim, or someone in the owner or claimant's behalf, shall make and have recorded by the county recorder, in books kept for that purpose in the county in which the mining claim is situated, an affidavit setting forth:

- (a) The name and address of the owner or claimant of the mining claim.
- (b) The name of the mining claim, and the serial number, if any, assigned to the claim by the United States Bureau of Land Management.
- (c) The date that the affidavit was made.
- (d) A statement that the owner or claimant of the mining claim intends to hold the claim.

4. An affidavit made and recorded pursuant to subsection 3 or a copy thereof, certified by the county recorder, is prima facie evidence that the owner or claimant of the mining claim intended to hold the claim from 12 p.m. on September 1 of the year before the affidavit was made and recorded, until 11:59 a.m. on September 1 of the year that the affidavit was made and recorded.

[10:89:1897; C § 217; RL § 2431; NCL § 4129]—(NRS A 1960, 319; 1961, 422; 1969, 1003; 1971, 2202; 1985, 1502; 1993, 299)

**NRS 517.280 Certificates of location need not be sworn to; no required form.** Certificates of location need not be sworn to, and are not required to be in any specified form nor to state facts in any specific order, but must truly state the required facts.

[24:89:1897; added 1899, 93; C § 231; RL § 2445; NCL § 4143]—(NRS A 1961, 422)

**NRS 517.290 Applicability of NRS 517.010 to 517.280, inclusive.** The provisions of [NRS 517.010](#) to [517.280](#), inclusive, shall be construed as equally applicable to all classes of locations, except where the requirement as to any one class is manifestly inapplicable to any other class or classes.

[23:89:1897; C § 230; RL § 2444; NCL § 4142]

**NRS 517.300 Unlawful acts; penalties.**

1. A person who willfully antedates or puts any false date or date other than the one on which the location is made upon any notice of location of any mining claim in this state is guilty of a category D felony and shall be punished as provided in [NRS 193.130](#).

2. A person who willfully and knowingly makes a false material statement on the certificate of location or on any map required by this chapter is guilty of a category D felony and shall be punished as provided in [NRS 193.130](#).

[1911 C&P § 410; RL § 6675; NCL § 10362]—(NRS A 1971, 2203; 1979, 1484; 1985, 1502; 1995, 1303)

**EFFECT OF PREVIOUSLY RECORDED DOCUMENTS; CONVEYANCES**

**NRS 517.350 Written instruments recorded in office of county recorder before February 20, 1873, deemed to impart notice to subsequent purchasers and encumbrancers.** All instruments of writing relating to mining claims copied into books of mining records or other records in the office of the county recorders of the several counties prior to February 20, 1873, shall, after February 20, 1873, be deemed to impart to subsequent purchasers and encumbrancers and all other persons whomsoever notice of the contents thereof. Nothing contained in this subsection shall be construed to affect any rights acquired or vested prior to February 20, 1873.

[1:20:1873; B § 320; BH § 2664; C § 2736; RL § 1635; NCL § 2136] + [2:20:1873; B § 321; BH § 2665; C § 2737; RL § 1636; NCL § 2137]—(NRS A 1971, 810)

**NRS 517.360 Records of mining claims, mill sites or tunnel rights made by mining district recorder or county recorder before March 16, 1897, declared valid; evidentiary effect of record.**

1. All records of lode or placer mining claims, mill sites or tunnel rights made by any mining district recorder or any county recorder prior to March 16, 1897, are hereby declared to be valid and to have the same force and effect as records made in pursuance of the provisions of [NRS 517.010](#) to [517.280](#), inclusive.

2. Any such record, or a copy thereof duly verified by a mining district recorder or duly certified by a county recorder, shall be prima facie evidence of the facts therein stated.

[Part 3:89:1897; A 1907, 418; 1941, 92; 1931 NCL § 4122]

**NRS 517.370 Conveyances of mining claims: Formalities; construction and proof of conveyances before December 12, 1862.**

Assembly Bill No. 6—Committee of the Whole

CHAPTER.....

AN ACT relating to governmental financial administration; revising certain appropriations from the State General Fund for the support of the civil government of the State of Nevada; authorizing expenditures by certain agencies and entities of the State Government; providing for the transfer of certain appropriated money to the next fiscal year; requiring the Clean Water Coalition to transfer certain money to the State Controller for deposit in the State General Fund; increasing fees imposed for certain filings or registrations made with the Office of the Secretary of State; revising provisions relating to foreclosure of real property; revising provisions relating to the use of money in the Account for Common-Interest Communities and Condominium Hotels; increasing certain administrative assessments imposed against persons who commit certain crimes; authorizing the Department of Corrections to adopt regulations to allow the Department to deduct money credited to the Offenders' Store Fund for certain purposes and to impose a charge on purchases of electronic devices; providing for the temporary transfer of certain lobbyist registration fees; increasing certain fees charged by the State Registrar; authorizing the Department of Wildlife to use fees collected for processing applications for tags for certain additional purposes; imposing an additional fee for filing certain affidavits relating to mining claims; reducing the basic support guarantees of school districts for purposes of apportionments from the State Distributive School Account; requiring the Department of Taxation to allow for the payment of delinquent taxes, fees or assessments without a penalty for a limited period in certain circumstances; requiring the Division of Insurance of the Department of Business and Industry to carry out a desk audit program to audit insurance premium tax returns; providing for the use of money from an award from the Temporary Assistance for Needy Families Emergency Contingency funds; making appropriations; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

The Legislature appropriated various sums of money for the support of the government of the State of Nevada during the 2009 Legislative Session. **Sections 1-7** of this bill reduce certain appropriations for Fiscal Years 2009-2010 and 2010-2011. **Sections 8 and 9** of this bill authorize expenditures of money by certain



3. The issuance of **H** licenses, permits and tags.

**Sec. 47.** Chapter 517 of NRS is hereby amended by adding thereto a new section to read as follows:

1. **An additional fee is hereby imposed upon each filing made pursuant to NRS 517.230 regarding a mining claim held by a person who holds 11 or more mining claims in this State on the date of that filing, in the amount determined in accordance with subsection 2. The person making that filing shall remit the fee to the county recorder in such a manner that, at the option of that person:**

(a) *The fee is paid in full at the time of the filing;*

(b) *One-half of the fee is paid at the time of the filing and the remainder of the fee is paid not later than June 1 of the calendar year immediately following the filing date; or*

(c) *The fee is paid in full not later than June 1 of the calendar year immediately following the filing date.*

2. *If the greatest number of mining claims held in this State by any of the persons who hold any of the mining claims to which a filing made pursuant to NRS 517.230 pertains is:*

(a) *Not less than 11 and not more than 199 on the date of that filing, the fee imposed by this section is \$70 for each mining claim to which the filing pertains.*

(b) *Not less than 200 and not more than 1,299 on the date of that filing, the fee imposed by this section is \$85 for each mining claim to which the filing pertains.*

(c) *Not less than 1,300 on the date of that filing, the fee imposed by this section is \$195 for each mining claim to which the filing pertains.*

3. *The county recorder shall:*

(a) *Obtain from each person who makes a filing pursuant to NRS 517.230 an affidavit declaring that the greatest number of mining claims held in this State on the date of that filing by any of the persons who hold any of the mining claims to which the filing pertains is:*

(1) *Less than 11;*

(2) *Not less than 11 and not more than 199;*

(3) *Not less than 200 and not more than 1,299; or*

(4) *Not less than 1,300; and*

(b) *Based upon the information set forth in that affidavit, collect any fee imposed on that filing pursuant to this section.*

4. *Any person who:*

(a) *Fails to pay the fee imposed pursuant to this section within the time required shall pay a penalty in the amount of 10 percent*





of the amount of the fee that is owed, in addition to the fee, plus interest at the rate of 1 percent per month, or fraction of a month, from the date on which the fee is due until the date of payment.

(b) Knowingly makes a false declaration in an affidavit provided to a county recorder pursuant to subsection 3 is guilty of a misdemeanor and shall pay the amount of any additional fee, penalty and interest required pursuant to this section on account of the falsification.

5. The county recorder shall, on or before the fifth working day of each month, deposit with the county treasurer all the fees, penalties and interest imposed pursuant to this section which are collected during the preceding month. The county treasurer shall quarterly remit all money so collected to the State Controller, who shall place the money in the State General Fund.

6. The State Controller shall take such action as may be necessary to ensure that the fees, penalties and interest imposed pursuant to this section are paid in full.

Secs. 48-52. [These sections were deleted.]

Sec. 53. Section 1 of chapter 389, Statutes of Nevada 2009, at page 2126, is hereby amended to read as follows:

Section 1. The basic support guarantee for school districts for operating purposes for the 2009-2010 Fiscal Year is an estimated weighted average of ~~+\$5,251~~ \$5,186 per pupil. For each respective school district, the basic support guarantee per pupil for the 2009-2010 Fiscal Year is:

Carson City	<del>+\$6,228</del>	\$6,155
Churchill	<del>+\$6,201</del>	\$6,122
Clark	<del>+\$5,025</del>	\$4,962
Douglas	<del>+\$5,333</del>	\$5,268
Elko	<del>+\$6,815</del>	\$6,730
Esmeralda	<del>+\$17,039</del>	\$16,835
Eureka		\$100
Humboldt	<del>+\$6,402</del>	\$6,322
Lander	<del>+\$6,261</del>	\$6,184
Lincoln	<del>+\$9,866</del>	\$9,743
Lyon	<del>+\$6,673</del>	\$6,594
Mineral	<del>+\$8,656</del>	\$8,541
Nye	<del>+\$6,582</del>	\$6,504
Pershing	<del>+\$8,368</del>	\$8,263
Storey	<del>+\$6,567</del>	\$6,486
Washoe	<del>+\$5,350</del>	\$5,284
White Pine	<del>+\$7,111</del>	\$7,025



**Sec. 68.** If any provision of this act, or the application thereof to any person, thing or circumstance, is held invalid, such invalidity shall not affect any provision or application of this act which can be given effect without the invalid provision or application, and to this end the Legislature declares that:

1. Each provision of this act is severable and independent;
2. The Legislature would have passed this act and each valid provision thereof, irrespective of the invalid provision or application; and
3. Each valid provision or application must be given effect to the fullest extent possible, irrespective of the invalid provision or application.

**Sec. 69.** 1. This section and sections 1 to 18, inclusive, 20 to 30, inclusive, 32, 34 to 37, inclusive, 39, 43, 44, 46 to 63, inclusive, and 65 to 68, inclusive, of this act become effective upon passage and approval.

2. Sections 19 and 31 of this act become effective on April 1, 2010.

3. Section 64 of this act becomes effective on May 1, 2010.

4. Sections 33, 38, 40, 41, 42 and 45 of this act become effective on July 1, 2010.

5. Sections 36 and 47 of this act expire by limitation on June 30, 2011.



Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 14, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Carla Watson, Budget Analyst V  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF MOTOR VEHICLES  
ADMINISTRATIVE SERVICES DIVISION

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Motor Vehicles (DMV), Administrative Services Division requests approval to purchase one vehicle in FY 2013.

Additional Information:

The department seeks approval to purchase one new Ford F550 box truck for daily delivery of license plates, copy paper and supplies to DMV office locations. The vehicle purchase was legislatively approved as a one-shot for the 2011-13 biennium.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: _____
ACTION ITEM: _____

RECEIVED

DEC 04 2012

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010

<b>Agency Name:</b> Department of Motor Vehicles		<b>Budget Account #:</b> 4745	
<b>Contact Name:</b> Deborah Cook, Chief of Administration		<b>Telephone Number:</b> 775-684-4501	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
<b>Number of vehicles requested:</b> <u>one</u>		<b>Amount of the request:</b> <u>\$40,789</u>	
<b>Is the requested vehicle(s) new or used:</b> <u>new</u>			
<b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>Ford F550 Box Truck</u>			
<b>Mission of the requested vehicle(s):</b> <u>Daily delivery of license plates, copy paper and supplies to DMV office locations</u>			
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<b>If yes, please provide the decision unit number:</b> <u>One shot appropriation per SB425 Section 10</u> <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> <u>  </u> Addition(s) <input checked="" type="checkbox"/> <u>  </u> Replacement(s)			
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>not applicable</u>			
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: <u>2004</u> Odometer Reading: <u>78,800</u> Type of Vehicle: <u>Ford F550 Box</u>		Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.  <u>Yes</u>	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.  <u>Not applicable</u>	
<i>Please attach an additional sheet if necessary</i>			
<b>APPOINTING AUTHORITY APPROVAL:</b>			
<u>Deborah J. Cook</u> Agency Appointing Authority		<u>Chief of Administration</u> <u>12/4/12</u> Title Date	
<b>BOARD OF EXAMINERS' APPROVAL:</b>			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
_____ Board of Examiners		_____ Date	





**MEMORANDUM**

From

**Amy McKinney**

Administrative Services

Phone (775) 684-4821

A handwritten signature in blue ink, appearing to read "Amy McKinney", is written over the typed name and title.

Date: December 4, 2012  
To: Deborah Cook  
Subject: Justification to purchase LV Box Truck

---

The Department received a one-shot appropriation for the FY12/13 biennium for the replacement of the box truck at the Carson City DMV Warehouse. The Agency Request budget for FY14/15 includes a request to replace the box truck located at the Las Vegas Warehouse. Due to costly repairs experienced by the Division for the Las Vegas box truck, the Department will utilize the current funding to replace the Las Vegas truck. Repairs for the Las Vegas truck for FY11-13 have totaled \$10,749.14 versus \$3,972.57 for the Carson City truck over the same time period. The Carson City truck will then be replaced during the FY14/15 biennium. A request has been submitted to the Budget Office to change the replacement box truck information in the FY14/15 budget.

Please contact me with any questions regarding this request.

Thank You.

VVDGEMER 7 20 44.00

18 wk delivery

CNGP530

VEHICLE ORDER CONFIRMATION

11/13/12 18:12:36

=>

Dealer: F71168

2013 F-SERIES SD

Page: 1 of 1

Order No: 1111 Priority: M2 Ord FIN: QS062 Order Type: 5B Price Level: 320

Ord PEP: 660A Cust/Flt Name: NEVADA DMV PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
F5G F550 4X2 CHAS/C	\$35175	\$32449.00	41H ENG BLK HEATER	\$75	\$64.00
189" WHEELBASE			425 50 STATE EMISS	NC	NC
Z1' OXFORD WHITE			SPARE TIRE/WHLQ	350	299.00
A VNYL 40/20/40			61J JACK	NC	NC
S STEEL			65Z AFT AXLE TANK	NC	NC
660A PREF EQUIP PKG			SP FLT ACCT CR		(450.00)
.XL TRIM			FUEL CHARGE		28.48
572 .AIR CONDITIONER	NC	NC	DEST AND DELIV	995	995.00
.AM/FM STER/CLK			TOTAL BASE AND OPTIONS	36955	33693.48
99Y 6.8L EFI V10 EN	NC	NC	TOTAL	36955	33693.48
44T 5-SPD AUTOMATIC	NC	NC	*THIS IS NOT AN INVOICE*		
TFB .225 BSW AS 19.5					
X8L 4.88 LTD SLIP	360	308.00			
18000# GVWR PKG					
LESS TPMS					

Discount

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC014401

\$29,900.00 chassis  
 10,889.00 16' dry box w/ lift

\$40,789.00 total

16 to 18 week lead time



Quotation Date 11/13/2012 Page 1 of 2

Quote # 39576-011312-09403B

(P) (800)827-0753 (F) (951)653-5841

marcy.duncan@supremecorp.com

**DEPT OF MOTOR VEHICLES SVA16**

39576 FORD COUNTRY  
 ATTN: TOM CRADDOCK  
 FLEET@FORDCOUNTRYLV.COM  
 208 N GIBSON RD  
 HENDERSON, NV 89014-6700

PHONE (702)566-3673  
 FAX (702)566-7037  
 SALESPERSON Dirk Hopstein  
 QUOTED BY MARCY DUNCAN  
 REQUIRED DATE 1/13/2012

CHASSIS FORD F550 MODELS YEAR YR13 WHEELBASE 200.8 FW 34 CA 120 ENGINE  
 FUEL TYPE GAS AXLE TYPE SINGLE AXLE DUAL REAR WHEEL EXHAUST TYPE POOL D.SO

MODEL SVA LENGTH 16'0" ID HEIGHT 85 ID WIDTH 96 OD SIGNATURE VAN BODY ALUMINUM

CHASSIS INFO: CHASSIS GROSS VEHICLE WEIGHT=19500  
 FLOOR: FLAT FLOOR  
 3" FORMED CROSSMEMBERS-16" O.C. PRE-COATED  
 4" I BEAM LONGSILLS  
 UNDERCOATING  
 NO FORKLIFT REINFORCEMENT  
 FLOOR 1-1/8" LAMINATED HARDWOOD  
 LINING: NO PLYWOOD LINING FULL SIDES  
 1" X 6" APITONG SLATS -- SIDES  
 # ROWS SLAT LINING SIDES=5  
 SPECIFY SLAT LENGTH=16  
 SCUFF: NO SCUFF  
 CARGO CONTROL: NO CARGO CONTROL  
 INTERIOR LIGHTS: INSTALL DOME LIGHT-SEE BELOW  
 1 DOME LGT W/REAR SWITCH NOT HOT WIRED  
 FRONT END: INTERIOR FRONT WIRE COVERS  
 1/2" CORE FRP FRONT WALL  
 COMPOSITE CORNER WIND DEFLECTOR  
 ALUM. EXTRUDED FRONT CORNERS  
 WIND DEFL RAD .050 ALUM SMOOTH  
 SIDEWALLS: .040 PRE-PAINTED WHITE N0006HN  
 SIDE WALL Z-POSTS ON 16" CENTERS  
 ROOF: .032 ALUM ROOF SKIN  
 ANTI SNAG ROOF BOWS ON 24" CENTER  
 EXTERIOR LIGHTS: STD SEALED SYSTEM MODEL 21 LED CLEARANCE LIGHTS  
 LED 66 SERIES LGTS REC IN CORNERS INCANDESCENT BACK-UP LIGHTS  
 REAR END: STANDARD REAR END W/DOOR OPENING  
 GALVANNEAL REAR DOOR FRAME  
 STD ONE PIECE V-GROOVED THRESHOLD  
 BUMPER: NO BUMPER- GETS GATE  
 1 SET U-SHAPE RUBBER BUMPERS 3X12  
 REAR DOOR: TODCO OVERHEAD DOOR  
 TOUGH SHELL TOP COAT  
 OH REAR DOOR 88" X 79" CLEAR  
 MS LOCK ON OVERHEAD DOOR  
 2 GRAB HANDLES - REAR ALUM 12"  
 MOUNTING: MOUNTING MORENO VALLEY- CALIFORNIA  
 MUDFLAPS STD SUPREME FLAPS  
 LIFTGATE/RAMP: \*MAXON TE-25L 48" X 78-1/2" WG  
 MAXON "TUK-A-WAY" 2500 LB CAPACITY 38" - 44" BED  
 HEIGHT (LOW BED) FLOOR HEIGHT SHOULD BE AS CLOSE TO  
 44" AS POSSIBLE.  
 NO POWER DOWN FOR LIFTGATE  
 BGT - 2 STEP BUMPER FOR LIFTGATE  
 MISC OPTIONS: NO MIRRORS QUOTED  
 SUPREME DECALS  
 PAINT: PAINT REAR FRAME STD WHITE  
 SAFETY: SPARE TIRE CARRIER-BASKET TYPE  
 LOCATED PASSENGER SIDE; PROVIDED THERE ARE NO  
 OBSTRUCTIONS; DOES NOT INCLUDE RELOCATING ANY  
 OBSTRUCTIONS. ETC..  
 SHIPPING: SUPREME DELIVERY



Quotation Date 11/13/2012 Page 2 of 2

Quote # 39576-011312-09403B

(P) (800)827-0753 (F) (951)653-5841

marcy.duncan@supremecorp.com

SHIPPING: WEIGHT SLIP

SUBTOTAL

TOTAL \$10,889.00

Thank you for the opportunity to offer our quotation for your equipment needs. We look forward to your acceptance of this proposal. All prices are firm for 30 days from the date of this quotation. Prices are subject to revision after this date. Payment terms are C.O.D. unless prior credit arrangements have been made. No credit card payments will be accepted. Pricing may be subject to federal, state, local taxes and surcharges at the time of invoicing.

PURCHASED MATERIALS: Supreme and Buyer agree to review Bill of Material cost on quoted product quarterly. Supreme and Buyer agree to review raw material based on AMM (American Metals Market), PPI (Producer Price Index) and TTM(Tropical Timbers Market) or similar indices and purchased options based on supplier pricing. If the total material costs are within 3% of what they were at time of quote, there will be no change. If the total material costs are greater than 3% of what they were at time of quote, the price of the body will include that increase adjustment at time of invoice. If the total material costs are greater than -3% of what they were at time of quote, the buyer will receive that decrease adjustment at time of invoice. Increase or decrease adjustment will factor from the 0% up or down. (Applicable only to bids longer than 90 days in duration)

QUOTE DURATION: Supreme requires that body production begin within 90 days of order placement. Any order not started by the 90th day after order placement may be subject to pricing review or adjustment.

DIMENSIONS: All dimensions, weights, and measurements specified herein are subject to Supreme's manufacturing tolerances and may vary depending on options/chassis selected. Please contact your Supreme representative for measurements for your specific body order.

CHASSIS: When mounting a Supreme body on a used chassis all used chassis will be inspected by Supreme Corp. personnel upon the chassis arriving at our facility. It is in the best interest of all parties involved to ensure that the used chassis is suitable for use. Chassis will be inspected for road worthiness and OEM original specifications. Any necessary upgrades or repairs will be the responsibility of the customer including any delays as a result of vehicle upgrades or repairs. When not using a Supreme bailment chassis customer is responsible that the chassis has adequate mirrors and frame pucks for mounting a Supreme body.

PAINTING: Supreme does not warrant all colors painted on or impregnated in the gelcoat finish of a body and there are some colors that are not recommended. Please contact your Supreme sales representative to determine the warranty for your specific order.

NOTICE: Supreme shall not be liable for any such loss or damage as a result of any delay or failure to deliver, for any reason, including, but not limited to, any act of God, act of buyer, embargo or other government act, regulation or request, fire, accident, strike, slowdown, war, riot, vandalism, shortage, delay in transportation, or delayed delivery by suppliers.

Supreme shall not be liable for any incidental or consequential damages that may occur to customers used truck body, truck equipment, or personal items left in chassis or truck body while in Supremes possession for repairs and/ dismount.

In addition, customer agrees to reimburse Supreme for storage lot expense for their truck body after (90) days from dismount date. After the (90) day a fee of \$125.00 will apply including a \$6.00 per day fee thereafter for up to 180 days. After 180 days, the customers dismounted body will become the property of Supreme and a \$780. disposal fee will apply.

Signature \_\_\_\_\_ Date \_\_\_\_\_ PO # \_\_\_\_\_

Last 8 of chassis VIN \_\_\_\_\_ (for drop-ship) Dealer # \_\_\_\_\_ (for pool chassis)

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: November 28, 2012  
To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration  
From: Dennis Humphrey, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**COMMISSION ON MINERALS - NEVADA DIVISION OF MINERALS**

Agenda Item Write-up:

Replacement vehicle request: Pursuant to NRS 334.010 the Nevada Division of Minerals is requesting approval to purchase a new vehicle in FY 2013.

Additional Information:

This new fleet vehicle was legislatively approved during the 2011 Session in decision unit E711. The vehicle will be used as a field vehicle for the Abandoned Mine Program and is listed as a 4 wheel drive, ¾ ton, extended cab truck. The budget for this purchase is \$32,525.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: _____ ACTION ITEM: _____
---------------------------------------

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> Division of Minerals	<b>Budget Account #:</b> 4219
--	-------------------------------

<b>Contact Name:</b> Alan R. Coyner	<b>Telephone Number:</b> 775-684-7047
-------------------------------------	---------------------------------------

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

**Number of vehicles requested:** 1                      **Amount of the request:** 32,525.00

**Is the requested vehicle(s) new or used:** New

**Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:**

Pick up

**Mission of the requested vehicle(s):**

Replace field vehicle in the Abandoned Mine Program

**Were funds legislatively approved for the request?**

Yes     No

**If yes, please provide the decision unit number:**

E711-18

**If no, please explain how the vehicles will be funded?**

**Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):**

   Addition(s)        Replacement(s)

**Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.**

New vehicle is a pick up to be used for field work.

**Please Complete for Replacement Vehicles Only:**  
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

**Current Vehicle Information:**

Vehicle #1 Model Year: 2005  
Odometer Reading: 85,000  
Type of Vehicle: pick up

Vehicle #2 Model Year:  
Odometer Reading:  
Type of Vehicle:

*Please attach an additional sheet if necessary*

**Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.**

Yes

**If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.**

**APPOINTING AUTHORITY APPROVAL:**

Alan R. Coyner  
Agency Appointing Authority

Administrator  
Title

11/20/12  
Date

**BOARD OF EXAMINERS' APPROVAL:**

Approved for Purchase     Not Approved for Purchase

**RECEIVED**

NOV 26 2012

Board of Examiners

Date

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

Revised 7/13/10

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director


Stephanie Day  
Deputy State Budget Director

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 11, 2012

To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration

From: Colleen Murphy, Budget Analyst   
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF CORRECTIONS  
PRISON INDUSTRIES

Agenda Item Write-up:

Pursuant to NRS 209.192, the Department of Corrections, Prison Industries, requests to access \$28,376 from the Fund for New Construction of Facilities for Prison Industries. Funds would be used to implement building improvements to the Florence McClure Women's Correctional Center to allow for more direct access to the products by the contractor and provide for an additional 18 inmates to work.

Additional Information:

The current fund balance (PI Capital Projects, BA 3728) is \$397,119. The contractor has indicated building improvements are needed due to the difficulties of product movement and difficulties loading and unloading their trucks in the current environment. If the building improvements are made the contractor has indicated they will add a third shift of 18 inmates. If the building improvements are not made the contractor has indicated intent to cut back to one shift.

Statutory Authority:

**NRS 209.192 Fund for New Construction of Facilities for Prison Industries.**

1. There is hereby created in the State Treasury a Fund for New Construction of Facilities for Prison Industries as a capital projects fund. The Director shall deposit in the Fund the deductions made pursuant to paragraph (c) of subsection 1 or paragraph (b) of subsection 2 of NRS 209.463. The money in the Fund must only be expended to house new industries or expand existing industries in the industrial program to provide additional employment of offenders or for any other purpose authorized by the Legislature. The money in the Fund must not be expended for relocating an existing industry in the industrial program unless the existing industry is being expanded to provide additional employment of offenders.

2. Before money in the Fund may be expended for construction, the Director shall submit a proposal for the expenditure to the State Board of Examiners. Upon making a determination that the proposed expenditure is appropriate and necessary, the State Board of Examiners shall recommend to the Interim Finance Committee, or the Senate Standing Committee on Finance and the Assembly Standing Committee on Ways and Means when the Legislature is in general session, that the expenditure be approved. Upon approval of the appropriate committee or committees, the money may be so expended.

3. The interest and income earned on the money in the Fund, after deducting any applicable charges, must be credited to the Fund.

(Added to NRS by 1991, 1586; A 1993, 422; 1995, 2591; 1997, 3177; 2001, 2391; 2010, 26th Special Session, 5)

**REVIEWED:** \_\_\_\_\_

**ACTION ITEM:** \_\_\_\_\_





November 19<sup>th</sup>, 2012

Deputy Director Brian Connett  
3955 W. Russell Road  
Las Vegas, NV 89118

Dear Director Connett;

Jacobs Trading Company has had an increase of loads of merchandise through the Las Vegas Processing Center here at Florence McClure Women's Correctional Center. The last several years we have experienced a steady increase and the need for production is at an all time high.

In order to continue our production levels at this higher demand, I will need to hire 18 more inmates to the full time, permanent work roster.

If you have any questions or comments, please do not hesitate to contact me.  
Thank you.

Sincerely,

Sherrie Horton  
Processing Center Supervisor

Jacobs Trading Company/FMWCC  
4370 Smiley Rd.  
Las Vegas, NV 89115  
Phone: (702) 668-7245 Fax: (702) 643-9122

Brian Sandoval  
Governor



Jeff Mohlenkamp  
State Budget Director

Stephanie Day  
Deputy State Budget Director

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Budget Division*

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: December 9, 2012

To: Jeff Mohlenkamp, Clerk of the Board  
Department of Administration

From: Katrina Nielsen, Budget Analyst IV  
Budget Division *Katrina Nielsen*

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION**

Agenda Item Write-up:

**A. Department of Employment, Training & Rehabilitation (DETR)**

Pursuant to Assembly Bill 240, Section 1, Subsection 2 – 3 of the 2011 Legislature, DETR requests authority to extend the contract with a former employee, through a temporary service, so this individual may advise and assist with programming, testing and implementation of UInv Phase II, a modernization and improvement project for Nevada's Unemployment Benefits and Contributions business processes and automated computing applications. The extended term of assignment is from January 18, 2013 through June 30, 2013.

Additional Information:

No current or former Department employee other than the contractor has worked in journey level and management positions in both UI Contributions and Financial Management. The contractor possesses unique knowledge of the legacy Contributions system including Field Audit, tax accounting, and employer account verification. Further, the contractor also wrote stand-alone database applications for reimbursable employer accounting, employer tax reporting, field audit statistics, and UI Trust Fund accounting, which need to be re-written in the new system.

Previously, the July 13, 2012 Board of Examiners' granted approval to use this contractor, effective upon approval through September 30, 2012, in order to assist with the department's submittal of the 2013-2015 biennial budget request and to train an ESD program Management Analyst III but the incumbent accepted a promotion at another agency.

Approval was then granted at the October 9, 2012 Board of Examiners meeting to extend the contract with this former employee for a period from October 9, 2012 to January 18, 2013 for continued assistance with the preparation of the department's 2013-2015 biennial budget. In addition, this former employee was to provide training to ESD program staff for program level executive budget preparation and on-going monitoring of division budgets.

Due to significant turnover in DETR's Financial Management Section the department has found it necessary to continue to contract with this former employee, John Macnab, who previously worked at DETR from November 1992 to June 2011 when he retired. This former employee was the Deputy Chief Financial Officer responsible for administration and oversight over the Financial Management Section. The employee will be working for DETR through Manpower Temporary Services.

Statutory Authority:

AB240 (1)(2)

<b>REVIEWED:</b> <u>SB</u>
<b>ACTION ITEM:</b> _____

BRIAN SANDOVAL  
GOVERNOR



FRANK R. WOODBECK  
DIRECTOR

OFFICE OF THE DIRECTOR

December 3, 2012

To: Jeff Mohlenkamp  
Director, Department of Administration  
Clerk, Board of Examiners

Through: Katrina Nielsen  
Budget Analyst

From: Frank R. Woodbeck  
Director

Subject: Authorization to Extend the Date to Contract with a Former Employee

The Department of Employment, Training and Rehabilitation is requesting authorization to extend the date to contract with a former employee, John Macnab, to advise and assist with Phase II programming, testing, and implementation of UInv (modernization and improvement project for Nevada's Unemployment [UI] Benefits and Contributions [UI tax) business processes and automated computing applications).

The contractor will provide guidance and training to other project contractors and agency employees on the State accounting system and testing of the new UInv system. No current or former Department employee, other than the subject contractor, has worked in journey level and management positions in both UI Contributions and Financial Management. The contractor possesses unique knowledge of the legacy Contributions system including Field Audit, tax accounting, and employer account verification. The contractor also wrote stand-alone database applications for reimbursable (government & non-profit) employer accounting, employer tax reporting, field audit statistics, and UI Trust Fund Accounting; all of which will be re-written in the new system. The contractor's last position as Deputy Chief Financial Officer was responsible for oversight of all UI Trust Fund accounting and related federal reporting. Extension of the contractor's approval date will also allow for additional training and knowledge transfer to ESD Administration, DETR Financial Management, and ESD Contributions.

DETR/ESD would like to request an extension of this contract from January 18, 2013 through June 30, 2013.

Thank you.

tln

Attachment

## Authorization to Contract with a Former Employee

**Former Employee Name:** John A. Macnab  
**Former Employee ID number:** 03188  
**Former Job Title:** Deputy Chief Financial Officer (ASO III)  
**Former Employing Agency:** DETR  
**Former Class and Grade:** 7.216-- Grade 41-10  
**Employment Dates:** 11/23/92 - 6/24/11  
**Contracting Agency:** DETR

Please check which of the following applies:

Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.

Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	In addition to continuing to provide resources to Financial Management and Employment Security Division (ESD) administration to assist with Legislatively Approved phase of the executive budget (see BOE contractor approval dated 10/9/12), contractor will advise and assist with Phase II implementation of UInv (modernization and improvement project for Nevada's Unemployment [UI] Benefits and Contributions [UI tax) business processes and automated computing applications).
b. Document former job description.	Responsible for providing administration and oversight over the following Department Financial Management Units: Budget and Fiscal Analysis, Accounting and Reporting, Purchasing and Inventory, and Special Projects. This included responsibility for managing workload, workflow, staffing, and other resources.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Yes.  Statewide contract is with Manpower; therefore, no specific clause is included, but it is planned that contractor will provide guidance and training to other project contractors and agency employees on the State accounting system and testing of the new UInv system.
d. Explain why existing State employees within your agency cannot perform this function.	No current or former Department employee, other than the subject contractor, has worked in journey level and management positions in both UI Contributions and Financial Management. Contractor possesses unique knowledge of the legacy Contributions system including Field Audit, tax accounting, and employer account

	verification. Contractor also wrote stand-alone database applications for reimbursable (government & non-profit) employer accounting, employer tax reporting, field audit statistics, and UI Trust Fund Accounting; all of which will be re-written in the new system. As an agency employee, the contractor's last position was responsible for oversight of all UI Trust Fund accounting and related federal reporting.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.	N/A
f. List contractor's hourly rate.	\$ 50
g. List the range of comparable State employee rates.	\$ 41.54 - \$ 47.74
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	N/A
i. Document justification for hiring contractor.	Please see comments.

**Comments:**

Contractor is currently approved by the BOE to work for DETR until January 18, 2013. This authorization requests approval to extend contractor's work, if needed, through June 30, 2013. The June 30th date would allow continuation of contractor assistance with executive budget activities and implementation of agency BDR's through the end of the Legislative session and the planned deployment date of the UInv project (currently scheduled for May, 2013).

If certain agency BDR's are adopted in the 2013 Legislative session, accounting for employer solvency assessments and employer special interest assessments related to UI Trust Fund borrowing will need to be programmed and tested in the new UInv system prior to deployment. Contractor's involvement will significantly reduce the risk of delayed deployment of the UInv system.

Extension of the contractor's approval date will also allow for additional training and knowledge transfer to ESD Administration, DETR Financial Management, and ESD Contributions.

*KD Karl* *10/10*

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Contracting Agency Head's Signature and Date

*Katrina Decker* *12/9/12*

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Budget Analyst

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Clerk of the Board of Examiners

Assembly Bill No. 240—Assemblymen Smith, Conklin, Ocegüera,  
Bobzien, Kirkpatrick; Aizley, Atkinson, Diaz, Goicoechea,  
Grady, Hardy, Hickey, Hogan and Mastroluca

CHAPTER.....

AN ACT relating to public agencies; revising the restrictions on contracts with or employment of former or current state employees by a state agency; providing certain exceptions; requiring state agencies to report all contracts for services as part of the budget process; requiring that a contractor with a state agency be in active and good standing with the Secretary of State; requiring certain reporting to the 77th Session of the Legislature; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

Existing law restricts the employment of consultants by public agencies and requires the approval of certain contracts with consultants by the Interim Finance Committee. (NRS 284.1729) **Section 1** of this bill expands those restrictions to apply to all contracts to provide services to state agencies, revises the exceptions to the restrictions and requires approval of the State Board of Examiners rather than the Interim Finance Committee of contracts subject to the restrictions. **Section 1** also prohibits a state agency from entering into a contract with a person for services without ensuring that the person is in active and good standing with the Secretary of State. **Section 1** also provides that certain provisions governing state purchasing apply to such contracts. **Section 2** of this bill requires state agencies to report all contracts for services as part of the budget process instead of only reporting contracts with consultants and temporary employment services. **Section 3** of this bill moves the reporting requirements for school districts regarding consultants to the chapter which specifically governs school districts. **Section 3.5** of this bill requires certain reporting to the 77th Session of the Legislature concerning certain contracts for services entered into by state agencies.

EXPLANATION - Matter in *bolded italics* is new; matter between brackets ~~is material~~ is material to be omitted.

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THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** NRS 284.1729 is hereby amended to read as follows:

284.1729 1. Except as otherwise provided in this section, a department, division or other agency of this State shall not ~~employ, by~~ *enter into a contract* ~~for otherwise,~~ *with* a person to provide services ~~as a consultant~~ for the agency if:

(a) The person is a current employee of an agency of this State;





(b) The person is a former employee of an agency of this State and less than ~~1 year has~~ **2 years have** expired since the termination of the person's employment with the State; *or*

(c) ~~Except as otherwise provided in paragraph (d), the term of the contract is for more than 2 years, or is amended or otherwise extended beyond 2 years; or~~

~~(d) The person is employed by the Department of Transportation for a transportation project that is ~~federally~~ entirely funded by federal money and the term of the contract is for more than 4 years, ~~for is amended or otherwise extended beyond 4 years,~~~~  
↪ unless, before the ~~person is employed~~ **contract is executed** by the agency, the ~~Interim Finance Committee~~ **State Board of Examiners** approves the employment of the person. *The requirements of this subsection apply to any person employed by a business or other entity that enters into a contract to provide services for a department, division or agency of this State if the person will be performing or producing the services for which the business or entity is employed.*

2. The provisions of paragraph (b) of subsection 1 apply to employment through a temporary employment service. A temporary employment service providing employees for a state agency shall provide the agency with the names of the employees to be provided to the agency. The ~~Interim Finance Committee~~ **State Board of Examiners** shall not approve ~~the employment of a consultant~~ **a contract** pursuant to paragraph (b) of subsection 1 unless the ~~Interim Finance Committee~~ **Board** determines that one or more of the following circumstances exist:

(a) The person provides services that are not provided by any other employee of the agency or for which a critical labor shortage exists; or

(b) A short-term need or unusual economic circumstance exists for the agency to ~~employ~~ **contract with** the person. ~~as a consultant.~~

3. A department, division or other agency of this State may ~~employ~~ **contract with** a person pursuant to paragraph (a) or (b) of subsection 1 without obtaining the approval of the ~~Interim Finance Committee~~ **State Board of Examiners** if the term of ~~employment~~ **the contract** is for less than 4 months and the executive head of the department, division or agency determines that an emergency exists which necessitates the ~~employment~~ **contract**. If a department, division or agency ~~employs~~ **contracts with** a person pursuant to this subsection, the department, division or agency shall ~~include in the report to the Interim Finance Committee pursuant to subsection~~



~~4~~ *submit a copy of the contract and a description of the emergency ~~to~~ to the State Board of Examiners, which shall review the contract and the description of the emergency and notify the department, division or agency whether the State Board of Examiners would have approved the contract if it had not been entered into pursuant to this subsection.*

4. Except as otherwise provided in subsection ~~7~~ 9, a department, division or other agency of this State shall, *not later than 10 days after the end of each fiscal quarter*, report to the Interim Finance Committee ~~whenever it employs, by contract or otherwise,~~ *concerning all contracts ~~for a person~~ to provide services ~~as a consultant~~ for the agency that were entered into by the agency during the fiscal quarter with a person who is a current or former employee of a department, division or other agency of this State.*

5. Except as otherwise provided in subsection ~~7~~ 9, a department, division or other agency of this State shall not contract with a temporary employment service unless the contracting process is controlled by rules of open competitive bidding.

6. Each board or commission of this State ~~each school district in this State~~ and each institution of the Nevada System of Higher Education that employs a consultant shall, at least once every 6 months, submit to the Interim Finance Committee a report setting forth:

(a) The number of consultants employed by the board, commission ~~school district~~ or institution;

(b) The purpose for which the board, commission ~~school district~~ or institution employs each consultant;

(c) The amount of money or other remuneration received by each consultant from the board, commission ~~school district~~ or institution; and

(d) The length of time each consultant has been employed by the board, commission ~~school district~~ or institution.

7. *A department, division or other agency of this State, including a board or commission of this State and each institution of the Nevada System of Higher Education:*

(a) *Shall make every effort to limit the number of contracts it enters into with persons to provide services which have a term of more than 2 years and which are in the amount of less than \$1 million; and*

(b) *Shall not enter into a contract with a person to provide services without ensuring that the person is in active and good standing with the Secretary of State.*



For Budget Division Use Only	
Reviewed by:	<i>BNP</i>
Reviewed by:	<i>AB 12/14/12</i>
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Department of Administration, Enterprise IT Services  
 100 North Stewart Street, Suite 100  
 Carson City, Nevada 89701  
 contact: Ben Bohm phone: (775) 684-5859 fax: (775) 684-5846 email: bnbohm@admin.nv.gov

2. Name of Landlord (Lessor): JBL Limited Partnership, dba. Lamonica Properties  
 Larry Lamonica

3. Address of Landlord: 5616 Salk Road  
 Carson City, Nevada 89701

4. Property contact: Carson Properties, Inc  
 187 Sonoma Steet  
 Carson City, Nevada 89706

5. Address of Lease property: 12 Industrial Parkway, Unit D  
 Moundhouse, Nevada 89706

a. Square Footage:  Rentable and approximately 50' x 100' exterior storage yard plus  
 Usable 8,000 Communication Tower

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
<i>warehouse / office</i>	\$2,836.28	12	\$34,035.36	February 1, 2013 - January 31, 2014	\$0.354
	\$2,836.28	12	\$34,035.36	February 1, 2014 - January 31, 2015	\$0.354
Increase % 2%	\$2,888.00	12	\$34,656.00	February 1, 2015 - January 31, 2016	\$0.361
	\$2,888.00	12	\$34,656.00	February 1, 2016 - January 31, 2017	\$0.361
<i>outside storage yard</i>	\$0.00	48	\$0.00	February 1, 2013 - January 31, 2017	\$0.000
c. Total Lease Consideration:		48	\$137,382.72		

d. Option to renew:  Yes  No Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Four (4) Years

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$.35 - \$.65

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 1388

6. Purpose of the lease: To house Enterprise Information Technology Services

7. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: Leasing Services negotiated this lease at the current rate for years 1 & 2 and a 2% increase for years 3 & 4. This lease also includes communication tower rights.

Exceptions/ Special notes:

*Ben Bohm*


**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20041286482</u>			
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
Is the Legal Entity active and in good standing with the Nevada Secretary of States				
f. Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
g. State of Nevada Vendor number:	<u>T81021387</u>			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

  
 \_\_\_\_\_  
 Authorized Signature  
 Public Works Division, Buildings and Grounds Section  
11.20.12 Date

  
 \_\_\_\_\_  
 Authorized Signature - Agency  
11/27/12 Date

II  
 For Board of Examiners  YES  NO

For Budget Division Use Only	
Reviewed by: <i>[Signature]</i>	12-9-12
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

SPWD  
2. Yr. Lease  
Renewal

1. Agency: Public Works Division  
Chris Chimits (775) 684-4111; cpchimits@admin.nv.gov

2. Name of Landlord (Lessor): JS Park Sahara, LLC

3. Address of Landlord: c/o The Saunders Property Company  
Optima Asset Management Services  
1600 Dove Street, Suite #480  
Newport Beach, California 92660

4. Property contact: Kern Braswell (949) 852-0900 x 17; Fax: (949) 752-7979  
kem@optimaasset.com

5. Address of Lease property: 1830 East Sahara Avenue, Suite #204  
Las Vegas, Nevada 89104-3737

a. Square Footage:	<input type="checkbox"/> Rentable	2,269			
	<input checked="" type="checkbox"/> Usable				
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
	\$2,155.55	12	\$25,866.60	March 1, 2013 through February 28, 2014	\$ 0.95
Increase %	0%	12	\$25,866.60	March 1, 2014 through February 28, 2015	\$ 0.95
					\$ -
					\$ -
					\$ -
c. Total Lease Consideration:		24	\$51,733.20		

d. Option to renew:  Yes  No Renewal terms: 1 identical lease with 90 days written notice

e. Holdover notice: # of Days required 30 Holdover terms: 90 days then 5% increase

f. Term: Twenty (24) months

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.64 - \$2.45

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 1562

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DEC 04 2012

6. Purpose of the lease: To house the Division of Public Works.

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

**Remarks:** Leasing Services negotiated this lease extension at the current rental rate of \$0.95 per square foot per month for two additional years with no increases. Please note this lease is substantially below current market rates.

**Exceptions/Special notes:**

Lease # 2

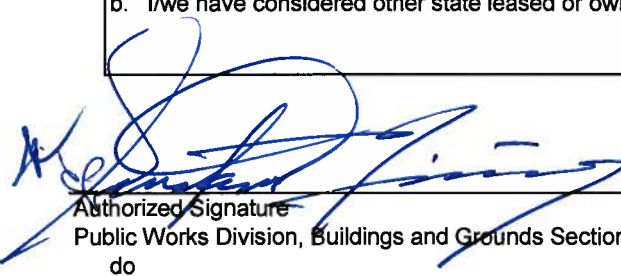
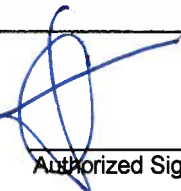
**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20051400133</u>		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input checked="" type="checkbox"/>	CORP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
*If no please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
*If no please explain in exceptions section			
Is the Legal Entity active and in good standing with the Nevada Secretary of States			
f. Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	<u>T29007659</u>		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


12-4-12

11-30-12

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_ Authorized Signature - Agency \_\_\_\_\_ Date \_\_\_\_\_  
 Public Works Division, Buildings and Grounds Section  
 do

For Board of Examiners     YES     NO

For Budget Division Use Only	
Reviewed by: <i>[Signature]</i>	<i>[Signature]</i>
Reviewed by: <i>[Signature]</i>	<i>[Signature]</i>
Reviewed by: <i>[Signature]</i>	<i>[Signature]</i>

**STATEWIDE LEASE INFORMATION**

1. Agency: Division of Purchasing

2. Name of Landlord (Lessor): Harsch Investment Properties-Craig, LLC, an Oregon Limited Liability Company

3. Address of Landlord: 3111 S. Valley View Boulevard, Suite K-101  
Las Vegas, Nevada 89102

4. Property contact: Telephone: (702) 643-2476  
Fax: (702) 643-2482  
Denise Malone, Sr. Property Manager (619) 204-1903  
Monique Rice, Asst Property Manager (949) 295-6646

5. Address of Lease property: 2711 East Craig Road, Suites H and J,  
North Las Vegas, Nevada 89030

a. Square Footage:	<input type="checkbox"/> Rentable	<del>-15,747</del>	Office and Warehouse		<i>15,757</i>	
	<input checked="" type="checkbox"/> Usable					
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot	
	\$0.00	5	\$0.00	February 1, 2013 - June 30, 2013	\$ -	
	Increase % 0%	\$6,406.00	7	\$44,842.00	July 1, 2013 - January 31, 2014	\$ 0.407
	3%	\$6,631.00	12	\$79,572.00	February 1, 2014 - January 31, 2015	\$ 0.421
	3%	\$6,863.00	12	\$82,356.00	February 1, 2015 - January 31, 2016	\$ 0.436
	3%	\$7,103.00	12	\$85,236.00	February 1, 2016 - January 31, 2017	\$ 0.451
3%	\$7,351.00	12	\$88,212.00	February 1, 2017 - January 31, 2018	\$ 0.467	

c. Total Lease Consideration: 60 \$380,218.00

d. Option to renew:  Yes  No Renewal terms: Identical term with 90 days notice

e. Holdover notice: # of Days required 60 days Holdover terms: 90 days then 5% increase

f. Term: 60 months

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant electric and gas

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$0.35 - \$0.65

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 1362

**RECEIVED**

6. Purpose of the lease: To house the Division of Purchasing Commodity Foods

DEC 04 2012

7. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$2,201.00

Remarks: Relocating the Purchasing Warehouse Food Commodies Program from 1054 S Commerce Street Las Vegas due to rat infestation. This location receives, stores and distributes food.

Exceptions/Special notes: Minimum Janitorial Standards, Exhibit "B" are being used due to Warehouse environment.

*Wash#3*

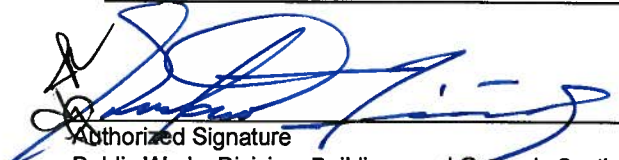
**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20001003679</u>		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>		
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
*If no please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
*If no please explain in exceptions section			
Is the Legal Entity active and in good standing with the Nevada Secretary of States			
f. Office?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
g. State of Nevada Vendor number:	<u>Pending</u>		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

  
Authorized Signature  
Public Works Division, Buildings and Grounds Section  
do

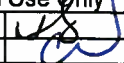
12-4-12  
Date

  
Authorized Signature - Agency

11-30-12  
Date

For Board of Examiners  YES  NO



For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Risk Management Division  
 Ana Andrews 775-687-3192; amandrews@admin.nv.gov  
 Maureen Martinez; 775-687-3193; memartinez@admin.nv.gov

2. Name of Landlord (Lessor): Nevada Public Agency Insurance Pool

3. Address of Landlord: 201 South Roop Street, Suite #201  
 Carson City, Nevada 89701

4. Property contact: Wayne Carlson 775-885-7475; waynecarlson@poolpact.com

5. Address of Lease property: 201 South Roop Street, Suite #102  
 Carson City, Nevada 89701

a. Square Footage:	<input type="checkbox"/> Rentable	1,809				
	<input checked="" type="checkbox"/> Usable					
b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot	
	\$2,568.78	12	\$30,825.36	February 1, 2013 - January 31, 2014	\$ 1.420	
	Increase % 0.00%	\$2,568.78	12	\$30,825.36	February 1, 2014 - January 31, 2015	\$ 1.420
	2.44%	\$2,633.00	12	\$31,596.00	February 1, 2015 - January 31, 2016	\$ 1.456
	0.00%	\$2,633.00	12	\$31,596.00	February 1, 2016 - January 31, 2017	\$ 1.456
	2.44%	\$2,698.82	12	\$32,385.84	February 1, 2017 - January 31, 2018	\$ 1.492
c. Total Lease Consideration:		60	\$157,228.56			

d. Option to renew:  Yes  No Renewal terms: 1 identical lease with 90 days

e. Holdover notice: # of Days required 60 days Holdover terms: 90 days then 5% increase

f. Term: 60 months

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.30-\$1.50

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 1352

6. Purpose of the lease: To house the Risk Management Division

7. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

a. Estimated moving expenses: \$ Furnishings: \$ Data/Phones: \$

**Remarks:** Leasing Services renegotiated this lease extension at an reduced rental rate creating a savings of: year one savings \$1,612.80; year two savings \$1,612.80; year three savings \$842.16; year four savings \$842.16; and year five savings \$52.32 for a total of \$4,962.24. The Tenant has use of an 800 square foot training room. In the past it has been used for defensive driving training and workplace violence training for Carson City State employees at no charge to the Tenant.

**Exceptions/ Special notes:** Exemption Code: 001 A governmental entity. Nevada Revised Statues 277.110, entitled the "Interlocal Cooperation Act", authorizes public agencies to exercise any power or powers, privileges or authority which may be exercised by the public agency individually to be exercised jointly with any other public agency in the State.

lease #4

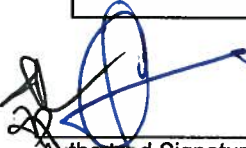
**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:


a. Nevada Business ID Number:	NV20121663710			
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
*If no please explain in exceptions section				
Is the Legal Entity active and in good standing with the Nevada Secretary of States				
f. Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
g. State of Nevada Vendor number:	T32000480			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

  
\_\_\_\_\_  
Authorized Signature  
Public Works Division, Buildings and Grounds Section  
do

11-30-12 \_\_\_\_\_  
Date

  
\_\_\_\_\_  
Authorized Signature - Agency  
Date

11/26/2012

For Board of Examiners  YES  NO

For Budget Division Use Only	
Reviewed by:	<i>SLB</i>
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Department of Business and Industry, Taxicab Authority  
 901 South Stewart Street, Suite 1003  
 Carson City, Nevada 89701  
 contact: Charles Harvey  
 Phone: (702) 668-4015 Fax: (702) 668-4001 Email: harveyc@taxi.state.nv.us

2. Name of Landlord (Lessor): TPRF/Bar Sahara, LLC  
 31910 Del Obispo, Suite 100  
 San Juan Capistrano, California 92675

3. Address of Landlord: c/o Birtcher Anderson Realty, LLC  
 6655 West Sahara, Suite B-200  
 Las Vegas, Nevada 89146

4. Property contact: David Afromsky  
 Phone: (702) 222-4022 Fax: (702) 222-1644 Email: dafromsky@birtcheranderson.com

5. Address of Lease property: 1785 East Sahara Avenue, Suites 200 & 225  
 Las Vegas, Nevada 89104

a. Square Footage:  Rentable 10,244  
 Useable

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$12,292.80	12	\$147,513.60	December 1, 2012 - November 30, 2013	\$1.200

Increase %

c. Total Lease Consideration: 12 \$147,513.60

d. Option to renew:  Yes  No Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Twelve (12) Months

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.64 - \$1.70

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4130

6. Purpose of the lease: To house the Taxicab Authority

7. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

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 NOV 27 2012  
 DEPARTMENT OF ADMINISTRATION  
 OFFICE OF THE DIRECTOR  
 BUDGET AND PLANNING DIVISION

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: Leasing Services negotiated this full service lease for a one year extention, creating a savings of \$56,938.68 or 27.85%.

*10.000#5*

Exceptions/  
Special  
notes:

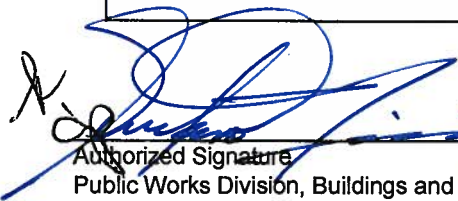
**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20071430625</u>		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/> LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES		<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
*If yes, please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
*If yes, please explain in exceptions section			
Is the Legal Entity active and in good standing with the Nevada Secretary of States			
f. Office?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T27016841</u>		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

  
 Authorized Signature \_\_\_\_\_ Date 11-27-12  
 Public Works Division, Buildings and Grounds Section

  
 Authorized Signature - Agency \_\_\_\_\_ Date 11/5/12

II  
 For Board of Examiners  YES  NO

For Budget Division Use Only	
Reviewed by: <u>JO</u>	<u>12/4/12</u>
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: State of Nevada Certified Court Reporters Board  
5135 Camino Al Norte, Suite 270  
North Las Vegas, Nevada 89031  
contact: Debbie Uehara, Executive Secretary  
phone: 702.489.8787 fax: 702.489.8788 email: nvccr@aol.com

2. Name of Landlord (Lessor): KFRE Office Suites, LLC  
c/o James J Stevinson, A Corporation  
25079 West River Road  
Stevinson, California 95374

3. Address of Landlord: James J Stevinson, a Corporation  
PO Box 818  
Newman, California 95360  
Paul Medak phone: 209.634.4908 fax: 209.634.2601

4. Property contact: Sun Property Management  
Zsa Zsa Sandoval phone: 702.853.7009 fax: 702.853.7001 email: zsazsa@sunpm.net

5. Address of Lease property: 5135 Camino Al Norte, Suite 270  
North Las Vegas, Nevada 89031

a. Square Footage:  Rentable **252**  
 Usable

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$315.00	12	\$3,780.00	February 1, 2013 - January 31, 2014	\$1.250
\$315.00	12	\$3,780.00	February 1, 2014 - January 31, 2015	\$1.250
2% \$321.30	12	\$3,855.60	February 1, 2015 - January 31, 2016	\$1.275

Increase %

c. Total Lease Consideration: 36 \$11,415.60

d. Option to renew:  Yes  No Renewal terms: One identical term

e. Holdover notice: # of Days required 90 Holdover terms: 5%/90

f. Term: **Three (3) Years**

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.50 - \$1.70

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: **B027**

6. Purpose of the lease: **To house the Certified Court Reporters Board**

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

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**NOV 27 2012**  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND PLANNING DIVISION

a. Estimated moving expenses: \$400.00      Furnishings: \$0.00      Data/Phones: \$0.00

**Remarks:** Leasing Services negotiated the relocation of this Board into a full service Executive Suite, which offers a larger office, employee accommodations, including receptionist services, conference room, mail sorting and telephone answering. **This relocation creates a total savings of \$134.28 or 1.16% over the lease term.**

**Exceptions/ Special notes:**

(0000#10)

**STATEWIDE LEASE INFORMATION**


**8. State of Nevada Business License Information:**

a. Nevada Business ID Number:	NV20091031692			
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	<input type="checkbox"/> LLC	<input checked="" type="checkbox"/> INC	<input type="checkbox"/> CORP	<input type="checkbox"/> LLP
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES		<input checked="" type="checkbox"/> NO	
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	_____			

**9. Compliance with NRS 331.110, Section 1, Paragraph 2.**

a. We have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. We have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 \_\_\_\_\_  
 Authorized Signature Date  
 Public Works Division, Buildings and Grounds Section

 \_\_\_\_\_ 11-26-12  
 Authorized Signature - Agency Date

11  
 For Board of Examiners  YES  NO

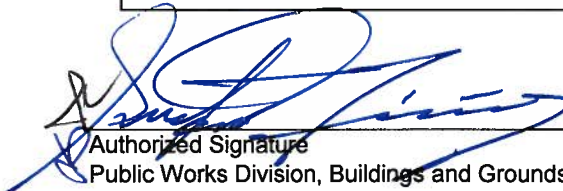
**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number: <u>NV20091031692</u>				
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number: _____				

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost				
	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency				
	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO

 11-26-12  
Authorized Signature \_\_\_\_\_ Date  
Public Works Division, Buildings and Grounds Section

\_\_\_\_\_  
Authorized Signature - Agency \_\_\_\_\_ Date

II  
For Board of Examiners  YES  NO



For Budget Division Use Only	
Reviewed by: <i>DH</i>	<i>12-5</i>
Reviewed by:	<i>12/13/10</i>
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: State of Nevada, Commission on Mineral Resources  
 400 West King Street, Suite 106  
 Carson City, Nevada 89703  
 contact: Alan Coyner phone: 775.684.7047 fax: 775.684.7052  
 email: acoyner@govmail.state.nv.us

2. Name of Landlord (Lessor): The Trust for the Methodist Development of the First United Methodist Church

3. Address of Landlord: c/o Carson Properties  
 187 Sonoma Street  
 Carson City, Nevada 89701

4. Property contact: Terry Yeager  
 phone: 775.882.3211 fax: 775.882.7553 email: terryyeager@carsoncommercial.com

5. Address of Lease property: 400 West King Street, Suites 100 & 106  
 Carson City, Nevada 89703

a. Square Footage:  Rentable  
 Usable 3,123

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$3,841.29	12	\$46,095.48	March 1, 2013 - February 28, 2014	\$1.230
\$3,841.29	12	\$46,095.48	March 1, 2014 - February 28, 2015	\$1.230
2.4% \$3,934.98	12	\$47,219.76	March 1, 2015 - February 29, 2016	\$1.260
\$3,934.98	12	\$47,219.76	March 1, 2016 - February 28, 2017	\$1.260
2.5% \$4,034.92	12	\$48,418.99	March 1, 2017 - February 28, 2018	\$1.292

Increase %

c. Total Lease Consideration: 60 \$235,049.47

d. Option to renew:  Yes  No Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) Years

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.30 - \$1.50

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 3910

6. Purpose of the lease: To house the Commission on Mineral Resources

7. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: Leasing Services negotiated this lease renewal with a rent reduction creating a rent savings of \$4,393.56 in year one, \$4,393.56 in year two, \$3,269.28 in year three, \$3,269.28 in year four, \$2,070.05 in year five, for a total savings of \$13,002.17 or 6.89% over the five year lease term.

Exceptions/ Special notes:

*[Signature]*



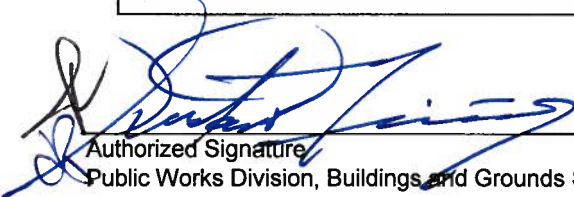

**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV19861025336</u>		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LLP <input type="checkbox"/>		
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
*If no, please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
*If no, please explain in exceptions section			
Is the Legal Entity active and in good standing with the Nevada Secretary of States			
f. Office?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
g. State of Nevada Vendor number:	<u>T29000736</u>		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

 11-28-12   
Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_ Authorized Signature - Agency \_\_\_\_\_ Date \_\_\_\_\_  
Public Works Division, Buildings and Grounds Section

II  
For Board of Examiners  YES  NO

**STATEWIDE LEASE INFORMATION**

1. Agency: Department of Education  
 700 East Fifth Street  
 Carson City, Nevada 89701  
 contact: Deborah Cunningham  
 phone: 775.687.9175 fax: 775.687.9101 email: dcunningham@doe.nv.gov

2. Name of Landlord (Lessor): Tanglewood Nevada, LLC

3. Address of Landlord: c/o Eugene Burger Management Company  
 5011 Meadowood Mall Way, Suite 200  
 Reno, Nevada 89502

4. Property contact: contact: Kelly Siefert  
 phone: 775.827.7808 fax: 775.826.6485 email: kellysiefert@ebmc.com

5. Address of Lease property: 755 North Roop Street, Suite 201  
 Carson City, Nevada 89701

a. Square Footage:  Rentable  
 Usable 5,575

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$7,080.25	12	\$84,963.00	February 1, 2013 - January 31, 2014	\$1.270
\$7,080.25	12	\$84,963.00	February 1, 2014 - January 31, 2015	\$1.270
1.55% \$7,191.75	12	\$86,301.00	February 1, 2015 - January 31, 2016	\$1.290
\$7,191.75	12	\$86,301.00	February 1, 2016 - January 31, 2017	\$1.290
1.53% \$7,303.25	12	\$87,639.00	February 1, 2017 - January 31, 2018	\$1.310

c. Total Lease Consideration: 60 \$430,167.00

d. Option to renew:  Yes  No Renewal terms: One identical term

e. Holdover notice: # of Days required Holdover terms: 90/5%

f. Term: Five (5) Years

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.30 - \$1.50

n. Specific termination clause in lease: Breach/Default lack of funding /

o. Lease will be paid for by Agency Budget Account Number: 2676, 2678, 2680, 2709, 2912, 2713, 2715, 2720

6. Purpose of the lease: To house the Department of Education

7. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

**RECEIVED**  
 DEC 04 2012  
 DEPARTMENT OF ADMINISTRATION  
 OFFICE OF THE DIRECTOR  
 BUDGET AND PLANNING DIVISION

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: Leasing Services negotiated this Full Service Lease with a rent reduction creating a savings of \$9,232.20 in year one, \$9,232.20 in year two, \$7,894.20 in year three, \$7,894.20 in year four, \$6,556.20 in year five; for a total savings of \$40,809.00 or 8.66% for the five (5) year lease term.

Exceptions/ Special notes:

*l. Cunningham*

**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20021163976</u>				
b. The Contractor is registered with the Nevada Secretary of State's Office as a:		LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:		<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section					
d. Is the Contractors Name the same as the Legal Entity Name?		<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section					
e. Does the Contractor have a current Nevada State Business License (SBL)?		<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section					
Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?					
f. Office?		<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T81096440</u>				

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

  
\_\_\_\_\_  
Authorized Signature  
Public Works Division, Buildings and Grounds Section

12-4-12  
Date

  
\_\_\_\_\_  
Authorized Signature - Agency

12/4/12  
Date

II  
For Board of Examiners     YES     NO

For Budget Division Use Only	
Reviewed by: <u>Jo</u>	<u>12/6/12</u>
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**  
**Second Amendment**

1. Agency: Department of Health and Human Services  
Division of Child and Family Services, Eastside Neighborhood Center  
4126 Technology Way, Third Floor  
Carson City, Nevada 89706  
Jeff Morrow; phone (702) 486-6100; fax (775) 684-4455; jmorrow@dcfs.nv.gov

2. Name of Landlord (Lessor): Wazir Enterprises II, LP

3. Address of Landlord: 4180 South Pecos Road  
Las Vegas, Nevada 89121

4. Property contact: Ruby Abraham  
phone: (702) 385-5611  
rabraham@hlrealty.com

5. Address of Lease property: 4180 South Pecos Road, Suites 150, 175, 200, 250, and 270  
Las Vegas, Nevada 89121

a. Square Footage:  Rentable 29,282  
 Usable

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
<b>Current Lease</b>					
Increase %	\$55,945.77	12	\$671,349.24	December 1, 2011 - November 30, 2012	\$1.911
3%	\$57,624.14	12	\$691,489.68	December 1, 2012 - November 30, 2013	\$1.968
3%	\$59,352.86	12	\$712,234.32	December 1, 2013 - November 30, 2014	\$2.027
3%	\$61,133.45	12	\$733,601.40	December 1, 2014 - November 30, 2015	\$2.088
<b>Amendment</b>					
1.5%	\$62,050.45	12	\$744,605.40	December 1, 2015 - November 30, 2016	\$2.119
3%	\$63,911.97	12	\$766,943.64	December 1, 2016 - November 30, 2017	\$2.183
3%	\$65,829.33	12	\$789,951.96	December 1, 2017 - November 30, 2018	\$2.248
3%	\$67,804.21	12	\$813,650.52	December 1, 2018 - November 30, 2019	\$2.316

c. Total Lease Consideration: 48 \$3,115,151.52

d. Option to renew:  Yes  No Renewal terms: Two identical terms

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Four (4) Year extension from original lease

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.64 - \$2.45

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 3636, 3145, 3149

6. Purpose of the lease: To house the Division of Child and Family Services for East Side Neighborhood Center

7. This lease constitutes:

An extension of an existing lease

An addition to current facilities (requires a remark)

A relocation (requires a remark)

A new location (requires a remark)

Remodeling

Other

**RECEIVED**  
DEC 05 2012

DEPARTMENT OF ADMINISTRATION  
OFFICE OF THE DIRECTOR  
BUDGET AND FINANCIAL SERVICES

Estimated moving expenses: \$0.00      Furnishings: \$0.00      Data/Phones: \$0.00

Remarks: Leasing Services negotiated this full service lease to extend for four (4) years and to include second phase tenant improvements to accommodate programs and training.

Exceptions/Special

loretta


**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV19941020944</u>					
b. The Contractor is registered with the Nevada Secretary of State's Office as a:		LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input checked="" type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:		<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section						
d. Is the Contractors Name the same as the Legal Entity Name?		<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO	
*If no, please explain in exceptions section						
e. Does the Contractor have a current Nevada State Business License (SBL)?		<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO	
*If no, please explain in exceptions section						
Is the Legal Entity active and in good standing with the Nevada Secretary of States						
f. Office?		<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	<u>T27022058</u>					

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

  
\_\_\_\_\_  
Authorized Signature  
Public Works Division, Buildings and Grounds Section  
Date 12-5-12

 12/3/12  
\_\_\_\_\_  
Authorized Signature - Agency  
Date

II  
For Board of Examiners  YES  NO

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Department of Health and Human Services, Health Care Finance and Policy  
 1100 East William Street, Suite 101  
 Carson City, Nevada 89701  
 contact: Alan Vance-Telephone:(775) 684-3765 Fax:(775) 687-3893 Email:  
 alan.vance@dncfp.nv.gov

2. Name of Landlord (Lessor): Sharon Zoe, LLC

3. Address of Landlord: 1055 Country Estates Circle  
 Reno, Nevada 89511

4. Property contact: Sharon Clark - Telephone: (775) 772-4712 Fax: none Email: szoe@mac.com

5. Address of Lease property: 560 Hammill Lane  
 Reno, Nevada 89511

a. Square Footage:  Rentable  
 Usable 4,000

b. Cost:	cost per month	# of months in time frame	cost per year	time frame	cost per square foot
	\$5,400.00	1	\$5,400.00	January 1, 2013 - January 31, 2013	\$1.350
	\$0.00	3	\$0.00	February 1, 2013 - April 30, 2013	\$0.000
Increase %	\$5,400.00	8	\$43,200.00	May 1, 2013 - December 31, 2013	\$1.350
	\$5,400.00	12	\$64,800.00	January 1, 2014 - December 31, 2014	\$1.350
2.4%	\$5,532.00	12	\$66,384.00	January 1, 2015 - December 31, 2015	\$1.383
	\$5,532.00	12	\$66,384.00	January 1, 2016 - December 31, 2016	\$1.383
2.5%	\$5,672.00	12	\$68,064.00	January 1, 2017 - December 31, 2017	\$1.418
c. Total Lease Consideration:		60	\$314,232.00		

d. Option to renew:  Yes  No Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 90/5%

f. Term: Five (5) Years

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.50 - \$1.70

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 3158

6. Purpose of the lease: To house Health Care Finance and Policy

7. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other



a. Estimated moving expenses: \$1,800.00 Furnishings: \$0.00 Data/Phones: \$45,989.00

Remarks: Leasing Services negotiated this five year lease and tenant improvements to accommodate the HCFP offices for a more efficient space. Reducing the square footage and negotiating a lower rent rate resulted in a savings of \$57,881.52 in year one; \$41,681.52 in year two; \$40,097.52 in year three; \$40,097.52 in year four; \$38,417.52 in year five; for a total of \$218,175.60 or 34.52% in savings over the lease term. Custodial costs of \$0.10 per sf have been included in savings calculations.

Exceptions/ Special notes:

*1 page in*

**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20121657030			
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input checked="" type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
Is the Legal Entity active and in good standing with the Nevada Secretary of States				
f. Office?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	_____			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


  
 Authorized Signature \_\_\_\_\_ Date 11/29/12
  
 Public Works Division, Buildings and Grounds Section


  
 Authorized Signature - Agency \_\_\_\_\_ Date 11/29/12

II  
 For Board of Examiners     YES     NO



For Budget Division Use Only	
Reviewed by: <u>JO</u>	<u>12/4/12</u>
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Nevada State Board of Optometry  
 1000 East William Street, Suite 109  
 Carson City, Nevada 89706  
 contact: Judi Kennedy phone: 775.883.8367 fax: 775.883.1938  
 email: kennedy@govmail.state.nv.us

2. Name of Landlord (Lessor): Sierra Medical Complex, LP

3. Address of Landlord: Allen M. Schnaser  
 907 Spencer Street  
 Carson City, Nevada 89703

4. Property contact: Terry Yeager  
 c/o Carson Properties, Inc  
 187 Sonoma Street  
 Carson City, Nevada 89706

5. Address of Lease property: 1000 East William Street, Suite 109  
 Carson City, Nevada 89706

a. Square Footage:  Rentable  
 Usable 550

b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
	\$687.50	12	\$8,250.00	February 1, 2013 - January 31, 2014	\$1.250
Increase %	\$687.50	12	\$8,250.00	February 1, 2014 - January 31, 2015	\$1.250
2%	\$704.00	12	\$8,448.00	February 1, 2015 - January 31, 2016	\$1.280
c. Total Lease Consideration:		36	\$24,948.00		

d. Option to renew:  Yes  No Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Three (3) Years

g. Pass-thrus & CAMS: None

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see remarks)

j. Major repairs:  Landlord  Tenant

k. Minor repairs:  Landlord  Tenant

l. Taxes:  Landlord  Tenant

m. Comparable Market Rate: \$1.30 - \$1.50

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: B020

6. Purpose of the lease: To house the Nevada State Board of Optometry

7. This lease constitutes:
- An extension of an existing lease
  - An addition to current facilities (requires a remark)
  - A relocation (requires a remark)
  - A new location (requires a remark)
  - Remodeling only
  - Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: Leasing Services negotiated this full service lease renewal to stay at the current rate for the first two years with a 2% increase in year 3.

Exceptions/ Special notes:

*Leasett 11*




**STATEWIDE LEASE INFORMATION**

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV19871012250			
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input checked="" type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES		<input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
*If no, please explain in exceptions section				
Is the Legal Entity active and in good standing with the Nevada Secretary of States				
f. Office?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	T81090393			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 11-29-12  
 Authorized Signature Date  
 Public Works Division, Buildings and Grounds Section

 11/27/12  
 Authorized Signature - Agency Date

ii  
 For Board of Examiners  YES  NO

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>CONV6167</b>	Amendment Number: <b>6</b>
Agency Name: <b>ATTORNEY GENERAL'S OFFICE</b>	Legal Entity Name: <b>Robison, Belaustegui, Sharp &amp;</b>
Agency Code: <b>030</b>	Contractor Name: <b>Robison, Belaustegui, Sharp &amp;</b>
Appropriation Unit: <b>4892-10</b>	Address: <b>Low</b>
Is budget authority available?: <b>Yes</b>	<b>71 Washington St</b>
If "No" please explain: <b>Not Applicable</b>	<b>Reno, NV 89503</b>
	Contact/Phone: <b>Kent Robison 7753293151</b>
	Vendor No.: <b>T29006734</b>
	NV Business ID: <b>NV19811008051</b>

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Statutory Contingency Fund (4892 10)</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/31/2009**  
 Anticipated BOE meeting date **01/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **4 years and 92 days**

4. Type of contract: **Contract**

Contract description: **Speciality Services**

5. Purpose of contract:

**This is the sixth amendment to the original contract which provides legal services pursuant to NRS 41.03435 for expert trial counsel for the defense of University of Nevada Reno General Counsel in the Patraw v. Nevada System Higher Education cases. The amendment increases the maximum amount from \$390,000 to \$403,000 and according to the contractor will be the final amendment to this contract.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,999.00
2. Total amount of any previous contract amendments:	\$380,001.00
3. Amount of current contract amendment:	\$13,000.00
4. New maximum contract amount:	\$403,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 41.03435, this contract provides outside legal counsel for the defense of a NSHE legal counsel employee who was named in a lawsuit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Pursuant to NRS 41.03435, The Attorney General may employ special counsel, subject to the approval of the Board of Examiners, if the Attorney General determines at any time prior to trial that it is impracticable, uneconomical or could constitute a conflict of interest for the legal services to be rendered by the Attorney General or a Deputy Attorney General. Compensation for special counsel must be paid out of the Reserve for Statutory Contingency Counsel.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Pursuant to NAC 333.150 2b(4), the services of an attorney are considered professional services and do not require a solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the State of Nevada and performing satisfactory work.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcallens	12/04/2012 11:17:05 AM
Division Approval	clesli1	12/04/2012 11:23:55 AM
Department Approval	chowle	12/04/2012 14:19:27 PM
Contract Manager Approval	ngarci1	12/04/2012 14:29:52 PM
Budget Analyst Approval	csawaya	12/15/2012 17:02:22 PM
BOE Agenda Approval	sbrown	12/19/2012 16:29:34 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13934**

Agency Name: **SECRETARY OF STATE'S OFFICE**  
 Agency Code: **040**  
 Appropriation Unit: **1058-26**  
 Is budget authority available?: **Yes**  
 If "No" please explain: Not Applicable

Legal Entity Name: **MAXIMOMEDIA INC**  
 Contractor Name: **MAXIMOMEDIA INC**  
 Address: **311 Warm Springs Rd Ste 100**  
 City/State/Zip: **Las Vegas, NV 89119**  
 Contact/Phone: **Max Aceituno 702-266-7045**  
 Vendor No.: **T27030331**  
 NV Business ID: **NV20031321330**

To what State Fiscal Year(s) will the contract be charged? **2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2013**

Contract term: **179 days**

4. Type of contract: **Contract**

Contract description: **MAXIO- Web Dev**

5. Purpose of contract:

**This is a new contract to provide ongoing web design development and consultation for revisions and future interface implementations to the SilverFlume business portal website: www.nvsilverflume.gov.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Payment for services will be made at the rate of \$100.00 per hour

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Business Portal website requires further revisions and development of interface implementation with other websites. The Business Portal staff needs the expertise of a proven web designer with production and search engine optimization experience.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the time, resources and expertise to complete the job.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Maximomedia Inc. was chosen because they offer the best pricing and adaptability to the Secretary of State's needs.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012 -Secretary of State-satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	12/04/2012 12:13:55 PM
Division Approval	pdover	12/04/2012 12:13:58 PM
Department Approval	pdover	12/04/2012 12:14:02 PM
Contract Manager Approval	vmccormi	12/04/2012 14:24:54 PM
Budget Analyst Approval	sbarkdul	12/06/2012 10:17:33 AM
BOE Agenda Approval	nhovden	12/06/2012 12:07:20 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13938**

Agency Name: **TREASURER'S OFFICE**  
Agency Code: **050**  
Appropriation Unit: **1080-04**  
Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **WELLS FARGO BANK NA**  
Contractor Name: **WELLS FARGO BANK NA**  
Address: **3300 WEST SAHARA AVE  
4TH FLR**  
City/State/Zip: **LAS VEGAS, NV 89102**  
Contact/Phone: **Pat Foley 702-765-3229**  
Vendor No.: **T81020313**  
NV Business ID: **E0612372008-5**

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Earning Credits</b>

Agency Reference #: 050

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2013**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **03/31/2017**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **General Banking**

5. Purpose of contract:

**This is a new contract to provide depository, disbursement, lockbox and reconciliation services for the State of Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,978,473.00**

Payment for services will be made at the rate of \$494,619.00 per year depending on volume and activity

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Banking services are required for depository services and disbursements.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This type of service is not offered by the State of Nevada.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contractor has superior knowledge of the State's banking procedures, recommended innovative solutions for the future and provided a competitive cost structure. The cost of this contract, including courier services will save approximately \$600,000 over the contract period versus current contract costs.

d. Last bid date: 11/01/2012 Anticipated re-bid date: 09/01/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Wells Fargo Business License Group was advised that Nationally Chartered Banks are exempt under NRS 604A.250.**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

**Wells Fargo Business License Group was advised that Nationally Chartered Banks are exempt under NRS 604A.250.**

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shanshaw	12/11/2012 10:54:40 AM
Division Approval	klangle1	12/11/2012 11:09:23 AM
Department Approval	klangle1	12/11/2012 11:09:27 AM
Contract Manager Approval	shanshaw	12/11/2012 11:36:41 AM
Budget Analyst Approval	dhumphre	12/12/2012 06:06:05 AM
BOE Agenda Approval	cwatson	12/14/2012 09:12:58 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV6008** Amendment Number: **2**

Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **Accurate Building Maintenance**

Agency Code: **082** Contractor Name: **Accurate Building Maintenance**

Appropriation Unit: **1349-12** Address: **3062 Sheridan Street**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89102**

If "No" please explain: **Not Applicable** Contact/Phone: **null7022208180**

Vendor No.: **T81039103**

NV Business ID: **NV19991074849**

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Buildings and Grounds building rent income fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2009**

Anticipated BOE meeting date: **01/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **01/31/2013**

Contract term: **4 years and 119 days**

4. Type of contract: **Contract**

Contract description: **Janitorial, Building Maintenance and Repair Servic**

5. Purpose of contract:

**This is the second amendment to the original contract, which provides ongoing janitorial services to five buildings in the Las Vegas area. This amendment extends the termination date from January 31, 2013 to May 31, 2013 and increases the maximum amount from \$1,779,014.83 to \$1,902,971.67 to provide services over a period of time sufficient to allow the agency to complete the current Request for Proposal and vendor selection process.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,820,796.72
2. Total amount of any previous contract amendments:	-\$41,781.89
3. Amount of current contract amendment:	\$123,956.84
4. New maximum contract amount:	\$1,902,971.67

and/or the termination date of the original contract has changed to: **05/31/2013**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**State buildings must be kept clean.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower.**



9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The evaluation committee for RFP #1060 scored Accurate Building Maintenance the highest overall rated.

d. Last bid date: 10/20/2008 Anticipated re-bid date: 10/20/2012

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2012, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	12/04/2012 15:55:49 PM
Division Approval	wsalisp1	12/04/2012 15:55:52 PM
Department Approval	wsalisp1	12/04/2012 15:55:54 PM
Contract Manager Approval	csweeney	12/04/2012 16:02:42 PM
Budget Analyst Approval	jrodrig9	12/11/2012 11:52:39 AM
BOE Agenda Approval	cwatson	12/13/2012 15:12:54 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>11404</b>	Amendment Number: <b>1</b>
Agency Name: <b>BUILDINGS AND GROUNDS DIVISION</b>	Legal Entity Name: <b>GLASSCOCK, BILL J DBA ECONOMY WINDOW CLEANERS</b>
Agency Code: <b>082</b>	Contractor Name: <b>GLASSCOCK, BILL J DBA ECONOMY WINDOW CLEANERS</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>PO BOX 3255</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>STATELINE, NV 89449</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/588-3860</b>
	Vendor No.: <b>T80967431</b>
	NV Business ID: <b>NV20101458334</b>

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Buildings and Grounds building rental income fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2010**  
 Anticipated BOE meeting date **01/2013**

Retroactive? **No**  
 If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **09/13/2014**  
 Contract term: **4 years**

4. Type of contract: **Contract**  
 Contract description: **Window cleaning**

5. Purpose of contract:  
**This is the first amendment to the original contract, which provides ongoing window and carpet cleaning at various state buildings in the Carson City and Reno areas on an as-needed basis and at the written request and approval of a Buildings and Grounds designee. This amendment increases the maximum amount from \$20,000 to \$38,500 to accommodate additional service availability need created when one of the other three existing service provider's contract was cancelled.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$20,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$18,500.00
4. New maximum contract amount:	\$38,500.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
The need to keep windows clean and the need to keep carpets clean and sanitary.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
Lack of manpower.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor is one of multiple contractors on file for this service per SAM 0338.0. Each contractor will have the opportunity to bid on available jobs.

d. Last bid date: 06/01/2010 Anticipated re-bid date: 06/01/2014

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2006-2012, Buildings & Grounds, service is satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tgalvan	11/16/2012 16:23:39 PM
Division Approval	tgalvan	11/16/2012 16:23:42 PM
Department Approval	tgalvan	11/16/2012 16:23:46 PM
Contract Manager Approval	csweeney	11/16/2012 16:24:07 PM
Budget Analyst Approval	jrodrig9	11/19/2012 15:56:22 PM
BOE Agenda Approval	cwatson	12/13/2012 15:20:17 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13743** Amendment Number: **1**  
 Agency Name: **STATE PUBLIC WORKS DIVISION** Legal Entity Name: **General Maintenance Company**  
 Agency Code: **082** Contractor Name: **General Maintenance Company**  
 Appropriation Unit: **1349-12** Address: **3567 Opalite Court**  
 Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89705**  
 If "No" please explain: **Not Applicable** Contact/Phone: **null775-392-0797**  
 Vendor No.: **T29031091**  
 NV Business ID: **NV20111100269**

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Buildings and Grounds building rent income fee</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/30/2012**  
 Anticipated BOE meeting date **01/2013**  
 Retroactive? **No**  
 If "Yes", please explain

**Not Applicable**

3. Previously Approved **07/31/2014**  
 Termination Date:  
 Contract term: **3 years and 336 days**

4. Type of contract: **Contract**  
 Contract description: **Pressure Cleaning**

5. Purpose of contract:  
**This is the first amendment to the original contract, which provides ongoing window cleaning, gutter cleaning, solar panel cleaning, carpet cleaning, and pressure washing services at various state buildings in the Northern Nevada area at the written request and approval of a Buildings and Grounds designee. This amendment extends the termination date from July 31, 2014 to July 31, 2016 and increases the maximum amount from \$9,900 to \$49,900 due to the extention.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,900.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$40,000.00
4. New maximum contract amount:	\$49,900.00
and/or the termination date of the original contract has changed to:	07/31/2016

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
**Pressure washing services are required to maintain proper upkeep on State buildings.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**Lack of manpower and expertise.**

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was one of multiple contracts for pressure washing services on file. Per SAM 0338.0, each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 07/01/2012 Anticipated re-bid date: 07/01/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	12/04/2012 13:53:30 PM
Division Approval	wsalisp1	12/04/2012 13:53:32 PM
Department Approval	wsalisp1	12/04/2012 13:53:34 PM
Contract Manager Approval	csweeney	12/04/2012 14:08:12 PM
Budget Analyst Approval	jrodrig9	12/09/2012 21:36:09 PM
BOE Agenda Approval	cwatson	12/13/2012 10:56:49 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **12290** Amendment Number: **1**

Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **HEALTHY TREES**

Agency Code: **082** Contractor Name: **HEALTHY TREES**

Appropriation Unit: **1349-12** Address: **PO BOX 2885**

Is budget authority available?: **Yes** City/State/Zip: **CARSON CITY, NV 89702**

If "No" please explain: **Not Applicable** Contact/Phone: **null775/224-3827**

Vendor No.: **T27013019**

NV Business ID: **NV20031522725**

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Buildings and Grounds building rent income fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2011**

Anticipated BOE meeting date: **01/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **07/31/2015**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **arborist services**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides ongoing professional arborist services for various state facilities in northern Nevada on an as needed basis, and at the written request and approval of a Buildings and Grounds designee. This amendment increases the maximum amount from \$25,000 to \$75,000 to provide arborist services for a specific project at the Stewart facility and to continue to provide services for various northern facilities.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$25,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$50,000.00
4. New maximum contract amount:	\$75,000.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**It is necessary to maintain large trees on State property for safety.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of equipment and manpower.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contracts for professional arborist services on file. Per SAM 0338.0, each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 05/01/2011 Anticipated re-bid date: 05/01/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2007-2012, Buildings & Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	12/04/2012 15:57:53 PM
Division Approval	wsalisp1	12/04/2012 15:57:58 PM
Department Approval	wsalisp1	12/04/2012 15:58:00 PM
Contract Manager Approval	csweeney	12/04/2012 16:01:49 PM
Budget Analyst Approval	jrodrig9	12/14/2012 20:22:05 PM
BOE Agenda Approval	cwatson	12/17/2012 07:25:03 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>11588</b>	Amendment Number: <b>1</b>
Agency Name: <b>BUILDINGS AND GROUNDS DIVISION</b>	Legal Entity Name: <b>KANE, BRUCE DBA</b>
Agency Code: <b>082</b>	Contractor Name: <b>KANE, BRUCE DBA</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>BRUCES CARPET CLEANING 769 MARSH RD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>CARSON CITY, NV 89701-8634</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/882-1115</b>
	Vendor No.: <b>T80923724</b>
	NV Business ID: <b>NV20101688781</b>

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees		<b>100.00 % Buildings and Grounds building rent income fees</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/08/2010**  
 Anticipated BOE meeting date **01/2013**  
 Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **10/31/2014**  
 Contract term: **4 years and 24 days**

4. Type of contract: **Contract**  
 Contract description: **Carpet cleaning**

5. Purpose of contract:  
**This is the first amendment to the original contract, which provides ongoing carpet cleaning services to the various state buildings in Carson City and Reno, on an as needed basis and at the written request and approval of a Buildings and Grounds designee. This contract increases the maximum amount from \$9,950 to \$49,950 due to an increased need for carpet cleaning.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,950.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$40,000.00
4. New maximum contract amount:	\$49,950.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
Carpets in State buildings need to be kept clean and sanitary.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
Lack of manpower.

9. Were quotes or proposals solicited? **Yes**



Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple carpet cleaning contractors on file with Buildings and Grounds. Per SAM 0338.0 each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 08/01/2010 Anticipated re-bid date: 08/01/2014

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2010, Healthcare, Finance & Policy, Service Satisfactory; 2010-2012, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

[Empty text box]

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	11/16/2012 07:20:50 AM
Division Approval	wsalisp1	11/16/2012 07:20:53 AM
Department Approval	wsalisp1	11/16/2012 07:20:55 AM
Contract Manager Approval	csweeney	11/16/2012 08:02:40 AM
Budget Analyst Approval	jrodrig9	11/26/2012 16:04:02 PM
BOE Agenda Approval	cwatson	12/14/2012 12:54:58 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13928**

Agency Name: **STATE PUBLIC WORKS DIVISION**  
 Agency Code: **082**  
 Appropriation Unit: **1349-12**  
 Is budget authority available?: **Yes**  
 If "No" please explain: Not Applicable

Legal Entity Name: **RAKEMAN PLUMBING INC**  
 Contractor Name: **RAKEMAN PLUMBING INC**  
 Address: **4075 LOSEE RD**  
 City/State/Zip: **NORTH LAS VEGAS, NV 89030-3301**  
 Contact/Phone: null702/642-8553  
 Vendor No.: T80980572  
 NV Business ID: NV19901008089  
 To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Buildings and Grounds building rent income fees</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2013**  
 Anticipated BOE meeting date 01/2013

Retroactive? **No**  
 If "Yes", please explain

**Not Applicable**

3. Termination Date: **03/31/2017**  
 Contract term: **4 years**

4. Type of contract: **Contract**  
 Contract description: **Equipment Repair**

5. Purpose of contract:

**This is a new contract to provide ongoing plumbing and back flow installation and certifying services to various state buildings in the Las Vegas area, on an as needed basis and at the written request and approval of a Buildings and Grounds designee.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**  
 Other basis for payment: See Schedule One

#### II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings require plumbing and backflow certifications and services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise.

9. Were quotes or proposals solicited? **Yes**  
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contractors on file for plumbing services on file. Per SAM 0338.0, each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 11/01/2012 Anticipated re-bid date: 11/01/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	12/04/2012 15:58:44 PM
Division Approval	wsalisp1	12/04/2012 15:58:46 PM
Department Approval	wsalisp1	12/04/2012 15:58:48 PM
Contract Manager Approval	csweeney	12/04/2012 16:00:53 PM
Budget Analyst Approval	jrodrig9	12/09/2012 22:00:05 PM
BOE Agenda Approval	cwatson	12/13/2012 11:08:25 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13945**

Agency Name: **STATE PUBLIC WORKS DIVISION**  
 Agency Code: **082**  
 Appropriation Unit: **1349-14**  
 Is budget authority available?: **Yes**  
 If "No" please explain: **Not Applicable**

Legal Entity Name: **TATE SNYDER KIMSEY ARCHITECTS**  
 Contractor Name: **TATE SNYDER KIMSEY ARCHITECTS LTD**  
 Address: **709 VALLE VERDE CT**  
 City/State/Zip: **HENDERSON, NV 89014-2329**  
 Contact/Phone: **null702/456-3000**  
 Vendor No.: **T80883470**  
 NV Business ID: **NV19821003232**

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % B&amp;G Rental Fees</b>

Agency Reference #: **TBD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2017**

Contract term: **4 years and 180 days**

4. Type of contract: **Contract**

Contract description: **Prof Arch/Eng Servs**

5. Purpose of contract:

**This is a new contract to provide professional architectural/engineering services for the Bradley Building Renovation; Project No. 13-A009.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Other basis for payment: **monthly progress payments on services provided**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2013 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	12/04/2012 15:45:04 PM
Division Approval	dgrimm	12/04/2012 15:45:47 PM
Department Approval	dgrimm	12/04/2012 15:45:51 PM
Contract Manager Approval	dgrimm	12/04/2012 16:08:44 PM
Budget Analyst Approval	jrodrig9	12/09/2012 22:39:44 PM
BOE Agenda Approval	cwatson	12/13/2012 15:18:29 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13917**

Agency Name: **STATE PUBLIC WORKS DIVISION**  
Agency Code: **082**  
Appropriation Unit: **1349-12**  
Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **TIBERTI COMPANY, THE**  
Contractor Name: **TIBERTI COMPANY, THE**  
Address: **TIBERTI FENCE COMPANY  
4975 ROGERS ST  
LAS VEGAS, NV 89118-1506**  
City/State/Zip: **LAS VEGAS, NV 89118-1506**  
Contact/Phone: **Jackie Ertel 702/382-7080**  
Vendor No.: **PUR0001695**  
NV Business ID: **NV20101472051**

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Buildings and Grounds; building rent income fee</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**  
Anticipated BOE meeting date: 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **03/01/2017**  
Contract term: **4 years and 60 days**

4. Type of contract: **Contract**  
Contract description: **Fence Maintenance**

5. Purpose of contract:

**This is a new contract provide ongoing fence repair, maintenance, or replacement of components or controls on an as-needed basis and at the written request of a Buildings and Grounds designee.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

Other basis for payment: For a two man crew and equipment regular rate: \$80.00 per hour per man; overtime rate: \$110.00 per hour per man. Cost mark up is 33%. Crew hours vary per season from 6:00 am to 4:30 pm.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Fencing components must be maintained, repaired, and replaced as-needed.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower and experise.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contracts for Fencing services on file. Per SAM 0338.0, each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 10/31/2012 Anticipated re-bid date: 12/01/2016

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2012, Buildings and Grounds, Service Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	12/11/2012 08:29:26 AM
Division Approval	csweeney	12/11/2012 08:29:30 AM
Department Approval	csweeney	12/11/2012 08:29:34 AM
Contract Manager Approval	csweeney	12/11/2012 08:29:37 AM
Budget Analyst Approval	jrodrig9	12/11/2012 12:04:13 PM
BOE Agenda Approval	cwatson	12/13/2012 15:19:06 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **CONV6021** Amendment Number: **3**  
 Agency Name: **BUILDINGS AND GROUNDS DIVISION** Legal Entity Name: **Xcel Maintenance Services, Inc**  
 Agency Code: **082** Contractor Name: **Xcel Maintenance Services, Inc**  
 Appropriation Unit: **1349-12** Address: **8920 Colorful Pines Ave.**  
 Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89143**  
 If "No" please explain: **Not Applicable** Contact/Phone: **null7023419235**  
 Vendor No.: **T81103343**  
 NV Business ID: **NV20021426879**

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % rent income fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2009**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **01/31/2013**

Termination Date:

Contract term: **4 years and 119 days**

4. Type of contract: **Contract**

Contract description: **Janitorial, Building Maintenance and Repair Servic**

5. Purpose of contract:

**This is the third amendment to the original contract, which provides ongoing janitorial services for the Department of Motor Vehicles, Flamingo and Sahara offices, Las Vegas and includes extra services, as needed and requested by a Buildings and Grounds designee. This amendment extends the termination date from January 31, 2013 to May 31, 2013 and increases the maximum amount from \$729,300 to \$789,500 to provide continued services through the current Request for Proposal process.**

**6. CONTRACT AMENDMENT**

- 1. The maximum amount of the original contract: \$504,220.00
  - 2. Total amount of any previous contract amendments: \$225,080.00
  - 3. Amount of current contract amendment: \$60,200.00
  - 4. New maximum contract amount: \$789,500.00
- and/or the termination date of the original contract has changed to: 05/31/2013

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The need for State buildings to be kept clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.



9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Evaluation Committee for RFP#1060 scored Xcel Maintenance Services, Inc. the highest overall rating.

d. Last bid date: 08/01/2008 Anticipated re-bid date: 08/01/2012

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2012, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wsalisp1	11/16/2012 07:03:53 AM
Division Approval	wsalisp1	11/16/2012 07:03:57 AM
Department Approval	wsalisp1	11/16/2012 07:03:59 AM
Contract Manager Approval	csweeney	11/16/2012 08:03:56 AM
Budget Analyst Approval	jrodrig9	11/30/2012 20:14:18 PM
BOE Agenda Approval	cwatson	12/13/2012 10:44:12 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>13094</b>	Amendment Number: <b>1</b>
	Legal Entity Name: <b>CORE CONSTRUCTION SERVICES OF NEVADA INC DBA CORE CONSTRUCTION</b>
Agency Name: <b>STATE PUBLIC WORKS DIVISION</b>	Contractor Name: <b>CORE CONSTRUCTION SERVICES OF NEVADA INC DBA CORE CONSTRUCTION</b>
Agency Code: <b>082</b>	Address: <b>7150 CASCADE VALLEY CT</b>
Appropriation Unit: <b>1566-18</b>	City/State/Zip: <b>LAS VEGAS, NV 89128</b>
Is budget authority available?: <b>Yes</b>	Contact/Phone: <b>null702/794-0550</b>
If "No" please explain: <b>Not Applicable</b>	Vendor No.: <b>T81092744</b>
	NV Business ID: <b>NV19861002524</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2012-2013</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>91.00 %</b>	<b>X</b> Bonds	<b>4.00 %</b>
Highway Funds	0.00 %	<b>X</b> Other funding	<b>5.00 % transfer from capital project funds</b>

Agency Reference #: 7604

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/08/2012**

Anticipated BOE meeting date: 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **1 year and 53 days**

4. Type of contract: **Contract**

Contract description: **CMAR**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides Construction Manager at Risk services for the Field Maintenance Shop, Las Vegas, NV; Project No. 09-C13; Contract No. 7604. This amendment increases the maximum amount from \$21,633,554 to \$21,662,304 to provide wash rack design, pre-construction services and construction administration service during the construction phase.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$21,633,554.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$28,750.00
4. New maximum contract amount:	\$21,662,304.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

2009 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	12/04/2012 16:05:16 PM
Division Approval	dgrimm	12/04/2012 16:05:19 PM
Department Approval	dgrimm	12/04/2012 16:05:22 PM
Contract Manager Approval	dgrimm	12/05/2012 10:22:52 AM
Budget Analyst Approval	jrodrig9	12/09/2012 22:36:16 PM
BOE Agenda Approval	cwatson	12/13/2012 15:17:13 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: <b>12892</b>	Amendment Number: <b>1</b>
Agency Name: <b>STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>TERRACON CONSULTANTS INC</b>
Agency Code: <b>082</b>	Contractor Name: <b>TERRACON CONSULTANTS INC</b>
Appropriation Unit: <b>1566-18</b>	Address: <b>750 PILOT RD STE F</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89119</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/597-9393</b>
	Vendor No.: <b>T81038978A</b>
	NV Business ID: <b>NV20041426032</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>91.00 %</b>	<b>X</b> Bonds	<b>4.00 %</b>
Highway Funds	0.00 %	<b>X</b> Other funding	<b>5.00 % transfer from capital projects fund</b>

Agency Reference #: 15935

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2012**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **1 year and 171 days**

4. Type of contract: **Contract**

Contract description: **Misc Serv Agr**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides miscellaneous services for the Nevada Army National Guard Field Maintenance shop and Civil Chemical Support Team/Weapons of Mass Destruction (CCST/WMD) Readiness Center Civil site improvements; Project no. 09-C13; Contract No. 15935. This amendment increases the maximum amount from \$74,485 to \$88,065 to provide for shop fabrication and onsite welding inspections that were not included in the original scope of work.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$74,485.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$13,580.00
4. New maximum contract amount:	\$88,065.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2009 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	11/16/2012 08:09:58 AM
Division Approval	dgrimm	11/16/2012 08:10:03 AM
Department Approval	dgrimm	11/16/2012 08:10:21 AM
Contract Manager Approval	dgrimm	12/04/2012 16:09:39 PM
Budget Analyst Approval	jrodrig9	12/14/2012 20:30:24 PM
BOE Agenda Approval	cwatson	12/17/2012 07:23:51 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>12724</b>	Amendment Number: <b>1</b>
Agency Name: <b>STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>DINTER ENGINEERING CO</b>
Agency Code: <b>082</b>	Contractor Name: <b>DINTER ENGINEERING CO</b>
Appropriation Unit: <b>1579-24</b>	Address: <b>385 GENTRY WAY</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/826-4044</b>
	Vendor No.: <b>T41734800</b>
	NV Business ID: <b>NV19861016365</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>83.00 %</b>	<b>X</b> Bonds	<b>17.00 %</b>
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **7526**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/07/2011**

Anticipated BOE meeting date **01/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2015**

Contract term: **3 years and 267 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Services**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides professional architectural/engineering services for the Stead Training Center Simulator Electrical Upgrade; SPWD Project No. 11-E07; Contract No. 7526. This amendment increases the maximum amount from \$5,685 to \$16,685 to provide additional coordination with NV Energy for power distribution to the site as a result of a vehicle accident along with new services and new electrical panels required to be designed. This additional work and equipment was not in the original program and scope of work.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$5,685.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$11,000.00
4. New maximum contract amount:	\$16,685.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

2011 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	12/04/2012 13:56:17 PM
Division Approval	dgrimm	12/04/2012 13:56:20 PM
Department Approval	dgrimm	12/04/2012 13:56:23 PM
Contract Manager Approval	dgrimm	12/04/2012 16:12:40 PM
Budget Analyst Approval	jrodrig9	12/09/2012 22:20:20 PM
BOE Agenda Approval	cwatson	12/13/2012 15:05:20 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>12897</b>	Amendment Number: <b>1</b>
Agency Name: <b>STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>TATE SNYDER KIMSEY ARCHITECTS</b>
Agency Code: <b>082</b>	Contractor Name: <b>TATE SNYDER KIMSEY ARCHITECTS</b>
Appropriation Unit: <b>1593-17</b>	Address: <b>LTD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>709 VALLE VERDE CT HENDERSON, NV 89014</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/456-3000</b>
	Vendor No.: <b>T80883470</b>
	NV Business ID: <b>NV19821003232</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>90.00 %</b>	<b>X Other funding</b>	<b>10.00 % transfer from Dept. of Motor Vehicles</b>
Agency Reference #:	15280		

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/10/2012**  
 Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2015**  
 Contract term: **3 years and 171 days**

4. Type of contract: **Contract**  
 Contract description: **Arch/Eng Servs**

5. Purpose of contract:  
**This is the first amendment to the original contract, which provides advanced planning and site acquisition for the Department of Motor Vehicles in Las Vegas, NV: Project No. 11-E04, Contract No. 15280. This amendment reduces the maximum amount from \$199,080 to \$167,750 for the IT/Future Transportation Consultant, Boundary, topographic and utility surveys, entitlements, and the Phase 1 Environmental Assessment.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$199,080.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	-\$31,330.00
4. New maximum contract amount:	\$167,750.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
**2011 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited? **No**



Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	12/04/2012 14:49:57 PM
Division Approval	dgrimm	12/04/2012 14:50:00 PM
Department Approval	dgrimm	12/04/2012 14:50:03 PM
Contract Manager Approval	dgrimm	12/04/2012 16:11:20 PM
Budget Analyst Approval	jrodrig9	12/09/2012 22:29:28 PM
BOE Agenda Approval	cwatson	12/13/2012 15:15:53 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>CONV6188</b>	Amendment Number: <b>1</b>
Agency Name: <b>OFFICE OF VETERAN'S SERVICES</b>	Legal Entity Name: <b>Perennial Land Care</b>
Agency Code: <b>240</b>	Contractor Name: <b>Perennial Land Care</b>
Appropriation Unit: <b>2561-07</b>	Address: <b>3085 S. Valley View Blvd.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Las Vegas, NV 89102</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Don Teal 7022581056</b>
	Vendor No.: <b>T27019281</b>
	NV Business ID: <b>NV20021371533</b>

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>50.00 % private</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2009**

Anticipated BOE meeting date: 12/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **04/30/2013**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Professional Services**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides ongoing landscaping services to the Nevada State Veterans Home. This amendment increases the maximum amount from \$125,000 to \$145,000 due to increased services.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$125,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$20,000.00
4. New maximum contract amount:	\$145,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

In order to maintain a safe, sanitary, and comfortable environment for the resident of the facility, the Home landscaping must be maintained in a suitable manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State agencies or employees are available to do this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor originally scored the highest in price, and their ability to move the Homes' landscaping in the direction desired by management.

d. Last bid date: 01/05/2009 Anticipated re-bid date: 01/31/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has been providing landscape services to NSVH. Their services have been acceptable.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpalm5	11/16/2012 15:02:23 PM
Division Approval	jpalm5	11/16/2012 15:02:34 PM
Department Approval	jpalm5	11/16/2012 15:02:43 PM
Contract Manager Approval	mnobles	11/27/2012 08:20:47 AM
Budget Analyst Approval	jrodrig9	11/30/2012 15:20:00 PM
BOE Agenda Approval	cwatson	12/13/2012 10:41:22 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>13626</b>	Amendment Number: <b>1</b>
Agency Name: <b>OFFICE OF VETERAN'S SERVICES</b>	Legal Entity Name: <b>Robert F. Nycek</b>
Agency Code: <b>240</b>	Contractor Name: <b>Robert F. Nycek</b>
Appropriation Unit: <b>2561-04</b>	Address: <b>1309 Morita Dr.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Boulder City, NV 89005</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Robert F. Nycek 702-293-1428</b>
	Vendor No.: <b>T27030756</b>
	NV Business ID: <b>N/A</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % private</b>

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/19/2012**  
 Anticipated BOE meeting date **01/2013**  
 Retroactive? **No**  
 If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **07/31/2014**  
 Contract term: **2 years and 12 days**

4. Type of contract: **Contract**  
 Contract description: **Chaplain**

5. Purpose of contract:  
**This the first amendment to the original contract, which provides ongoing chaplain services to the Nevada State Veterans Home. This amendment increases the maximum amount from \$9,999 to \$24,000 to provide needed services for the home.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,999.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$28,000.00
4. New maximum contract amount:	\$37,999.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
**The Chaplain position provides counselling for the psychosocial needs of the residents.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**There are no State employees available who can provide this service.**

9. Were quotes or proposals solicited? **No**  
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

**Contractor is affiliated with a non-profit, religious organization and is therefore qualified for tax-exempt status. (USC 501(C)).**

**Contractor is affiliated with a non-profit, religious organization and is therefore qualified for tax-exempt status (USC 501(C))**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpalm5	12/05/2012 10:17:31 AM
Division Approval	jpalm5	12/05/2012 10:17:35 AM
Department Approval	jpalm5	12/05/2012 10:17:40 AM
Contract Manager Approval	mnobles	12/12/2012 08:32:40 AM
Budget Analyst Approval	jrodrig9	12/12/2012 09:16:27 AM
BOE Agenda Approval	cwatson	12/13/2012 10:47:30 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13943**

Agency Name:	<b>DEPARTMENT OF EDUCATION</b>	Legal Entity Name:	Office of the Superintendent of Public Instruction - Washington
Agency Code:	<b>300</b>	Contractor Name:	<b>Office of the Superintendent of Public Instruction - Washington</b>
Appropriation Unit:	<b>2713 - All Categories</b>	Address:	<b>Old Capitol Building P.O. Box 47200</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Olympia, WA 89701</b>
If "No" please explain:	Not Applicable	Contact/Phone:	Michael Middleton 3607256434
		Vendor No.:	
		NV Business ID:	exempt

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Miscellaneous Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2014**Contract term: **1 year and 271 days**4. Type of contract: **Interlocal Agreement**Contract description: **Project management**

5. Purpose of contract:

**This is a new interlocal revenue agreement in which the Department of Education agrees to provide project oversight; facilitate and coordinate work groups in the development of the reporting system development for the Smarter Balanced Assessment Consortium in which the Nevada Department of Education participates for assessments.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$46,970.00**

Payment for services will be made at the rate of \$55.00 per hour

Other basis for payment: Reimbursement for costs to the department.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Department of Education is a member of the Smarter Balanced Assessment Consortium which is administered by the Office of the Superintendent of Public Instruction for the state of Washington. As a member of leadership of the consortium, the Nevada Department of Education is utilizing the skills of NDE personnel to oversee the development of the Assessment reporting system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency will perform the work and be reimbursed by the consortium.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal agreement.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jteska	12/04/2012 14:46:46 PM
Division Approval	jteska	12/04/2012 14:46:56 PM
Department Approval	jteska	12/04/2012 14:47:00 PM
Contract Manager Approval	jteska	12/17/2012 10:09:49 AM
Budget Analyst Approval	sbrown	12/19/2012 16:56:56 PM
BOE Agenda Approval	sbrown	12/19/2012 16:57:07 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13952**Agency Name: **DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2715-14**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Vicki Huffman

Contractor Name: **Vicki Huffman**Address: **5416 67th Street NE**City/State/Zip: **Marysville , WA 98270**

Contact/Phone: null3606581506

Vendor No.: T29015163

NV Business ID: NV20111651497

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % federal IDEA funds</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **01/15/2015**Contract term: **2 years and 14 days**4. Type of contract: **Contract**Contract description: **Special Ed Data**

5. Purpose of contract:

**This is a new contract that continues ongoing support for collection, validation, correction, preparation, and submission of federally required data associated with the provision of special education and related services for students with disabilities, age 3-22 in Nevada. School districts are required to prepared and submit to State Education Agencies the data identified under the individuals with Disabilities Education Act (IDEA), 34 CFR part 300, 300.618. State Education Agencies in turn are required to to ensure that those data are in turn submitted to the US Department of Education and are submitted as accurate and timely. This requires that ongoing technical assistance be provided to district data managers and special education administrators to ensure that the data be submitted in adherence with required protocols, within required timelines. Data will be aggregated and configured for submission from the state level in accordance with requirements of USDOE.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$236,000.00**

Payment for services will be made at the rate of \$66.00 per hour

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Federal law requires the development of submisison of special education data as articulated in section 618 of the Individuals with Disabilities Education Act in order to access federal funding and support.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The scope of work and the qualifications require specialized expertise and a non-employee status that cannot be met within the agency or other state agency.

9. Were quotes or proposals solicited?

Yes



Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

There were no other potential vendors with similar qualifications and experience. The individuals with similar qualifications lack the comprehensive experience of the contractor.

d. Last bid date: 10/19/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Education, current contract and the quality of service has been excellent.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

[Empty text box]

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jteska	12/11/2012 12:53:48 PM
Division Approval	jteska	12/11/2012 12:53:51 PM
Department Approval	jteska	12/11/2012 12:53:54 PM
Contract Manager Approval	jteska	12/11/2012 12:53:57 PM
Budget Analyst Approval	sbrown	12/15/2012 08:01:02 AM
BOE Agenda Approval	sbrown	12/15/2012 08:01:06 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13918**

Agency Name: <b>HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE</b>	Legal Entity Name: <b>Barlow &amp; Douglas CPAs</b>
Agency Code: <b>400</b>	Contractor Name: <b>Barlow &amp; Douglas CPAs</b>
Appropriation Unit: <b>3195-04</b>	Address: <b>1070 Horizon Ridge Pkwy Ste 11</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Henderson, NV 89012</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Jake Burt 702-202-2255</b>
	Vendor No.:
	NV Business ID: <b>NV20101873355</b>

To what State Fiscal Year(s) will the contract be charged? **2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>20.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>60.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>20.00 % Tobacco Settlement</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2013**

Contract term: **179 days**

4. Type of contract: **Contract**

Contract description: **Grantee Reviews**

5. Purpose of contract:

**This is a new contract to perform fiscal reviews of the Department of Health and Human Services Grants Management Unit grantees.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,500.00**

Other basis for payment: \$1,250.00 per fiscal review, plus associated travel costs with prior approval for mileage to travel to and from review site.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Grants Management Unit receives funds from 8 different funding sources. Each funding source should have all grantees reviewed at least once during a two year period. Contracting for fiscal review of selected grantees will allow the agency to meet this requirement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current workload requirements would require an additional FTE or contract assistance.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple contracts awarded.

d. Last bid date: 05/11/2009 Anticipated re-bid date: 03/01/2013

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	11/30/2012 13:33:21 PM
Division Approval	bvale1	11/30/2012 13:33:23 PM
Department Approval	bvale1	11/30/2012 13:33:27 PM
Contract Manager Approval	mweyland	12/03/2012 11:47:10 AM
Budget Analyst Approval	nhovden	12/06/2012 12:13:48 PM
BOE Agenda Approval	nhovden	12/06/2012 12:13:53 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13930**

Agency Name: <b>AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name: <b>NEVADA PUBLIC RADIO</b>
Agency Code: <b>402</b>	Contractor Name: <b>NEVADA PUBLIC RADIO</b>
Appropriation Unit: <b>3151-39</b>	Address: <b>1289 S TORREY PINES DR</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89146</b>
If "No" please explain: Not Applicable	Contact/Phone: null702/258-9895
	Vendor No.: T80246880
	NV Business ID: NV19751006169

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2013**

Contract term: **271 days**

4. Type of contract: **Contract**

Contract description: **Public Radio**

5. Purpose of contract:

**This is a new contract to provide radio and print advertising for the Senior Medicare Patrol to educate Nevadans on how to detect and report healthcare fraud in Medicare and Medicaid by creating radio spots for KNPR (99.8 FM) in southern Nevada and print advertisements in two editions of the the Nevada Public Radio's magazine, Desert Companion, and providing a separate advertisement in the August 2013 Medical Issue of the Desert Companion.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,520.00**

Payment for services will be made at the rate of \$17,520.00 per contract

Other basis for payment: Approximately 20 days from the receipt of invoice(s) for each product

#### II. JUSTIFICATION

7. What conditions require that this work be done?

In order to remain compliant with the terms of our Cooperative Agreement with the Administration of Aging (AoA), the Division needs to educate Nevadans on how to protect themselves from Healthcare fraud. The Division is also tasked with recruiting and training volunteers to sustain the program in the future.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

SMP staff lack the expertise and the required equipment/resources to perform the functions.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 121102**

**Approval Date: 11/20/2012**

c. Why was this contractor chosen in preference to other?

Nevada Public Radio is the only entity of its kind in the State of Nevada.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lgoulart	11/27/2012 14:36:13 PM
Division Approval	lgoulart	11/27/2012 14:36:38 PM
Department Approval	bvale1	12/03/2012 11:08:48 AM
Contract Manager Approval	agarland	12/03/2012 11:28:52 AM
Budget Analyst Approval	eobrien	12/05/2012 05:52:27 AM
BOE Agenda Approval	nhovden	12/06/2012 14:31:59 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV7132** Amendment Number: **3**

Agency Name: **HEALTH CARE FINANCING & POLICY** Legal Entity Name: **Health Services Advisory Group**

Agency Code: **403** Contractor Name: **Health Services Advisory Group**

Appropriation Unit: **3158-04** Address: **1600 E Northern Avenue #100**

Is budget authority available?: **Yes** City/State/Zip: **Phoenix, AZ 85020**

If "No" please explain: **Not Applicable** Contact/Phone: **Dr. Mary Dalton 6022646382**

Vendor No.: **T81093076**

NV Business ID: **NV20001213956**

To what State Fiscal Year(s) will the contract be charged? **2010-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>50.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2009**

Anticipated BOE meeting date 02/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **6 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Health And Human Services**

5. Purpose of contract:

**This is the third amendment to the original contract, which continues ongoing external quality review of compliance with contractual service terms of the Managed Care Program, including an assessment of the quality outcomes, timeliness, and access to service for which the contractors are obligated. This amendment extends the termination date from June 30, 2013 to June 30, 2015 and increases the contract maximum amount from \$2,217,620.00 to \$3,828,119.85 due to additional plan measure review and technical assistance and consulting to the scope of work.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$2,217,620.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$1,610,499.85
4. New maximum contract amount:	\$3,828,119.85
and/or the termination date of the original contract has changed to:	06/30/2015

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Balanced Budget Act of 1997 requires DHCFFP to contract with a qualified independent entity for annual reviews of quality outcomes, timeliness, and access to services for which the managed care contractors are contractually obligated. Amendment #2 adds the stipulation that, at the discretion of the DHCFFP, the EQRO may be asked to provide additional technical assistance or consultative services related to external quality review activities. All requests for technical assistance or consultative services shall be transmitted in writing from the DHCFFP to the EQRO, which will submit its cost proposal for the specified scope of work to the DHCFFP for approval.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Balanced Budget Act of 1997 requires that an independent entity perform these services.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	12/07/2012 14:35:39 PM
Division Approval	trooker	12/07/2012 14:38:13 PM
Department Approval	ecreceli	12/07/2012 16:20:28 PM
Contract Manager Approval	cmoriart	12/10/2012 08:25:01 AM
Budget Analyst Approval	nhovden	12/18/2012 12:47:32 PM





**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13540** Amendment Number: **1**

Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **BOARD OF REGENTS-UNR**

Agency Code: **407** Contractor Name: **BOARD OF REGENTS-UNR**

Appropriation Unit: **3228-42** Address: **UNR CONTROLLERS OFFICE MAIL STOP 0124**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89557-0025**

If "No" please explain: **Not Applicable** Contact/Phone: **null775/784-4062**

Vendor No.: **D35000816**

NV Business ID: **Gov't Entity**

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2012**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **09/30/2013**

Termination Date:

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SNAP Education**

5. Purpose of contract:

**This is the first amendment to the original interlocal agreement for the Supplemental Nutrition Assistance Program (SNAP), which continues ongoing nutrition education to low income families. Through a grant from the USDA, Division of Welfare and Supportive Service collaborates with various public and nonprofit agencies to provide education to SNAP recipients to improve the likelihood that recipients and those eligible for benefits will make healthy food choices. This amendment revises consideration language, increasing the maximum amount from \$74,183 to \$110,487 and replaces Attachment B - Draft Project Plan with Attachment B - Project Plan due to the approval of the State Plan by USDA.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$74,183.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$36,304.00
4. New maximum contract amount:	\$110,487.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Division of Welfare and Supportive Services receives a grant from the U.S. Department of Agriculture to implement the Supplemental Nutrition Assistance Program Nutrition Education (SNAP-Ed) to low income families in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Division of Welfare and Supportive Services partners with various public and non profit agencies to provide nutrition education through the Supplemental Nutrition Assistance Program Nutrition Education (SNAP-Ed); therefore extending state resources and personnel.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Federal funding is provided from the USDA. All agencies that develop a plan that meets the requirements of the Supplemental Nutritional Assistance Program Nutrition Education (SNAP-Ed) and is approved by the USDA are incorporated into the State of Nevada plan as funding allows.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and provides satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	10/29/2012 17:48:41 PM
Division Approval	msmit5	11/29/2012 08:48:01 AM
Department Approval	bvale1	12/03/2012 11:13:31 AM
Contract Manager Approval	afrancis	12/03/2012 15:52:19 PM
Budget Analyst Approval	sbarkdul	12/04/2012 12:03:43 PM
BOE Agenda Approval	nhovden	12/12/2012 16:11:20 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13532** Amendment Number: **1**

Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **TE MOAK TRIBE OF WESTERN**

Agency Code: **407** Contractor Name: **TE MOAK TRIBE OF WESTERN**

Appropriation Unit: **3228-42** Address: **SHOSHONE/SPECIAL DIABETES PROG**

Is budget authority available?: **Yes** City/State/Zip: **525 SUNSET ST ELKO, NV 89801**

If "No" please explain: **Not Applicable** Contact/Phone: **null775/738-9251**

Vendor No.: **T29008879**

NV Business ID: **Gov't Entity**

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2012**

Anticipated BOE meeting date **12/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **09/30/2013**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SNAP Education**

5. Purpose of contract:

**This is the first amendment to the original interlocal agreement for the Supplemental Nutrition Assistance Program (SNAP), which continues ongoing nutrition education to low income families. Through a grant from the U.S. Department of Agriculture, the division collaborates with various public and nonprofit agencies to provide education to SNAP recipients to improve the likelihood that recipients and those eligible for benefits will make healthy food choices. This amendment revises consideration language, increases the maximum amount from \$45,288 to \$65,585 and replaces Attachment B - Draft Project Plan with Attachment B - Project Plan due to the approval of the state plan by USDA.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$45,288.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$20,297.00
4. New maximum contract amount:	\$65,585.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Division of Welfare and Supportive Services receives a grant from the U.S. Department of Agriculture to implement the Supplemental Nutrition Assistance Program Nutrition Education (SNAP-Ed) to low income families in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Division of Welfare and Supportive Services partners with various public and non profit agencies to provide nutrition education through the Supplemental Nutrition Assistance Program Nutrition Education (SNAP-Ed) therefore extending state resources and personnel.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Federal funding is provided from the USDA. All agencies that develop a plan that meets the requirements of the Supplemental Nutritional Assistance Program Nutrition Education (SNAP-Ed) and is approved by the USDA are incorporated into the State of Nevada plan as funding allows.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and provides satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	10/29/2012 17:45:47 PM
Division Approval	msmit5	11/19/2012 07:11:08 AM
Department Approval	bvale1	11/20/2012 17:36:41 PM
Contract Manager Approval	afrancis	11/21/2012 09:39:46 AM
Budget Analyst Approval	sbarkdul	11/26/2012 09:23:16 AM
BOE Agenda Approval	nhovden	11/26/2012 12:27:57 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>11858</b>	Amendment Number: <b>1</b>
Agency Name: <b>WELFARE AND SUPPORT SERVICES</b>	Legal Entity Name: <b>WASHOE, SECOND JUDICIAL DISTRICT COURT</b>
Agency Code: <b>407</b>	Contractor Name: <b>WASHOE, SECOND JUDICIAL DISTRICT COURT</b>
Appropriation Unit: <b>3238-10</b>	Address: <b>75 COURT ST</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89501</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775-328-3119</b>
To what State Fiscal Year(s) will the contract be charged? <b>2012-2014</b>	Vendor No.: <b>T40283400Y</b>
	NV Business ID: <b>Gov't Entity</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>66.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>34.00 % State Share of Collections</b>

2. Contract start date:  
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**  
 Anticipated BOE meeting date **12/2012**  
 Retroactive? **No**  
 If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2014**  
 Contract term: **3 years**  
 4. Type of contract: **Interlocal Agreement**  
 Contract description: **Hearing Masters**

5. Purpose of contract:  
**This is the first amendment to the original interlocal agreement, which continues ongoing hearing master and court services for the purpose of enforcing support obligations owed by non-custodial parents to their children, establishing paternity, obtaining financial and medical support, and adjusting support orders for the Child Support Enforcement Program. Title IV-D, 42 USC 654(7) authorizes the division to enter into interlocal contracts with appropriate courts and law enforcement officials to implement an efficient statewide system to meet the purposes of this Act. This amendment increases the maximum from \$580,246 to \$685,591 due to an internal audit finding by Second Judicial District Court identifying the calculation of staff time allocated to the child support program was understated.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$580,246.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$105,345.00
4. New maximum contract amount:	\$685,591.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?  
**Nevada Revised Statutes and Title IV-D of the Social Security Act requires that DWSS attempt to establish paternity, secure support, and recover support debts for children who may or may not be receiving public assistance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	10/11/2012 09:48:03 AM
Division Approval	msmit5	11/20/2012 13:24:21 PM
Department Approval	bvale1	11/26/2012 14:29:21 PM
Contract Manager Approval	afrancis	11/27/2012 09:06:50 AM
Budget Analyst Approval	sbarkdul	11/28/2012 11:54:14 AM
BOE Agenda Approval	nhovden	11/28/2012 12:39:50 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>CONV6383</b>	Amendment Number: <b>2</b>	
	Legal Entity Name: <b>WASHOE COUNTY SCHOOL DISTRICT</b>	
Agency Name: <b>WELFARE AND SUPPORT SERVICES</b>	Contractor Name: <b>WASHOE COUNTY SCHOOL DISTRICT</b>	
Agency Code: <b>407</b>	Address: <b>240 S. Rock Blvd, Suite 143</b>	
Appropriation Unit: <b>3267-21</b>	City/State/Zip: <b>RENO, NV 89520</b>	
Is budget authority available?: <b>Yes</b>	Contact/Phone: <b>null775/348-0212</b>	
If "No" please explain: <b>Not Applicable</b>	Vendor No.: <b>T40234300C</b>	
	NV Business ID: <b>Gov't Entity</b>	

To what State Fiscal Year(s) will the contract be charged? **2010-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2009**

Anticipated BOE meeting date 12/2012

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Health And Human Services**

5. Purpose of contract:

**This is the second amendment to the original interlocal agreement, which continues the Nevada Registry and Early Care and Education (ECE) Professional Development for the Division of Welfare and Supportive Services Child Care program through the use of federal Child Care Development funds. The Nevada Registry serves as a clearinghouse of information by offering career ladder placement, a training calendar, community resources and information, a statewide job board and a trainer directory. ECE Professional Development provides training on Nevada's Revised Pre-K Standards to help teachers further understand and use the standards within preschool environments. This amendment increases the maximum amount from \$2,362,470 to \$2,386,470 due to operating costs for SFY13 that Washoe County School District did not have in previous years.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$2,358,000.00
2. Total amount of any previous contract amendments:	\$4,470.00
3. Amount of current contract amendment:	\$24,000.00
4. New maximum contract amount:	\$2,386,470.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

DWSS receives Federal Child Care Development Funds (CCDF), which are used to improve the quality of childcare services in Nevada. Washoe County School District has the expertise to operate these programs on a statewide basis.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform these duties.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	09/20/2012 08:46:14 AM
Division Approval	msmit5	11/20/2012 08:34:26 AM
Department Approval	bvale1	12/03/2012 11:12:17 AM
Contract Manager Approval	afrancis	12/03/2012 15:52:39 PM
Budget Analyst Approval	sbarkdul	12/04/2012 12:05:15 PM
BOE Agenda Approval	nhovden	12/04/2012 19:06:17 PM



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13963**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: New Jersey Department of Corrections
Agency Code: <b>440</b>	Contractor Name: <b>New Jersey Department of Corrections</b>
Appropriation Unit: <b>3710-04</b>	Address:
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>P.O. Box 863, NJ 08625</b>
If "No" please explain: Not Applicable	Contact/Phone: Donna Sweeney 609-984-9598
	Vendor No.: N/A
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2013-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2022**

Contract term: **10 years and 1 day**

4. Type of contract: **Other (include description): Interstate Compact**

Contract description: **Corrections Compact**

5. Purpose of contract:

**This is a new Interstate Corrections Compact Contract to provide for the equal exchange of inmates, on a one-to-one basis, between Nevada Department of Corrections and New Jersey Department of Corrections.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$0.01**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Interstate Corrections Compact Contracts between states are required for the health and safety of staff and inmates as agreed upon by both parties pursuant to NRS 215A.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Interstate Corrections Compact Contract provides flexibility in dealing with matters such as witness protection, youthful offenders, and disruptive prison gangs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contracts are in effect with other states.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssergent	12/20/2012 16:24:14 PM
Division Approval	dmartine	12/20/2012 16:25:52 PM
Department Approval	bfarris	12/20/2012 16:31:59 PM
Contract Manager Approval	jhardy	12/20/2012 16:33:49 PM
Budget Analyst Approval	cmurph3	12/20/2012 16:37:56 PM
BOE Agenda Approval	sbrown	12/20/2012 17:32:35 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13924**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: Northern Sierra Chapter APICS
Agency Code: <b>440</b>	Contractor Name: <b>Northern Sierra Chapter APICS</b>
Appropriation Unit: <b>3711-15</b>	Address: <b>PO Box 7155</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno, NV 89510-7155</b>
If "No" please explain: Not Applicable	Contact/Phone: Ed Miller, CPIM, President 775-448-0552
	Vendor No.: T29025859
	NV Business ID: NV20051647407
To what State Fiscal Year(s) will the contract be charged?	<b>2013-2014</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 179 days**

4. Type of contract: **Contract**

Contract description: **Vocational Training**

5. Purpose of contract:

**This is a new contract to provide inmates with vocational training courses on principles of operations management. The intent of the Department is to provide inmates with job skills in order to successfully re-enter the workforce upon release.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Upon completion of module and submission of invoice.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The desire to address one of the missions of the Going Home Prepared program by helping to improve the Prison to Community Reentry in Nevada, as approved by the Legislature by preparing inmates for employment upon release.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Corrections does not have the staff and/or expertise necessary. No other State agency offers these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple contract awards are being made from Solicitation #201208. Northern Sierra Chapter APICS is one of the vendors that can provide NDOC with vocational training classes.

d. Last bid date: 01/30/2012 Anticipated re-bid date: 01/30/2014

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY11; NDOC. Services have been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	11/29/2012 08:32:15 AM
Division Approval	dmartine	11/29/2012 15:45:01 PM
Department Approval	dreed	11/30/2012 13:40:01 PM
Contract Manager Approval	jhardy	11/30/2012 17:32:10 PM
Budget Analyst Approval	cmurph3	12/04/2012 09:01:32 AM
BOE Agenda Approval	sbrown	12/20/2012 14:02:46 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **10531** Amendment Number: **3**

Agency Name: **DEPARTMENT OF CORRECTIONS** Legal Entity Name: **RIDGE HOUSE INCORPORATED**

Agency Code: **440** Contractor Name: **RIDGE HOUSE INCORPORATED**

Appropriation Unit: **3711-15** Address: **900 W 1ST ST, SUITE 102**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89503**

If "No" please explain: Not Applicable Contact/Phone: **Steven Burt 775/322-8941**

Vendor No.: **T80938781**

NV Business ID: **NV19821007967**

To what State Fiscal Year(s) will the contract be charged? **2010-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 7180

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2009**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Previously Approved Termination Date: **06/30/2013**Contract term: **3 years and 286 days**4. Type of contract: **Contract**Contract description: **Counseling**

5. Purpose of contract:

**This is the third amendment to the original contract which provides ongoing post release mental health and substance abuse evaluation and counseling services for inmates. This amendment increases the maximum amount from \$59,999 to \$74,999 due to the continued need for these services and the previous contractual amount will be expended.**

6. CONTRACT AMENDMENT

1.	The maximum amount of the original contract:	\$9,999.00
2.	Total amount of any previous contract amendments:	\$50,000.00
3.	Amount of current contract amendment:	\$15,000.00
4.	New maximum contract amount:	\$74,999.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

To assist inmates for re-entry into the community.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Corrections does not have qualified personnel to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Multiple contract awards are being made from Solicitation 200914. Ridge House, Inc is one vendor able to meet the needs of the Department.

d. Last bid date: 05/13/2009 Anticipated re-bid date: 05/13/2013

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Ridge House Inc has an existing contract with the State of Nevada, Department of Corrections and this is the third amendment to the existing contract. Service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	11/15/2012 11:43:18 AM
Division Approval	bfarris	11/26/2012 16:32:41 PM
Department Approval	bfarris	11/26/2012 16:32:45 PM
Contract Manager Approval	jhardy	11/30/2012 17:43:38 PM
Budget Analyst Approval	cmurph3	12/07/2012 09:42:19 AM
BOE Agenda Approval	sbrown	12/11/2012 10:53:33 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13948**Agency Name: **DPS-FIRE MARSHAL**Agency Code: **656**Appropriation Unit: **3816-25**Is budget authority available?: **No**

If "No" please explain: Work program #C25559 has been submitted to the December meeting of the IFC for approval to transfer funds from SERC and Environmental Protection.

Legal Entity Name: Todd Eric Skoglund

Contractor Name: **TS Hazmat Consulting Services, LLC**Address: **DBA Signet North America****1841 W. Costilla Drive  
Pueblo West, CO 81007**City/State/Zip: **Pueblo West, CO 81007**

Contact/Phone: Todd Skoglund 719-251-8458

Vendor No.:

NV Business ID: NV20121350529

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % SERC and Environmental Protection funds</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2014**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Haz Mat Training**

5. Purpose of contract:

**This is a new contract to provide ongoing hazardous material technician courses. Each course consists of classroom and hands-on instruction to certify students as hazardous material technicians. Courses may be held as necessary and determined by the division in Reno, Carson City, Elko, or Las Vegas.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$470,302.50**

Payment for services will be made at the rate of \$156,767.50 per course

Other basis for payment: Payments due net 15 upon receipt of invoice. Division agrees contractor may submit invoice on first day of each course.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Pursuant to NRS 477.045, the State Fire Marshal shall establish a statewide training program for the response to spills of hazardous materials and related fires. The division has received an increase in requests for hazardous material training from local jurisdictions. This contract will provide for the hazardous material technician training throughout the state.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State agencies do not have the resources or expertise to develop the curriculum and instruct the 160 hour courses.**

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Facilitation of the RFP was delegated to DPS by State Purchasing. The evaluation committee reviewed proposals in response to RFP DPS12-05 and this vendor scored highest by the committee.

d. Last bid date: 10/05/2012 Anticipated re-bid date: 10/01/2016

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

[Empty text box]

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Vendor is registered with the Secretary of State's office as a sole proprietor.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbauer	12/06/2012 15:13:37 PM
Division Approval	mteska	12/06/2012 16:02:29 PM
Department Approval	mteska	12/06/2012 16:02:32 PM
Contract Manager Approval	jbauer	12/06/2012 16:08:24 PM
Budget Analyst Approval	jstrandb	12/08/2012 16:05:50 PM
BOE Agenda Approval	cwatson	12/13/2012 15:24:18 PM
BOE Final Approval	Pending	



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13799**

Agency Name: <b>WILDLIFE</b>	Legal Entity Name: <b>AHLVERS PLUMBING &amp; HEATING &amp; COOLING INC</b>
Agency Code: <b>702</b>	Contractor Name: <b>AHLVERS PLUMBING &amp; HEATING &amp; COOLING INC</b>
Appropriation Unit: <b>4461-07</b>	Address: <b>1595 AVENUE F</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>ELY, NV 89301</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/289-3377</b>
	Vendor No.: <b>T29028534</b>
	NV Business ID: <b>NV20101568839</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % License</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 13-13

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2014**

Contract term: **1 year and 179 days**

4. Type of contract: **Contract**

Contract description: **Plumbing and HVAC**

5. Purpose of contract:

**This is a new contract to provide ongoing repair services as needed on plumbing and HVAC systems at department facilities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,999.00**

Other basis for payment: Valid invoices and approval of the NDOW project manager.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Every year, some of the Department's aging remote facilities require extensive maintenance and repair work. The need for repairs is inevitable and can arise suddenly and urgently, hence the need for a contract in place for services as needed. A \$24,999 contract for services as needed will eliminate the need for a smaller contract for each service (often needed right away), some of which might have to be retroactive if the need for repairs is sufficiently urgent.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is specialized work requiring specialized knowledge, training and tools.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Purchasing Division does not evaluate solicitation waiver requests for contracts not large enough for an RFP, but requires the agency to perform the necessary due diligence. This contract will provide repair service for some very remote locations (Gallagher Hatchery, Spring Creek Rearing Station, Kirch Wildlife Management Area (WMA) and Key-Pittman WMA.) In the past when NDOW solicited competitive bids for our remote locations in Eastern Nevada, Ahlvers was the only contractor to submit a bid. Ahlvers has historically provided good service at fair and reasonable prices. As for Ely, apart from contractors working out of their homes, there are two contractors providing the services required by this contract: Ahlvers is one; as to the other, NDOW requested service estimates on three separate occasions, and he was non-responsive on two, and in the third instance he refused to provide the service on NDOW's terms.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Work for the Department of Wildlife over the last two fiscal years. The contractor provided good work at reasonable prices.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	11/21/2012 12:07:56 PM
Division Approval	mkrumena	11/21/2012 12:07:59 PM
Department Approval	mkrumena	11/21/2012 12:08:01 PM
Contract Manager Approval	mkrumena	11/21/2012 12:08:03 PM
Budget Analyst Approval	dhumphre	11/26/2012 13:33:57 PM
BOE Agenda Approval	cwatson	12/13/2012 15:21:52 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13937**Agency Name: **WILDLIFE**Agency Code: **702**Appropriation Unit: **4461-11**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: SEFTON, DONALD H DBA

Contractor Name: **SEFTON, DONALD H DBA**Address: **SYSTEMS CONSULTANTS  
448 WEST WILLIAMS AVE**City/State/Zip: **FALLON, NV 89406**

Contact/Phone: null775/423-1345

Vendor No.: T80965873

NV Business ID: NV20101587444

To what State Fiscal Year(s) will the contract be charged? **2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % **X** Fees **100.00 % License and Boating Fees**

Federal Funds 0.00 % Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: 13-23

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2013**

Anticipated BOE meeting date 01/2013

Retroactive? **Yes**

If "Yes", please explain

**An RFP is being prepared for a new contract to begin July 1. Because of competing deadlines, extension of the existing contract could not be completed before the Nov. 5 due date to submit it to the Budget Office; hence the need for a short-term contract for January-June 2013.**3. Termination Date: **06/30/2013**Contract term: **179 days**4. Type of contract: **Contract**Contract description: **Automated System**

5. Purpose of contract:

**This is a new contract for the maintenance and enhancement of the Nevada Wildlife Data System (NWDS). The NWDS processes the sale, recording and issuance of hunting and fishing licenses, boat registrations and boat titles, and processes registration for hunter education classes, data from the Harvest Information Program and citations by game wardens. NWDS's development history to date reflects legislatively driven and other required changes. During this short-term contract period (January 1 to June 30, 2013), the Nevada Department of Wildlife will complete work on an RFP for a new contract which will begin July 1, 2013.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$174,084.00**

Other basis for payment: \$19,014 monthly maintenance and customer service, \$1 per HIP survey processed, and other contingencies agreed to in advance

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Wildlife Data System (NWDS) processes the sale, recording and issuance of hunting and fishing licenses, boat registrations and boat titles, and processes registration for hunter education classes, data from the Harvest Information Program and citations by game wardens. It is imperative that these functions - especially collections and license processing - continue uninterrupted. This short-term contract will allow time for the Department of Wildlife to complete an RFP and obtain competing bids for a new contract to begin July 1, 2013.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Software system maintenance and enhancement requires specialized knowledge of the system and expertise beyond that of State staff.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This short-term contract (January-June 2013) was originally planned (and approved by Purchasing) as a six-month extension of the existing contract with this vendor for the same six months (January-June 2013) to allow time for the completion of an RFP for this complex system and awarding of a new contract based on competitive bids. For these six months, as the developer SCI is well equipped to trouble-shoot and maintain the system and to provide any required enhancements in a cost-effective manner.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has developed and managed transaction processing systems for NDOW for processing hunting license applications; processing tag applications and awarding tags; education; and boating licenses. SCI has also has processed manual transactions in connection with licenses and tags. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mkrumena	12/03/2012 10:07:32 AM
Division Approval	mkrumena	12/03/2012 10:07:34 AM
Department Approval	mkrumena	12/03/2012 10:07:37 AM
Contract Manager Approval	mkrumena	12/03/2012 10:07:39 AM
DoIT Approval	lmuelle1	12/05/2012 07:21:31 AM
Budget Analyst Approval	dhumphre	12/05/2012 10:56:50 AM





## NEVADA DEPARTMENT OF WILDLIFE

1100 Valley Road • Reno, Nevada 89512  
(775) 688-1500 Fax (775) 688-1595

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### RETROACTIVE BOE CONTRACT APPROVAL REQUEST

Date: December 3, 2012  
To: Dennis L. Humphrey – Dept. of Administration  
From: Michael Krumenaker - Contract Manager, Dept. of Wildlife   
Subject: Systems Consultants – NWDS Contract

Please approve the retroactive start date of January 1, 2013 for the System Consultants contract for the six months January 1 to June 30, 2013.

This contract was originally supposed to be a final six-month extension of the existing contract with Systems Consultants for maintenance, enhancements (if necessary) and customer service related to the Nevada Wildlife Database System (NWDS). This six-month contract will allow the Nevada Department of Wildlife (NDOW) to finish work on a complex RFP and obtain bids for a new contract that will begin July 1. The Purchasing Division granted a professional services solicitation waiver covering this six month period. Because of deadlines regarding budgets, regulations and other important matters NDOW was not able to finalize a six-month extension of the existing contract before the November 5 due date to submit items to the December Board of Examiners meeting; hence the need to submit this six-month contract with a January 1 start date instead.

NWDS processes the sale, recording and issuance of hunting and fishing licenses, boat registrations and boat titles, so its continued uninterrupted operation is critical. The vendor also provides an after-hours toll-free number for license agents to contact if they are experiencing difficulties with the point of sale system or other issues regarding license sales. The system also processes registration for hunter education classes, data from the Harvest Information Program and citations by game wardens.

Thank you for your assistance in this matter. If you have any questions please call me at (775) 688-1581.



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Amendment 4  
Purchasing Use Only:  
# 090205D

\*Special Attention to approval term date. See "Note" at signature approval section.\*

SOLICITATION WAIVER REQUEST FORM

- 1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Nevada Department of Wildlife  
Primary Contact: Maureen Hullinger, Program Officer 3, Operations Division  
4600 Kietzke Lane, D-135, Reno, Nevada 89502  
775-688-1881  
mhullinger@ndow.org

- b. Vendor contact information:

Systems Consultants  
Primary Contact: Don Sefton  
448 West Williams Avenue, Fallon, Nevada 89406  
775-423-1345  
dsefton@sci-nevada.com

- c. Type of waiver requested:  Sole or single source  Professional Service Exemption

- 2. Description of work/services to be performed or commodity/good to be purchased:

*The Nevada Wildlife Data System processes the sale, recording and issuance of hunting and fishing licenses, boat registrations and boat titles; handles registration for hunter education classes; and processes data from the Harvest Information Program and citations by game wardens.*

*NDOW is requesting six additional months from the end of the existing contract, i.e., an extension to June 30, 2013, in order to complete the RFP process. The Purchasing Division previously granted a professional services exemption for one year (contract to end December 31, 2012). NDOW requests an additional, vital extension of the contract to June 30, 2013 to create a highly detailed RFP and allow adequate time for potential vendors to review it and ask questions and for NDOW to answer those questions and carefully choose a vendor through a competitive process involving the largest number of bidders possible.*

*The RFP will be complex - more so than we originally realized. It must provide a detailed description of the tasks the contractor must perform. The contractor will be maintaining and modifying fully integrated complex modules within the system and will also have to provide human labor for processing and customer service. It is imperative that the RFP thoroughly describe the process and the computer systems so that a range of vendors not currently familiar with the procedures and the custom programs can bid. Although NDOW has made considerable progress in drafting the description and specifications (work to date available upon request), we need more time.*

*Given the large dollar volume of the transactions being processed and the need for financial controls, the fiscal staff is heavily involved in this effort. While NDOW has put considerable effort into this project already, the time available has been reduced by the fiscal staff's having to create over 100 work programs because of the legislatively mandated budget split (creating new budget accounts to make NDOW's operations and spending more transparent). Of course, through the end of August the greatest portion of the fiscal staff's time was devoted to creating the 2014-15 biennial budget for NDOW's thirteen separate budget accounts. That effort is finally over.*

*NDOW has calculated the need for a six-month contract extension (rather than a shorter period) because July 1 would be the right time for a new vendor to step in, based on the NWDS transactions timeline. Sales of the new Aquatic Invasive Species (AIS) decals will begin in November, along with the boat registration renewals. The bulk of boat registration renewals usually finish in January. License sales for the next license year begin in January during the Spring Turkey Draw. The consumer web site, NDOW sales counters and license agents will start selling the new license year on February 1, 2013. March and April are the high volume license sales months due to the big game tag application period. March, April and May are also the busiest months for staff to key in the paper licenses sold or returned. It is also assumed that AIS decal sales to nonresidents will begin to rise, especially in the Southern Region, during March and April. The highest volume of boat title transactions occurs in May and June. Therefore, July 1 would be a logical starting date for a new vendor.*

*Under the amendment, the current vendor (SCI) will continue to provide a call center with live operators for license sale and boat data collection, host and manage the web site for web-based license purchases, manage and maintain the system and, if legislation and/or decisions of the Nevada Board of Wildlife Commissioners create a need for enhancements to the system, provide those enhancements.*

3. Describe the unique qualification required for the service or good to be purchased:

*As the firm that created and programmed this complex computer system, Systems Consultants has helped NDOW meet the demands stemming from new legislation, Nevada Board of Wildlife Commissioners policy, and the splitting up of NDOW's budget resulting in the addition of several new budget accounts as required by legislature in 2009 (effective for SFY 2012). This has helped NDOW as well as the Governor's office avoid political fallout that would occur if NDOW were unable to collect license and boating revenue or administer hunter education class registration or game warden citations and revocations. SCI has an in-depth working knowledge of the statutes and regulations associated with the various NWDS modules. While today SCI may not be the only vendor that could do this work, they are a professional service organization with the qualifications and experience that uniquely fit the past and current demands placed on the Nevada Wildlife Data System.*



4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

*In fact, NDOW hopes that the RFP process will result in competitive bids, but needs more time to complete the RFP process and select a vendor. The current contract expires on December 31, 2012, and it is important to allow an additional month in case there is a challenge by an unsuccessful bidder, so the target BOE meeting should be November 13, with a submission deadline of October 9. The remaining four weeks between now and October 9 (and even the eight weeks to the next deadline - November 5) not be enough time to finish this complex RFP, allow an adequate period for vendor review and questions, carefully evaluate bids and negotiate a contract.*

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

*The Department of Wildlife is requesting this extension to provide enough additional time to complete an RFP that will thoroughly describe the processes and allow bidders to determine the amount of programming involved in making future upgrades. If this professional services waiver request were to be denied the current contract would expire on December 31, 2012. Given the over \$9.5 million dollars the system processes annually and the huge amount of tourism dollars that hunting, fishing and boating brings to the State, interrupting the operation of the system would be a fiscal calamity for NDOW and fiscally very detrimental to the State of Nevada. Completing the RFP is critical, and will be done, but keeping the system up and running in the interim is vital to the State.*

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

*While we hope to attract other vendors to bid on this contract, Systems Consultants has been the system development contractor and its knowledge would be beneficial in addressing any system errors that may occur and implementing legislatively mandated enhancements.*

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

*The contract and every amendment was the result of serious business negotiations between NDOW and SCI.*

8. What is the estimated value and length of the contract, amendment or request?

a. New contract Y  N

b. Amendment Y  N  Amendment No. 4  
{provide copy of previous waiver(s)}

Waiver request to **June 30, 2013**, at which time a new contract based on the RFP in progress will be put into place. Estimated value of this amendment: \$169,492.

NDOW  
Requesting agency

hereby requests approval for

Systems Consultants  
Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <u>Maurice C. Hurlinger</u>	<u>Sept 28, 2012</u>
Agency Representative Initiating Request	Date
X <u>Robert A. H. [Signature]</u>	
Agency Head Authorizing Request <u>DIVISIONAL ADMINISTRATOR</u>	Date <u>28 Sep 2012</u>

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X <u>[Signature]</u> <u>N/A</u>	<u>[Signature]</u>
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X <u>[Signature]</u>	<u>10/2/12</u>
Administrator, Purchasing Division	Date

\* PLEASE NOTE:

\* Pursuant to the previous waiver approval dated 10/27/11, no other extensions were to be approved. Based on RFP documents provided to NDOW staff 4/25/12 to initiate the RFP process, a waiver will only be authorized for 6 months from contract termination to complete the RFP process.\*

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13923**

Agency Name: **PARKS DIVISION**  
Agency Code: **704**  
Appropriation Unit: **4605-28**  
Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **TERRYS PUMPIN & POTTIES INC**  
Contractor Name: **TERRYS PUMPIN & POTTIES INC**  
Address: **PO BOX 2708**  
City/State/Zip: **ELKO, NV 89803-2708**  
Contact/Phone: null775/738-6442  
Vendor No.: T27021295  
NV Business ID: NV20081237078

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % surcharge</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2015**

Contract term: **2 years and 364 days**

4. Type of contract: **Contract**

Contract description: **Septic Tank Pumping**

5. Purpose of contract:

**This is a new contract for the purpose of pumping sewage from vault toilets and septic systems at South Fork State Recreation Area.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,692.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The septic systems are in dire need of pumping and pose a health hazard if not maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have the equipment required.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Two companies bid and Terry's is the lowest

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Terry's provided service from 2008-2010 with satisfactory services at South Fork Recreation area.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	11/26/2012 11:22:23 AM
Division Approval	sdecrona	11/26/2012 11:22:26 AM
Department Approval	sdecrona	11/26/2012 11:22:29 AM
Contract Manager Approval	sdecrona	11/26/2012 11:22:32 AM
Budget Analyst Approval	jrodrig9	12/09/2012 21:51:39 PM
BOE Agenda Approval	cwatson	12/13/2012 10:59:39 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13929**

Agency Name: <b>BUSINESS AND INDUSTRY</b>	Legal Entity Name: <b>BOARD OF REGENTS</b>
Agency Code: <b>740</b>	Contractor Name: <b>BOARD OF REGENTS</b>
Appropriation Unit: <b>4681-16</b>	Address: <b>4505 S. MARYLAND PARKWAY</b>
Is budget authority available?: <b>No</b>	City/State/Zip: <b>LAS VEGAS, NV 89154</b>
If "No" please explain: A work program has been submitted for the first year of the agreement and is pending approval; subsequent year funding is subject to availability of settlement funds.	Contact/Phone: <b>null702-895-3011</b>
	Vendor No.: <b>D35000813</b>
	NV Business ID: <b>GOVERNMENT AGENCY</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % ATTORNEY GENERAL SETTLEMENT FUNDS</b>

Agency Reference #: **UNLV-LIED**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2015**

Contract term: **2 years and 179 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **UNLV-Leid Institute**

5. Purpose of contract:

**This is a new contract for the department with the LIED Institute to work jointly in research, development, and publication of a Real Estate and Housing Index. Both entities agree to working arrangements which include joint user access to all data resources as budgeted under this proposal; pre-publication monthly/quarterly meetings; all data and analysis as provide for under this contract will be shared between both entities; and the Housing Index will be published by Business and Industry and all other housing data/analysis contained herein will be published by the LIED Institute.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$444,795.00**

Other basis for payment: Reimbursement for costs incurred

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Nevada has led the nation with the highest foreclosure rate for sixty three consecutive months. The lack of systematic housing data has led to delays in implementing meaningful programs and initiatives to counter the housing downturn. The programs that have been implemented have failed to correct the market partially due to the lack of timely, credible and consistent information available on housing trends and to assist with effective housing programs & initiatives which thus far have been moving targets and have failed in their mission. All of these have contributed to stigmatizing the economic sentiments amongst consumers and businesses.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

UNLV-LEID Institute is a State Agency. The Department of Business & Industry staff do not have the expertise to perform the required analysis and compilation

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date: 06/30/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

**Contractor is a government agency**

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dburn4	11/27/2012 09:43:47 AM
Division Approval	lfiguero	11/27/2012 13:22:01 PM
Department Approval	dburn4	11/27/2012 13:22:42 PM
Contract Manager Approval	dburn4	11/27/2012 16:07:41 PM
Budget Analyst Approval	sbarkdul	12/04/2012 05:41:09 AM
BOE Agenda Approval	nhovden	12/04/2012 19:22:27 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13898**

Agency Name: **REHABILITATION DIVISION**  
Agency Code: **901**  
Appropriation Unit: **3253-00**

Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **ARROW VENDING INC**  
Contractor Name: **ARROW VENDING INC**  
Address: **57 E FREEPORT BLVD**  
City/State/Zip: **SPARKS, NV 89431-6306**  
Contact/Phone: **ANNETTE BLAND 775/750-1660**  
Vendor No.: **T29018034**  
NV Business ID: **NV19981267382**

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % REVENUE CONTRACT</b>

Agency Reference #: **RFP#1984-#1774-17-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2013**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2017**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Unassigned Vending**

5. Purpose of contract:

**This is a new revenue contract to provide a full range of machine based vending services by blind vendors within state owned buildings and various other government owned buildings for unassigned routes in the Reno and Sparks area.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 426.630 through NRS 426.720 agency must establish the operation of vending stands on public property.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Pursuant to NRS 426.630 through NRS 426.720 and the Randolph Sheppard Act priority rights are given for the operation of vending services in public locations to Operators licensed through Business Enterprises of Nevada.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #1984, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/14/2012 Anticipated re-bid date: 08/14/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing satisfactory service for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada since 2009.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	11/27/2012 15:48:22 PM
Division Approval	mcol1	11/28/2012 12:53:10 PM
Department Approval	tnash	11/28/2012 14:49:04 PM
Contract Manager Approval	tnash	11/28/2012 14:49:07 PM
Budget Analyst Approval	knielsen	12/12/2012 09:27:09 AM
BOE Agenda Approval	sbrown	12/15/2012 07:30:26 AM
BOE Final Approval	Pending	



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **13899**

Agency Name: **REHABILITATION DIVISION**  
Agency Code: **901**  
Appropriation Unit: **3253-00**

Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **FIRST CLASS VENDING INC**  
Contractor Name: **FIRST CLASS VENDING INC**  
Address: **6875 SUVA ST**  
City/State/Zip: **BELL GARDENS, CA 90201-1937**  
Contact/Phone: **MATTHEW MARSH 323/268-7632**  
Vendor No.: **T27029212**  
NV Business ID: **NV20101426624**

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % REVENUE CONTRACT</b>

Agency Reference #: **RFP#1984-#1775-17-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2013**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2017**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Unassigned Vending**

5. Purpose of contract:

**This is a new revenue contract to provide a full range of machine based vending services by blind vendors within state owned buildings and various other government owned buildings for unassigned routes in the Las Vegas area.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$831,000.00**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to NRS 426.630 through NRS 426.720 agency must establish the operation of vending stands on public property.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Pursuant to NRS 426.630 through NRS 426.720 and the Randolph Sheppard Act gives the priority rights for the operation of vending services in public locations to Operators licensed through Business Enterprises of Nevada.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #1984, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/14/2012 Anticipated re-bid date: 08/14/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing satisfactory service for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada since December 2011.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	11/27/2012 15:49:25 PM
Division Approval	mcol1	11/28/2012 12:54:01 PM
Department Approval	tnash	11/28/2012 14:47:10 PM
Contract Manager Approval	tnash	11/28/2012 14:47:19 PM
Budget Analyst Approval	sbrown	12/15/2012 07:30:59 AM
BOE Agenda Approval	sbrown	12/15/2012 07:31:06 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **CONV5816** Amendment Number: **36**

Agency Name: **REHABILITATION DIVISION** Legal Entity Name: **Fleet & Industrial Supply Cent**

Agency Code: **901** Contractor Name: **Fleet & Industrial Supply Cent**

Appropriation Unit: **3253-00** Address: **Fleet & Industrial Supply Ctr.  
800 Seal Beach Blvd, Bld 239**

Is budget authority available?: **Yes** City/State/Zip: **Seal Beach, CA 90740**

If "No" please explain: **Not Applicable** Contact/Phone: **Dorothy Rodgers 562-626-7384**

Vendor No.: **INT000000**

NV Business ID: **Government Entity**

To what State Fiscal Year(s) will the contract be charged? **2009-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Revenue Contract</b>

Agency Reference #: **1300-09-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2008**Anticipated BOE meeting date **01/2013**Retroactive? **Yes**

If "Yes", please explain

**Amendments to this revenue contract are effective upon endorsement by the navy contracting officer. Therefore, submission of contract amendments for approval by the Board of Examiners will continuously necessitate retroactive amendments.**

3. Previously Approved Termination Date: **03/31/2013**Contract term: **4 years and 182 days**4. Type of contract: **Revenue Contract**Contract description: **Food Preparation & Serving Equipment**

5. Purpose of contract:

**This is the thirty-sixth amendment to the original contract, which provides full food service at the Naval Air Station in Fallon, Nevada. This amendment increases the maximum amount from \$3,344,616.47 to \$3,800,616.47 by deleting FAR 52.232-18, "Availability of Funds," from Amendment 33.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$836,400.00
2. Total amount of any previous contract amendments:	\$2,508,216.47
3. Amount of current contract amendment:	\$456,000.00
4. New maximum contract amount:	\$3,800,616.47

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**NRS 426.640, NRS 426.670 and the Randolph Sheppard Act gives priority rights for the operations of vending services in public locations to operators licensed through Business Enterprises of Nevada.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Per NRS 426.715, agency staff or other state employees cannot legally provide concession services on a commission basis.**

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

N/A. Revenue contract per NRS 277.080 through 277.180

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	11/27/2012 15:20:33 PM
Division Approval	mcol1	11/28/2012 14:56:21 PM
Department Approval	tnash	12/10/2012 13:37:36 PM
Contract Manager Approval	tnash	12/10/2012 13:37:39 PM
Budget Analyst Approval	knielsen	12/10/2012 14:57:59 PM
BOE Agenda Approval	sbrown	12/11/2012 11:36:34 AM

BRIAN SANDOVAL  
GOVERNOR



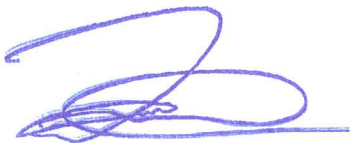
FRANK R. WOODBECK  
DIRECTOR

OFFICE OF THE DIRECTOR

MEMORANDUM

**DATE:** November 27, 2012

**TO:** Jeff Mohlenkamp, Clerk  
Board of Examiners

**FROM:** Frank R. Woodbeck, Director 

**SUBJECT:** RETROACTIVE REVENUE CONTRACT – Amendment #36  
Fleet & Industrial Supply Center – San Diego Code 200

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On behalf of the Rehabilitation Division of the Department of Employment, Training and Rehabilitation, I respectfully request approval of the attached revenue contract amendment #36 with Fleet & Industrial Supply Center – San Diego Code 200, retroactive to September 29, 2012.

This amendment is to provide Line Accounting for CLIN 0007 and as a result the total funded amount for this contract was increased by \$456,000.00 from \$3,344,616.47 to \$3,800,616.47. This amendment also deletes FAR 52.232-18, Availability of Funds, from Amendment 33.

Amendments to this revenue contract are effective upon endorsement by the Navy contracting officer. Therefore, submission of contract amendments for approval by the Board of Examiners will continuously necessitate retroactive amendments.

Thank you for considering this request.

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13897**

Agency Name: **REHABILITATION DIVISION**  
Agency Code: **901**  
Appropriation Unit: **3253-00**

Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **TIP TOP AMUSEMENT CO INC**  
Contractor Name: **TIP TOP AMUSEMENT CO INC**  
Address: **1990 SOUTH ROOP ST**  
City/State/Zip: **CARSON CITY, NV 89701**  
Contact/Phone: **GARY MINTOR 775/885-4943**  
Vendor No.: **T27004879**  
NV Business ID: **NV19761005454**

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % REVENUE CONTRACT</b>

Agency Reference #: **RFP#1984-#1776-17-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2013**

Anticipated BOE meeting date **01/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **01/31/2017**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Unassigned Vending**

5. Purpose of contract:

**This is a new revenue contract to provide a full range of machine based vending services by blind vendors within state owned buildings and various other government owned buildings for unassigned routes in the Carson City area.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Pursuant to NRS 426.630 through NRS 426.720 agency must establish the operation of vending stands on public property.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Pursuant to NRS 426.630 through NRS 426.720 and the Randolph Sheppard Act priority rights are given for the operation of vending services in public locations to Operators licensed through Business Enterprises of Nevada.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #1984, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/14/2012 Anticipated re-bid date: 08/14/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has been performing satisfactory service for the Department of Employment, Training and Rehabilitation, Rehabilitation Division, Bureau of Services to the Blind and Visually Impaired/Business Enterprises of Nevada since 2009.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	11/27/2012 15:48:14 PM
Division Approval	mcol1	11/28/2012 12:53:36 PM
Department Approval	tnash	11/28/2012 14:48:17 PM
Contract Manager Approval	tnash	11/28/2012 14:48:19 PM
Budget Analyst Approval	knielsen	12/12/2012 09:26:23 AM
BOE Agenda Approval	sbrown	12/15/2012 07:33:52 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13861**

Agency Name: <b>EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name: <b>NEVADA STATE AFL CIO</b>
Agency Code: <b>902</b>	Contractor Name: <b>NEVADA STATE AFL CIO</b>
Appropriation Unit: <b>4770-11</b>	Address: <b>1891 WHITNEY MESA DR</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>HENDERSON, NV 89014-2069</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/459-1414</b>
	Vendor No.: <b>T80071790</b>
	NV Business ID: <b>NV20101322327</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2013-2014</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>8.50 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>91.50 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **1767-14-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/08/2013**

Anticipated BOE meeting date **01/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2013**

Contract term: **357 days**

4. Type of contract: **Contract**

Contract description: **Workforce Liaison**

5. Purpose of contract:

**This is a new contract, which provides for a workforce coordinator to act as a liaison between the workforce system, the state's labor unions and other system partners. The AFL/CIO Workforce Liaison will work to implement strategies to inform dislocated, disabled and youth job seekers about employment and training services available through the statewide workforce investment system and how the system can provide jobseekers with these valuable services to assist them in competing in Nevada's workforce.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$84,497.00**

Other basis for payment: The State will process payment when a request for funds form is received from the AFL/CIO and approved by the Department, normally once a month for the duration of the contract, with the total contract not to exceed \$84,497.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Workforce Investment Act of 1998 requires that the state's federated labor organizations play a key role in providing services within the workforce investment system. The Nevada State AFI/CIO has been contracted with DETR for many years and has long established relationships with system partners and various other workforce system organizations, including the affiliated labor unions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform this work.

9. Were quotes or proposals solicited? **Yes**



Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?  
This was the only vendor to respond to DETR's Request for Proposal #2012-02-DETR.

d. Last bid date: 08/31/2012 Anticipated re-bid date: 05/01/2016

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Nevada State AFL/CIO was under contract with the Department of Employment, Training and Rehabilitation from 1999 - 2009 and performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	10/19/2012 10:27:01 AM
Division Approval	rolso1	11/16/2012 11:36:52 AM
Department Approval	tnash	12/12/2012 08:54:57 AM
Contract Manager Approval	tnash	12/12/2012 08:55:00 AM
Budget Analyst Approval	knielsen	12/12/2012 09:25:20 AM
BOE Agenda Approval	sbrown	12/15/2012 07:42:13 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **13925**

Agency Name: **EMPLOYMENT SECURITY DIVISION**  
 Agency Code: **902**  
 Appropriation Unit: **4770-11**  
 Is budget authority available?: **Yes**  
 If "No" please explain: Not Applicable

Legal Entity Name: **NEVADAWORKS**  
 Contractor Name: **NEVADAWORKS**  
 Address: **BLDG A**  
**6490 S MCCARRAN BLVD STE 1**  
 City/State/Zip: **RENO, NV 89509-6119**  
 Contact/Phone: null775/284-1338  
 Vendor No.: T27003177  
 NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: PY12-DW-RR-01

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **12/31/2013**Contract term: **364 days**4. Type of contract: **Interlocal Agreement**Contract description: **Nevadaworks-DW**

5. Purpose of contract:

**This is a new interlocal agreement that continues ongoing employment and training services to dislocated workers in northern Nevada using remaining funds from the State Rapid Response Program as required by the Workforce Investment Act: Code of Federal Regulations Part 652 et al.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$335,000.00**

Other basis for payment: State will process payment when approved request for funds form is received and approved by the Department, normally once each week for the duration of the contract, not to exceed the contract maximum of \$335,000 for the term of the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Workforce Investment Act (WIA) of 1998**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with WIA.**9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

CFR Part 652 et al -Governor's Designated Entity

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been under contract with DETR since 1999 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	11/27/2012 13:00:28 PM
Division Approval	rolso1	11/27/2012 13:29:35 PM
Department Approval	tnash	11/27/2012 14:53:03 PM
Contract Manager Approval	tnash	11/28/2012 14:41:40 PM
Budget Analyst Approval	knielsen	12/09/2012 14:50:47 PM
BOE Agenda Approval	sbrown	12/11/2012 09:36:23 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13926**

Agency Name: <b>EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name: <b>WORKFORCE CONNECTIONS</b>
Agency Code: <b>902</b>	Contractor Name: <b>WORKFORCE CONNECTIONS</b>
Appropriation Unit: <b>4770-11</b>	Address: <b>7251 W LAKE MEAD BLVD STE 250</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89128-8365</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/638-8750</b>
	Vendor No.: <b>T81079028</b>
	NV Business ID: <b>Governmental Entity</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2013-2014</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **PY12-DW-RR-02**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2013**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Workforce WIA DW**

5. Purpose of contract:

**This is a new interlocal agreement that continues ongoing employment and training services to dislocated workers in southern Nevada using remaining funds from the State Rapid Response Program as required by the Workforce Investment Act: Code of Federal Regulations Part 652 et al.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$679,465.00**

Other basis for payment: State will process payment when approved request for funds form is received and approved by the Department, normally once each week for the duration of the contract, not to exceed the contract maximum of \$679,465 for the term of the contract.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Workforce Investment Act (WIA) of 1998**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate the required employment and training services in compliance with WIA.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

CFR Part 652 et al-Governor's Designated Entity

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been under contract with DETR since 2000 and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	11/27/2012 13:01:40 PM
Division Approval	rolso1	11/27/2012 13:29:54 PM
Department Approval	tnash	11/27/2012 14:55:37 PM
Contract Manager Approval	tnash	11/28/2012 14:42:24 PM
Budget Analyst Approval	knielsen	12/09/2012 14:46:25 PM
BOE Agenda Approval	sbrown	12/11/2012 09:35:50 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **12137** Amendment Number: **1**

Agency Name: **EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **Johnson Controls, Inc.**

Agency Code: **902** Contractor Name: **Johnson Controls, Inc.**

Appropriation Unit: **All Budget Accounts - Category 04** Address: **3645 W Oquendo Road, Ste 100**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89118**

If "No" please explain: **Not Applicable** Contact/Phone: **Mary Movius 702-873-2200**

To what State Fiscal Year(s) will the contract be charged? **2012-2013** Vendor No.: **T10346500**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. NV Business ID: **NV19571000769**

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % ALL DETR BUDGET ACCOUNTS</b>

Agency Reference #: **1644-13-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**

Anticipated BOE meeting date **01/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Maintenance & Repair**

5. Purpose of contract:

**This is the first amendment to the original contract, which continues ongoing regular, preventative repairs as well as chemical treatment for heating, ventilating and air conditioning mechanical controls for the Department of Employment, Training and Rehabilitation facility located at 2800 E. St. Louis Avenue, Las Vegas, Nevada. This amendment increases the maximum amount from \$96,110 to \$129,610 to continue preventative maintenance services under this contract through June 30, 2013 and to replace two boiler flues.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$96,110.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$33,500.00
4. New maximum contract amount:	\$129,610.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Heating, ventilating and air conditioning systems need to be maintained and repaired for staff and client comfort.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees do not have the equipment or expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bidder.

d. Last bid date: 04/30/2011 Anticipated re-bid date: 06/30/2015

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Johnson Controls, Inc. has been providing satisfactory services at the Department of Employment, Training and Rehabilitation, located at 2800 East Saint Louis, Las Vegas, Nevada, since 2007.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	11/26/2012 15:05:57 PM
Division Approval	tnash	12/10/2012 16:00:59 PM
Department Approval	tnash	12/10/2012 16:05:15 PM
Contract Manager Approval	tnash	12/10/2012 16:05:18 PM
Budget Analyst Approval	sbrown	12/15/2012 07:36:05 AM
BOE Agenda Approval	sbrown	12/15/2012 07:39:10 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **12614** Amendment Number: **2**

Agency Name: **PUBLIC EMPLOYEES BENEFITS** Legal Entity Name: **HEALTH CLAIM AUDITORS INC**

Agency Code: **950** Contractor Name: **HEALTH CLAIM AUDITORS INC**

Appropriation Unit: **1338-10** Address: **1312 EUROPEAN DR**

Is budget authority available?: **Yes** City/State/Zip: **HENDERSON, NV 89052-4017**

If "No" please explain: **Not Applicable** Contact/Phone: **null702/617-4801**

Vendor No.: **T81099650**

NV Business ID: **NV1998130304**

To what State Fiscal Year(s) will the contract be charged? **2012-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % DHCFF portion is 50% General Fund and 50% Federal Funds</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/11/2011**

Anticipated BOE meeting date: **01/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **09/30/2017**

Contract term: **5 years and 356 days**

4. Type of contract: **Contract**

Contract description: **Health Plan Auditing**

5. Purpose of contract:

**This is the second amendment to the original contract, which provides health plan auditing services. This amendment increases the maximum amount from \$1,305,000 to \$1,696,600 due to adding the Department of Healthcare Financing and Policy as a party to the contract.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,300,000.00
2. Total amount of any previous contract amendments:	\$5,000.00
3. Amount of current contract amendment:	\$391,600.00
4. New maximum contract amount:	\$1,696,600.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Terms and conditions of PEBP vendor contracts require periodic audits to monitor compliance and performance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the experience or certifications to perform these audits.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**



a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the incumbant vendor and has the most knowledge and experience with the PEBP plan and its Board. This vendor received the highest score from the evaluation committee and has been ratified by the PEBP Board.

d. Last bid date: 10/01/2005 Anticipated re-bid date: 07/01/2017

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Health Claim Auditors is PEBP's current health plan auditor. PEBP is very satisfied by the services provided.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstron1	11/05/2012 09:00:22 AM
Division Approval	mstron1	11/05/2012 09:00:25 AM
Department Approval	mstron1	11/05/2012 09:00:28 AM
Contract Manager Approval	mstron1	11/05/2012 09:00:31 AM
Budget Analyst Approval	cwatson	12/14/2012 12:51:51 PM
BOE Agenda Approval	cwatson	12/14/2012 12:51:56 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **13950**

Agency Name: <b>SILVER STATE HEALTH INSURANCE EXCHANGE</b>	Legal Entity Name: <b>KPS 3 INC</b>
Agency Code: <b>960</b>	Contractor Name: <b>KPS 3 INC</b>
Appropriation Unit: <b>1400-70</b>	Address: <b>50 W LIBERTY ST STE 640</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89501-1946</b>
If "No" please explain: Not Applicable	Contact/Phone: null775/686-7439
	Vendor No.: PUR0004720
	NV Business ID: 19941094961

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2013

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **03/31/2014**

Contract term: **1 year and 88 days**

4. Type of contract: **Contract**

Contract description: **KPS3 Inc.**

5. Purpose of contract:

**This is a new contract to provide marketing and outreach education about the Exchange to the state of Nevada. The Exchange expects the marketing and outreach project to encompass three phases which are Planning, Education Campaign, and Call to Action. The Planning goals/tasks will be to identify target markets, create a brand and develop the Exchanges message, and brand the Exchange and web portal. The Education goals/tasks will be to design a marketing and outreach campaign to reach target audiences as well as an Exchange recognition campaign. The Call to Action goals/tasks will be to design a multifaceted marketing and outreach campaign aimed at reaching target audiences to communicate open enrollment and urgency information.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,000,000.00**

Other basis for payment: Activities will be authorized under this contract through a Work Order process.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Marketing and outreach is a key component to the success of the Exchange. A vast amount of research and planning is required to ensure that the marketing and outreach is completed to the appropriate target audience emphasizing the most relevant content. There are tight deadlines for each phase of this project to ensure that the expected outcome is reached.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The scope of this project has a strict deadline and is too large and time consuming for the work load of state employees to handle.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?  
Vendor received the highest score from the evaluation team.

d. Last bid date: 11/01/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhager	12/11/2012 12:11:37 PM
Division Approval	jhager	12/11/2012 12:11:40 PM
Department Approval	jhager	12/11/2012 12:11:45 PM
Contract Manager Approval	sderouss	12/11/2012 13:29:34 PM
Budget Analyst Approval	nhovden	12/12/2012 17:51:19 PM
BOE Agenda Approval	nhovden	12/12/2012 17:51:32 PM
BOE Final Approval	Pending	



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Date November 7, 2012

**MEMORANDUM**

To: The Board of Examiners  
Brian Sandoval, Governor  
Catherine Cortez-Masto, Attorney General  
Ross Miller, Secretary of State

Through: Jeff Mohlenkamp, Director  
Department of Administration

From: Kimberlee Tarter, Deputy Administrator

Subject: Applicability of Cooling Off Relative to AB 240

This Memorandum is provided as an informational item in response to the Attorney General's request regarding the applicability of a "cooling off" period relative to AB 240 at the October Board of Examiners' meeting.

Research of the Nevada Revised Statutes finds the preponderance of "cooling off" provisions in NRS 281A.550 (attached and high-lighted for relevance to contracts). The provisions identified apply only for a year, and only in specific cases of ethical violation. Additionally, there is a provision for the Ethics Commission to grant relief from the strict application of these limited restrictions.

The provisions of AB 240 operate in a manner similar to a "cooling off period", but the bill was written far more broadly; the restrictions apply regardless of whether the employee or former employee will be performing contract services that are related to his duties as a State employee, and the contract generally would be precluded unless approval of the relationship is granted from the BOE. As has been discussed in the past, the provisions of AB 240 could be viewed as a restriction on a person's right to earn a living, which is a far greater impact than the Chapter 281A cooling off period.

Our assigned Deputy Attorney, Jeff Menicucci, did some research on this topic, and he didn't find much case law on "cooling off periods" as applied to subsequent employment or contracts with a government employee or officer.

## Attachment

### **NRS 281A.550 Employment of certain former public officers and employees by regulated businesses prohibited; certain former public officers and employees prohibited from soliciting or accepting employment from certain persons contracting with State or local government; determination by Commission.**

1. A former member of the Public Utilities Commission of Nevada shall not:

- (a) Be employed by a public utility or parent organization or subsidiary of a public utility; or
- (b) Appear before the Public Utilities Commission of Nevada to testify on behalf of a public utility or parent organization or subsidiary of a public utility,  
È for 1 year after the termination of the member's service on the Public Utilities Commission of Nevada.

2. A former member of the State Gaming Control Board or the Nevada Gaming Commission shall not:

- (a) Appear before the State Gaming Control Board or the Nevada Gaming Commission on behalf of a person who holds a license issued pursuant to chapter 463 or 464 of NRS or who is required to register with the Nevada Gaming Commission pursuant to chapter 463 of NRS; or
- (b) Be employed by such a person,  
È for 1 year after the termination of the member's service on the State Gaming Control Board or the Nevada Gaming Commission.

3. In addition to the prohibitions set forth in subsections 1 and 2, and except as otherwise provided in subsections 4 and 6, a former public officer or employee of a board, commission, department, division or other agency of the Executive Department of State Government, except a clerical employee, shall not solicit or accept employment from a business or industry whose activities are governed by regulations adopted by the board, commission, department, division or other agency for 1 year after the termination of the former public officer's or employee's service or period of employment if:

- (a) The former public officer's or employee's principal duties included the formulation of policy contained in the regulations governing the business or industry;
- (b) During the immediately preceding year, the former public officer or employee directly performed activities, or controlled or influenced an audit, decision, investigation or other action, which significantly affected the business or industry which might, but for this section, employ the former public officer or employee; or
- (c) As a result of the former public officer's or employee's governmental service or employment, the former public officer or employee possesses knowledge of the trade secrets of a direct business competitor.

4. The provisions of subsection 3 do not apply to a former public officer who was a member of a board, commission or similar body of the State if:

- (a) The former public officer is engaged in the profession, occupation or business regulated by the board, commission or similar body;
- (b) The former public officer holds a license issued by the board, commission or similar body; and
- (c) Holding a license issued by the board, commission or similar body is a requirement for membership on the board, commission or similar body.

5. Except as otherwise provided in subsection 6, a former public officer or employee of the State or a political subdivision, except a clerical employee, shall not solicit or accept employment from a person to whom a contract for supplies, materials, equipment or services was awarded by the State or

political subdivision, as applicable, for 1 year after the termination of the officer's or employee's service or period of employment, if:

- (a) The amount of the contract exceeded \$25,000;
- (b) The contract was awarded within the 12-month period immediately preceding the termination of the officer's or employee's service or period of employment; and
- (c) The position held by the former public officer or employee at the time the contract was awarded allowed the former public officer or employee to affect or influence the awarding of the contract.

6. A current or former public officer or employee may request that the Commission apply the relevant facts in that person's case to the provisions of subsection 3 or 5, as applicable, and determine whether relief from the strict application of those provisions is proper. If the Commission determines that relief from the strict application of the provisions of subsection 3 or 5, as applicable, is not contrary to:

- (a) The best interests of the public;
- (b) The continued ethical integrity of the State Government or political subdivision, as applicable; and
- (c) The provisions of this chapter,

È it may issue an opinion to that effect and grant such relief. The opinion of the Commission in such a case is final and subject to judicial review pursuant to NRS 233B.130, except that a proceeding regarding this review must be held in closed court without admittance of persons other than those necessary to the proceeding, unless this right to confidential proceedings is waived by the current or former public officer or employee.

7. Each request for an opinion that a current or former public officer or employee submits to the Commission pursuant to subsection 6, each opinion rendered by the Commission in response to such a request and any motion, determination, evidence or record of a hearing relating to such a request are confidential unless the current or former public officer or employee who requested the opinion:

- (a) Acts in contravention of the opinion, in which case the Commission may disclose the request for the opinion, the contents of the opinion and any motion, evidence or record of a hearing related thereto;
- (b) Discloses the request for the opinion, the contents of the opinion or any motion, evidence or record of a hearing related thereto; or
- (c) Requests the Commission to disclose the request for the opinion, the contents of the opinion, or any motion, evidence or record of a hearing related thereto.

8. A meeting or hearing that the Commission or an investigatory panel holds to receive information or evidence concerning the propriety of the conduct of a current or former public officer or employee pursuant to this section and the deliberations of the Commission and the investigatory panel on such information or evidence are not subject to the provisions of chapter 241 of NRS.

9. As used in this section, "regulation" has the meaning ascribed to it in NRS 233B.038 and also includes regulations adopted by a board, commission, department, division or other agency of the Executive Department of State Government that is exempted from the requirements of chapter 233B of NRS.

(Added to NRS by 2009, 1044)



# OVERTIME/ACCRUED COMP USE BY DEPARTMENT

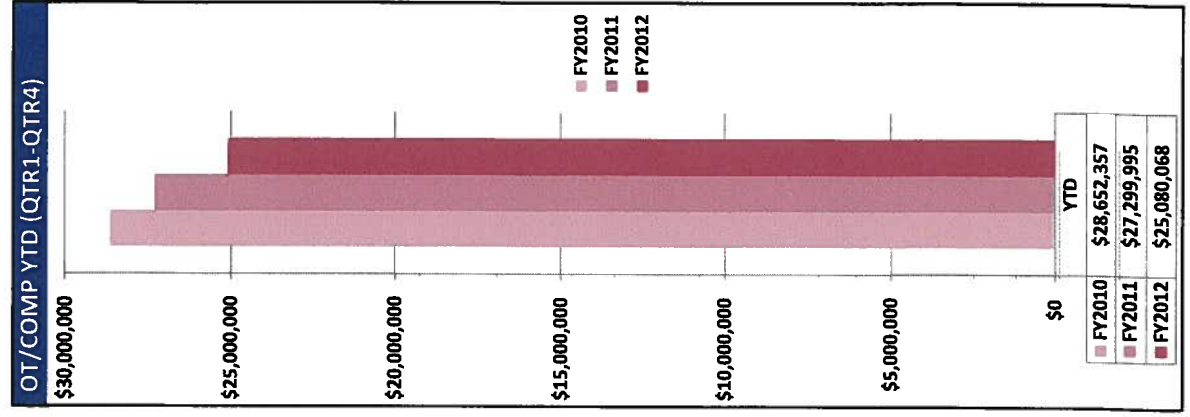
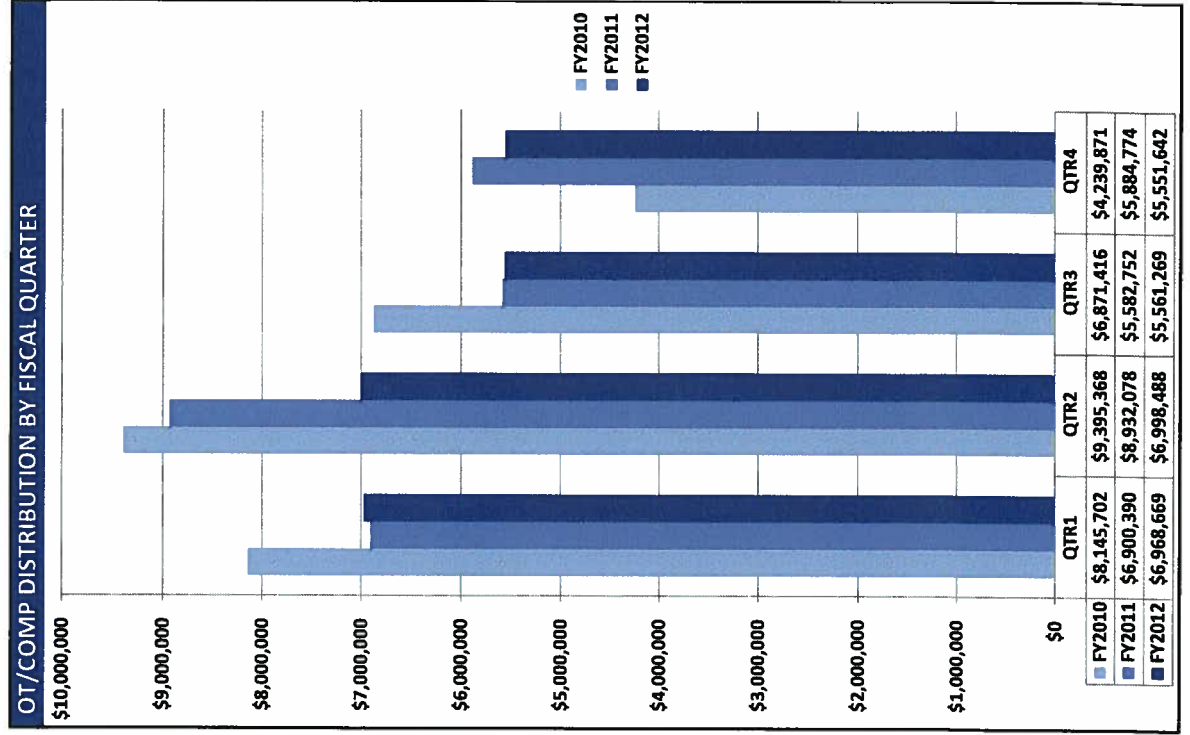
## FISCAL YEAR 2012 YEAR TO DATE SUMMARY (QTR1-QTR4)

### NEVADA DEPARTMENT OF ADMINISTRATION

#### BUDGET DIVISION

Tuesday, January 08, 2013

OT/COMP CUMULATIVE YTD TOTALS (QTR1-QTR4)		FY2010	FY2011	FY2012
BASE PAY		\$930,406,730	\$907,616,108	\$852,150,551
OVERTIME PAY + ACCRUED COMP		\$28,652,357	\$27,299,995	\$25,080,068
<b>TOTAL PAY</b>		<b>\$959,059,086</b>	<b>\$934,916,103</b>	<b>\$877,230,619</b>
OT/COMP AS A SHARE OF TOTAL PAY		2.99%	2.92%	2.86%



HIGHEST OT/COMP USE YTD (QTR1-QTR4)			
Highest OT/Comp expenditures in dollars			
Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a % of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$7,132,562	5.45%
65	DEPARTMENT OF PUBLIC SAFETY	\$5,462,636	7.13%
80	DEPARTMENT OF TRANSPORTATION	\$3,637,532	4.02%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$3,376,383	1.47%
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$2,043,508	5.45%
Highest percentages of OT/Comp as a share of Total Pay			
Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a % of Total Pay
65	DEPARTMENT OF PUBLIC SAFETY	\$5,462,636	7.13%
24	OFFICE OF VETERANS SERVICES	\$636,399	6.88%
43	ADJUTANT GENERAL	\$326,326	6.33%
50	COMMISSION ON MINERAL RESOURCES	\$39,211	5.55%
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$2,043,508	5.45%



# OVERTIME/ACCRUED COMP USE BY DEPARTMENT

## FY2012 QUARTERLY COMPARATIVE ANALYSIS vs FY2011

### NEVADA DEPARTMENT OF ADMINISTRATION BUDGET DIVISION

Tuesday, January 08, 2013



FY2012 - Q1R1		
Greatest increases in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 Q1R1
44	DEPARTMENT OF CORRECTIONS	\$648,384
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$340,658
80	DEPARTMENT OF TRANSPORTATION	\$112,449
08	DEPARTMENT OF ADMINISTRATION	\$32,242
95	PUBLIC EMPLOYEES BENEFITS	\$7,852

Greatest reductions in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 Q1R1
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$479,755)
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	(\$284,520)
65	DEPARTMENT OF PUBLIC SAFETY	(\$44,342)
09	JUDICIAL BRANCH	(\$31,161)
74	DEPARTMENT OF BUSINESS AND INDUSTRY	(\$27,115)

FY2012 - Q1R2		
Greatest increases in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 Q1R2
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$110,482
72	DEPARTMENT OF WILDLIFE	\$37,227
08	DEPARTMENT OF ADMINISTRATION	\$28,522
81	DEPARTMENT OF MOTOR VEHICLES	\$27,438
10	COMMISSION ON TOURISM	\$15,311

Greatest reductions in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 Q1R2
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$605,240)
80	DEPARTMENT OF TRANSPORTATION	(\$463,753)
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	(\$266,019)
44	DEPARTMENT OF CORRECTIONS	(\$205,884)
65	DEPARTMENT OF PUBLIC SAFETY	(\$153,363)

FY2012 - Q1R3		
Greatest increases in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 Q1R3
65	DEPARTMENT OF PUBLIC SAFETY	\$130,854
44	DEPARTMENT OF CORRECTIONS	\$84,739
72	DEPARTMENT OF WILDLIFE	\$48,044
08	DEPARTMENT OF ADMINISTRATION	\$43,829
80	DEPARTMENT OF TRANSPORTATION	\$40,378

Greatest reductions in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 Q1R3
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$236,415)
43	ADJUTANT GENERAL	(\$29,684)
24	OFFICE OF VETERANS SERVICES	(\$14,863)
81	DEPARTMENT OF MOTOR VEHICLES	(\$13,228)
06	CONTROLLER'S OFFICE	(\$11,279)

FY2012 - Q1R4		
Greatest increases in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 Q1R4
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$383,800
65	DEPARTMENT OF PUBLIC SAFETY	\$325,622
80	DEPARTMENT OF TRANSPORTATION	\$115,338
24	OFFICE OF VETERANS SERVICES	\$58,537
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$52,105

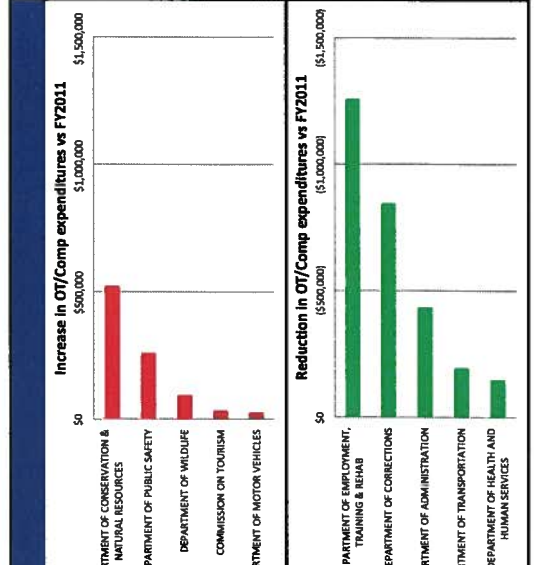
  

Greatest reductions in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011 Q1R4
44	DEPARTMENT OF CORRECTIONS	(\$1,376,275)
95	PUBLIC EMPLOYEES BENEFITS	(\$21,783)
61	GAMING CONTROL BOARD	(\$21,420)
43	ADJUTANT GENERAL	(\$16,571)
33	DEPARTMENT OF CULTURAL AFFAIRS	(\$2,855)

FY2012 - YTD CUMULATIVE TOTALS (Q1R1-Q1R4)		
Greatest increases in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$521,283
65	DEPARTMENT OF PUBLIC SAFETY	\$258,771
72	DEPARTMENT OF WILDLIFE	\$93,525
10	COMMISSION ON TOURISM	\$32,697
81	DEPARTMENT OF MOTOR VEHICLES	\$25,983

Greatest reductions in OT/Comp expenditures vs FY2011		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2011
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	(\$1,259,905)
44	DEPARTMENT OF CORRECTIONS	(\$847,036)
08	DEPARTMENT OF ADMINISTRATION	(\$436,312)
80	DEPARTMENT OF TRANSPORTATION	(\$195,588)
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	(\$150,013)







# OVERTIME/ACCRUED COMP USE BY DEPARTMENT

## FY 2012 QUARTERLY ANALYSIS

### NEVADA DEPARTMENT OF ADMINISTRATION

#### BUDGET DIVISION

Tuesday, January 08, 2013

Agency Code	Department	FY2012 QTR1				FY2012 QTR2				FY2012 QTR3				FY2012 QTR4				FY2012 TOTALS			
		Overtime Pay and Accrued Comp	Total Pay (Includes Base Pay plus OT/Comp)	OT/Comp as a % of Total Pay	Difference in Comp versus FY2011 - Q1	Overtime Pay and Accrued Comp	Total Pay (Includes Base Pay plus OT/Comp)	OT/Comp as a % of Total Pay	Difference in Comp versus FY2011 - Q2	Overtime Pay and Accrued Comp	Total Pay (Includes Base Pay plus OT/Comp)	OT/Comp as a % of Total Pay	Difference in Comp versus FY2011 - Q3	Overtime Pay and Accrued Comp	Total Pay (Includes Base Pay plus OT/Comp)	OT/Comp as a % of Total Pay	Difference in Comp versus FY2011 - Q4	Overtime Pay and Accrued Comp	Total Pay (Includes Base Pay plus OT/Comp)	OT/Comp as a % of Total Pay	Difference in Comp versus FY2011 - Q4
65	DEPARTMENT OF PUBLIC SAFETY	\$1,289,392	\$16,630,829	7.75%	(\$44,342)	\$1,512,480	\$20,544,707	7.36%	(\$153,363)	\$1,240,169	\$17,597,325	7.05%	\$130,854	\$1,420,594	\$21,808,410	6.51%	\$325,622	\$5,462,636	\$76,581,271	7.13%	\$1,289,392
24	OFFICE OF VETERANS SERVICES	\$134,932	\$2,043,000	6.60%	(\$17,748)	\$168,932	\$2,466,976	6.85%	(\$67,720)	\$147,199	\$2,118,121	6.95%	(\$14,883)	\$185,336	\$2,625,745	7.06%	\$58,537	\$636,399	\$9,253,842	6.88%	\$134,932
43	AUDIUM GENERAL	\$96,302	\$1,120,862	8.59%	\$13,145	\$89,661	\$1,351,433	6.63%	(\$7,756)	\$96,730	\$1,183,712	4.96%	(\$29,684)	\$81,632	\$1,459,428	5.47%	(\$16,571)	\$326,326	\$5,155,435	6.33%	\$96,302
50	COMMISSION ON MINERAL RESOURCES	\$20,866	\$182,200	11.45%	(\$542)	\$1,671	\$166,524	1.00%	\$688	\$1,888	\$139,516	1.41%	\$775	\$14,785	\$224,748	6.58%	(\$1,662)	\$39,211	\$706,988	5.55%	\$20,866
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,057,068	\$9,281,717	11.39%	\$940,658	\$315,322	\$9,590,775	3.29%	\$110,482	\$158,107	\$8,104,455	1.95%	\$30,620	\$513,011	\$10,529,682	4.87%	\$39,574	\$2,043,508	\$37,503,629	5.45%	\$1,057,068
44	DEPARTMENT OF CORRECTIONS	\$2,234,020	\$29,211,986	7.65%	\$648,384	\$2,937,879	\$35,470,778	7.37%	(\$205,884)	\$1,539,778	\$29,824,418	5.16%	\$84,739	\$160,885	\$36,433,340	2.09%	(\$1,374,275)	\$7,133,562	\$130,940,522	5.45%	\$2,234,020
80	DEPARTMENT OF TRANSPORTATION	\$859,985	\$22,750,137	3.78%	\$112,449	\$831,057	\$22,421,968	3.71%	(\$463,753)	\$1,081,555	\$22,780,882	4.75%	\$403,378	\$864,936	\$22,588,528	3.83%	\$115,338	\$3,637,532	\$90,541,526	4.02%	\$859,985
72	DEPARTMENT OF WILDLIFE STANDARDS & TRAINING	\$82,938	\$2,831,137	2.93%	(\$17,493)	\$86,516	\$3,351,043	2.58%	\$37,227	\$93,311	\$2,923,612	3.15%	\$48,044	\$78,786	\$3,636,091	2.17%	\$25,747	\$341,551	\$12,741,883	2.68%	\$82,938
23	COMMISSION ON PEACE OFFICERS	\$5,884	\$212,359	2.77%	\$3,350	\$5,306	\$263,220	2.02%	\$3,241	\$6,633	\$215,390	3.08%	\$1,857	\$3,524	\$279,774	1.26%	(\$2,702)	\$21,348	\$970,743	2.20%	\$5,884
61	GAMING CONTROL BOARD	\$102,942	\$5,505,255	1.87%	\$1,636	\$121,838	\$6,776,944	1.80%	(\$15,004)	\$124,231	\$5,762,197	2.16%	(\$8,522)	\$119,077	\$7,101,551	1.68%	(\$21,420)	\$468,087	\$25,145,947	1.86%	\$102,942
30	DEPARTMENT OF EDUCATION	\$26,657	\$1,768,209	1.51%	(\$21,326)	\$32,234	\$2,186,084	1.47%	\$1,687	\$46,579	\$1,891,071	2.46%	\$1,262	\$41,433	\$2,295,104	1.81%	(\$1,887)	\$146,903	\$8,140,468	1.80%	\$26,657
55	DEPARTMENT OF AGRICULTURE	\$15,078	\$894,941	1.68%	\$5,100	\$16,934	\$1,100,220	1.54%	\$1,217	\$10,963	\$917,350	1.20%	\$2,651	\$18,936	\$1,126,783	1.68%	\$11,989	\$61,911	\$4,039,295	1.53%	\$15,078
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$675,844	\$50,873,647	1.33%	(\$284,520)	\$991,447	\$60,777,385	1.63%	(\$266,019)	\$713,664	\$53,381,551	1.34%	\$18,727	\$995,428	\$64,678,900	1.54%	\$381,800	\$3,376,383	\$229,711,484	1.67%	\$675,844
06	CONTROLLER'S OFFICE	\$1,028	\$488,931	0.21%	(\$237)	\$22,352	\$641,617	3.48%	\$745	\$2,740	\$52,808	0.52%	(\$11,279)	\$3,452	\$648,838	0.53%	(\$1,728)	\$29,572	\$2,302,194	1.28%	\$1,028
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$215,790	\$12,101,695	1.78%	(\$479,755)	\$15,822	\$11,456,947	0.14%	(\$605,840)	\$137,240	\$11,688,148	1.17%	(\$216,415)	\$172,365	\$11,739,244	1.47%	\$32,105	\$41,218	\$46,986,034	1.15%	\$215,790
33	DEPARTMENT OF CULTURAL AFFAIRS	\$1,318	\$103,301	1.28%	(\$17,282)	\$0	\$4,322	0.00%	(\$10,204)	\$0	\$63	0.00%	(\$3,252)	\$0	\$6,230	0.00%	(\$2,855)	\$1,318	\$114,416	1.15%	\$1,318
95	PUBLIC EMPLOYEES BENEFITS	\$7,852	\$341,319	2.30%	\$7,852	\$908	\$388,714	0.23%	\$444	\$0	\$326,245	0.00%	(\$71)	\$1,288	\$434,829	0.30%	(\$21,783)	\$10,047	\$1,491,108	0.67%	\$7,852
10	COMMISSION ON TOURISM	\$1,659	\$1,099,580	0.15%	\$1,659	\$15,311	\$1,320,114	1.16%	\$15,311	\$9,935	\$1,230,209	0.73%	\$8,935	\$7,666	\$1,382,248	0.55%	\$6,792	\$35,571	\$5,032,152	0.67%	\$1,659
81	DEPARTMENT OF MOTOR VEHICLES	\$56,631	\$9,714,327	0.58%	(\$17,288)	\$62,645	\$12,048,827	0.52%	\$27,438	\$59,701	\$10,393,686	0.57%	(\$13,228)	\$121,682	\$12,949,549	0.94%	\$29,070	\$308,669	\$45,106,389	0.67%	\$56,631
74	DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT	\$32,505	\$6,624,376	0.49%	(\$27,115)	\$59,786	\$8,219,148	0.73%	(\$23,643)	\$50,284	\$7,139,888	0.70%	\$8,764	\$49,914	\$8,895,096	0.56%	\$14,752	\$192,488	\$30,878,508	0.62%	\$32,505
01	GOVERNOR'S OFFICE	\$1,408	\$519,690	0.27%	\$681	\$5,044	\$635,896	0.79%	\$2,070	\$3,708	\$535,281	0.70%	(\$94,084)	\$2,637	\$655,937	0.40%	\$21,108	\$12,797	\$2,342,144	0.53%	\$1,408
08	DEPARTMENT OF ADMINISTRATION	\$32,242	\$5,934,620	0.54%	(\$79,349)	\$28,572	\$7,243,824	0.39%	(\$274,565)	\$43,829	\$6,371,517	0.65%	(\$94,084)	\$42,143	\$7,903,569	0.53%	\$11,685	\$146,736	\$27,453,531	0.53%	\$32,242
69	COLORADO RIVER COMMISSION	\$2,411	\$529,591	0.46%	(\$4,337)	\$754	\$662,661	0.11%	(\$3,042)	\$6,920	\$572,839	1.21%	\$780	\$1,005	\$724,575	0.14%	\$90	\$11,089	\$2,489,665	0.45%	\$2,411
05	TREASURER'S OFFICE	\$0	\$489,602	0.00%	(\$12,551)	\$2,406	\$606,732	0.40%	(\$2,792)	\$130	\$515,855	0.03%	(\$48)	\$7,496	\$656,905	1.14%	\$7,496	\$10,032	\$2,269,095	0.44%	\$0
04	SECRETARY OF STATES OFFICE	\$3,448	\$1,309,930	0.26%	\$1,094	\$1,716	\$1,648,591	0.10%	(\$11,597)	\$6,762	\$1,412,899	0.48%	\$3,701	\$3,085	\$1,740,179	0.18%	(\$1,273)	\$15,011	\$6,111,599	0.25%	\$3,448
13	DEPARTMENT OF TAXATION	\$4,488	\$3,041,734	0.15%	(\$9,400)	\$2,616	\$3,761,376	0.07%	(\$3,311)	\$3,160	\$3,216,135	0.10%	\$904	\$16,911	\$4,029,788	0.42%	\$13,419	\$27,185	\$14,049,034	0.19%	\$4,488
03	ATTORNEY GENERAL'S OFFICE	\$2,536	\$4,922,261	0.05%	(\$3,424)	\$2,371	\$6,129,988	0.04%	(\$2,644)	\$9,040	\$5,286,690	0.17%	\$4,933	\$14,085	\$6,699,578	0.21%	\$10,694	\$28,033	\$23,038,518	0.12%	\$2,536
09	JUDICIAL BRANCH	\$3,436	\$6,204,920	0.05%	(\$31,161)	\$6,881	\$6,806,848	0.10%	(\$15,751)	\$5,863	\$6,255,810	0.09%	(\$5,813)	\$9,540	\$6,870,585	0.14%	\$6,462	\$25,719	\$26,138,163	0.10%	\$3,436
96	SILVER STATE HEALTH INSURANCE EXCHANGE	\$0	\$0	0.00%	\$0	\$151	\$46,858	0.32%	\$151	\$0	\$0	0.00%	\$0	\$0	\$118,868	0.00%	\$0	\$151	\$175,689	0.09%	\$0
58	PUBLIC UTILITIES COMMISSION	\$0	\$1,406,034	0.00%	\$0	\$75	\$1,813,318	0.00%	\$75	\$0	\$1,565,694	0.00%	\$0	\$0	\$1,923,301	0.00%	\$0	\$75	\$6,708,348	0.00%	\$0
02	LIEUTENANT GOVERNOR'S OFFICE	\$0	\$58,760	0.00%	\$0	\$0	\$71,668	0.00%	\$0	\$0	\$64,191	0.00%	\$0	\$0	\$76,616	0.00%	\$0	\$0	\$271,235	0.00%	\$0
12	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$0	\$320,604	0.00%	\$0	\$0	\$423,573	0.00%	\$0	\$0	\$451,545	0.00%	\$0	\$0	\$699,719	0.00%	\$0	\$0	\$1,895,441	0.00%	\$0
15	COMMISSION ON ETHICS	\$0	\$72,369	0.00%	N/A	\$0	\$96,742	0.00%	N/A	\$0	\$82,944	0.00%	N/A	\$0	\$103,680	0.00%	\$0	\$0	\$355,734	0.00%	\$0
22	JUDICIAL DISCIPLINE COMMISSION	\$0	\$48,545	0.00%	\$0	\$0	\$60,655	0.00%	\$0	\$0	\$58,079	0.00%	\$0	\$0	\$73,290	0.00%	\$0	\$0	\$240,568	0.00%	\$0
36	COMMISSION ON POSTSECONDARY EDUCATION	\$0	\$53,473	0.00%	\$0	\$0	\$66,769	0.00%	\$0	\$0	\$57,230	0.00%	\$0	\$0	\$71,538	0.00%	\$0	\$0	\$249,010	0.00%	\$0
92	DEFERRED COMPENSATION	\$0	\$18,325	0.00%	\$0	\$0	\$22,882	0.00%	\$0	\$0	\$19,613	0.00%	\$0	\$0	\$22,882	0.00%	\$0	\$0	\$85,701	0.00%	\$0
<b>STATEWIDE TOTALS:</b>		\$6,968,669	\$199,709,606	3.51%	\$68,279	\$6,998,488	\$230,609,252	3.03%	(\$1,933,590)	\$5,561,269	\$204,643,417	2.72%	(\$21,483)	\$5,551,642	\$243,253,131	2.28%	(\$333,132)	\$25,080,668	\$877,215,406	2.86%	\$6,968,669



# OVERTIME/ACCRUED COMP USE BY DEPARTMENT

## FY 2012 CUMULATIVE YTD COMPARISON vs FY2010-FY2011 (QTR1-QTR4)

### NEVADA DEPARTMENT OF ADMINISTRATION BUDGET DIVISION

Tuesday, January 08, 2013



Agency Code	Department	FY 2010 QTR1-QTR4			FY 2011 QTR1-QTR4			FY 2012 QTR1-QTR4			
		Overtime and Accrued Comp	Total Pay (Includes Base Pay plus OT/Comp)	OT/Comp as a % of Total Pay	Overtime and Accrued Comp	Total Pay (Includes Base Pay plus OT/Comp)	OT/Comp as a % of Total Pay	Overtime and Accrued Comp	Total Pay (Includes Base Pay plus OT/Comp)	OT/Comp as a % of Total Pay	
65	DEPARTMENT OF PUBLIC SAFETY	\$5,101,830	\$8,280,548	6.05%	\$5,203,865	\$8,150,247	6.39%	\$5,462,636	\$76,581,271	7.13%	\$284,771
24	OFFICE OF VETERANS SERVICES	\$520,277	\$10,222,055	5.09%	\$678,213	\$9,981,363	6.79%	\$636,399	\$9,253,842	6.88%	(\$41,814)
43	ADULT/ATM GENERAL	\$240,117	\$5,461,073	4.40%	\$367,191	\$5,443,284	6.75%	\$326,326	\$5,155,435	6.33%	(\$40,866)
50	COMMISSION ON MINERAL RESOURCES	\$49,065	\$753,659	6.51%	\$59,951	\$737,747	5.42%	\$39,211	\$706,988	5.55%	(\$741)
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,297,516	\$39,512,532	3.28%	\$1,522,225	\$38,414,305	3.96%	\$2,043,508	\$37,503,629	5.45%	\$521,283
44	DEPARTMENT OF CORRECTIONS	\$6,173,236	\$145,612,598	4.24%	\$7,979,598	\$141,927,994	5.62%	\$7,132,562	\$130,940,522	5.45%	(\$87,036)
80	DEPARTMENT OF TRANSPORTATION	\$4,934,090	\$98,840,843	4.99%	\$3,893,120	\$96,021,572	3.99%	\$3,637,332	\$90,541,236	4.02%	(\$195,588)
72	DEPARTMENT OF WILDLIFE	\$265,313	\$13,899,934	1.91%	\$248,026	\$13,256,403	1.87%	\$341,551	\$12,741,883	2.68%	\$93,525
23	COMMISSION ON PEACE OFFICERS STANDARDS & TRAINING	\$18,389	\$971,534	1.89%	\$15,602	\$1,017,929	1.53%	\$21,348	\$970,743	2.20%	\$5,746
61	GAMING CONTROL BOARD	\$554,120	\$28,114,077	1.97%	\$511,397	\$27,300,498	1.87%	\$468,087	\$25,145,947	1.85%	(\$43,309)
30	DEPARTMENT OF EDUCATION	\$267,460	\$8,478,809	3.15%	\$167,168	\$8,331,853	2.01%	\$146,903	\$8,140,468	1.80%	(\$20,265)
55	AGRICULTURE	\$48,887	\$4,793,783	1.02%	\$40,953	\$4,502,411	0.91%	\$61,911	\$4,039,195	1.53%	\$20,957
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$4,916,015	\$253,079,686	1.94%	\$3,526,395	\$245,866,905	1.43%	\$3,376,383	\$229,711,484	1.47%	(\$150,013)
06	CONTROLLER'S OFFICE	\$30,138	\$2,605,456	1.16%	\$42,071	\$2,460,335	1.71%	\$29,572	\$2,302,194	1.28%	(\$12,499)
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$2,904,378	\$51,080,568	5.69%	\$1,801,123	\$51,456,124	3.50%	\$541,218	\$46,986,034	1.13%	(\$1,259,905)
33	DEPARTMENT OF CULTURAL AFFAIRS	\$32,449	\$6,220,769	0.52%	\$34,911	\$6,064,045	0.58%	\$33,318	\$114,516	1.15%	(\$33,593)
95	PUBLIC EMPLOYEES BENEFITS	\$1,824	\$1,602,468	0.11%	\$3,607	\$1,610,247	1.47%	\$10,047	\$1,491,108	0.67%	(\$13,569)
10	COMMISSION ON TOURISM	\$0	\$1,841,366	0.00%	\$874	\$1,809,530	0.05%	\$33,571	\$5,032,152	0.67%	\$32,687
81	DEPARTMENT OF MOTOR VEHICLES	\$510,873	\$48,996,293	1.04%	\$274,686	\$47,443,784	0.58%	\$300,669	\$45,106,389	0.67%	\$25,983
74	DEPARTMENT OF BUSINESS AND INDUSTRY	\$269,998	\$34,359,108	0.79%	\$219,730	\$33,012,265	0.67%	\$192,488	\$30,878,508	0.62%	(\$27,242)
01	GOVERNOR'S OFFICE	\$8,359	\$3,515,274	0.24%	\$10,070	\$3,617,415	0.28%	\$12,797	\$2,342,144	0.55%	\$2,727
07	DEPARTMENT OF PERSONNEL	\$11,804	\$4,634,597	0.25%	\$15,914	\$4,411,790	0.36%	\$146,736	\$27,453,531	0.53%	(\$46,312)
08	DEPARTMENT OF ADMINISTRATION	\$108,675	\$13,479,535	0.81%	\$178,539	\$13,305,783	3.60%	\$1,089	\$2,489,665	0.45%	(\$4,509)
18	DEPARTMENT OF INFORMATION TECHNOLOGY	\$98,477	\$8,494,997	1.16%	\$78,511	\$8,141,856	0.96%	\$10,032	\$2,269,095	0.44%	(\$7,895)
19	STATE PUBLIC WORKS BOARD	\$9,717	\$3,860,261	0.25%	\$4,142	\$2,745,933	0.15%	\$15,011	\$6,111,599	0.25%	(\$4,076)
93	BOARD OF EXAMINERS	\$1,295	\$167,705	0.77%	\$5,941	\$179,675	3.31%	\$28,033	\$23,039,518	0.12%	\$9,558
69	DEPARTMENT OF ADMINISTRATION (NEW STRUCTURE)	\$239,967	\$30,637,095	0.75%	\$583,048	\$38,783,040	2.03%	\$146,736	\$27,453,531	0.53%	(\$46,312)
05	COLORADO RIVER COMMISSION	\$11,723	\$2,670,980	0.44%	\$17,598	\$2,598,058	0.68%	\$11,089	\$2,489,665	0.45%	(\$4,509)
05	TREASURER'S OFFICE	\$8,636	\$2,492,827	0.35%	\$17,928	\$2,476,189	0.72%	\$10,032	\$2,269,095	0.44%	(\$7,895)
04	SECRETARY OF STATE'S OFFICE	\$70,066	\$6,177,595	1.13%	\$23,087	\$6,003,580	0.38%	\$15,011	\$6,111,599	0.25%	(\$4,076)
13	DEPARTMENT OF TAXATION	\$97,698	\$15,605,322	0.63%	\$25,573	\$14,778,402	0.17%	\$27,185	\$14,049,034	0.19%	\$1,612
03	ATTORNEY GENERAL'S OFFICE	\$13,380	\$22,849,943	0.06%	\$18,475	\$22,993,441	0.08%	\$28,033	\$23,039,518	0.12%	\$9,558
09	JUDICIAL BRANCH	\$73,999	\$24,890,255	0.30%	\$71,982	\$25,943,936	0.28%	\$25,719	\$26,138,163	0.10%	(\$46,263)
96	SILVER STATE HEALTH INSURANCE EXCHANGE	NO DATA AVAILABLE	NO DATA AVAILABLE		NO DATA AVAILABLE	NO DATA AVAILABLE		\$151	\$175,689	0.09%	N/A
58	PUBLIC UTILITIES COMMISSION	\$740	\$6,830,981	0.01%	\$0	\$6,871,857	0.00%	\$75	\$6,708,348	0.00%	\$75
02	LIEUTENANT GOVERNOR'S OFFICE	\$0	\$394,726	0.00%	\$0	\$274,337	0.00%	\$0	\$274,335	0.00%	\$0
12	COMMISSION ON ECONOMIC DEVELOPMENT	\$1,351	\$1,625,698	0.08%	\$0	\$1,651,612	0.00%	\$0	\$1,895,441	0.00%	\$0
15	COMMISSION ON ETHICS	NO DATA AVAILABLE	NO DATA AVAILABLE		NO DATA AVAILABLE	NO DATA AVAILABLE		\$0	\$355,734	0.00%	N/A
22	JUDICIAL DISCIPLINE COMMISSION	\$0	\$236,548	0.00%	\$0	\$237,385	0.00%	\$0	\$240,568	0.00%	\$0
36	COMMISSION ON POSTSECONDARY EDUCATION	\$463	\$258,449	0.18%	\$0	\$257,952	0.00%	\$0	\$249,010	0.00%	\$0
92	DEFERRED COMPENSATION	\$0	\$88,397	0.00%	\$0	\$88,385	0.00%	\$0	\$83,701	0.00%	\$0
59	RENEWABLE ENERGY & ENERGY EFFICIENCY AUTHORITY	\$0	\$117,840	0.00%	\$1,527	\$179,724	0.85%	\$1,527	ELIMINATED		\$0
<b>STATEWIDE TOTALS:</b>		<b>\$28,643,721</b>	<b>\$956,566,259</b>	<b>2.99%</b>	<b>\$27,282,067</b>	<b>\$932,439,914</b>	<b>2.93%</b>	<b>\$25,080,068</b>	<b>\$877,215,406</b>	<b>2.86%</b>	<b>(\$2,201,999)</b>

At the start of FY 2012 the Dept. of Personnel, the Dept. of Information Technology, the State Public Works Board and the Board of Examiners were consolidated within the Dept. of Administration. For comparative purposes, figures for FY2010-FY2011 are represented as the sum of all five Agency's totals.



# OVERTIME/ACCRUED COMP USE BY DEPARTMENT

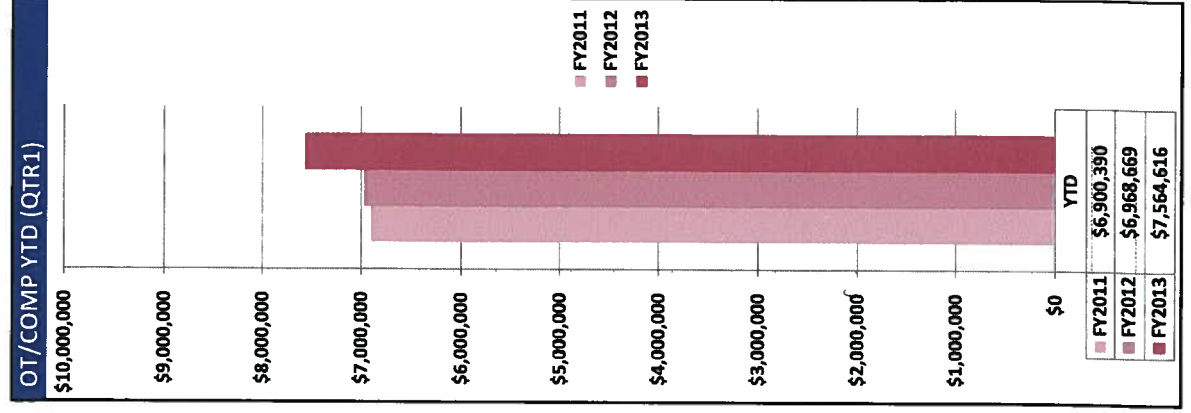
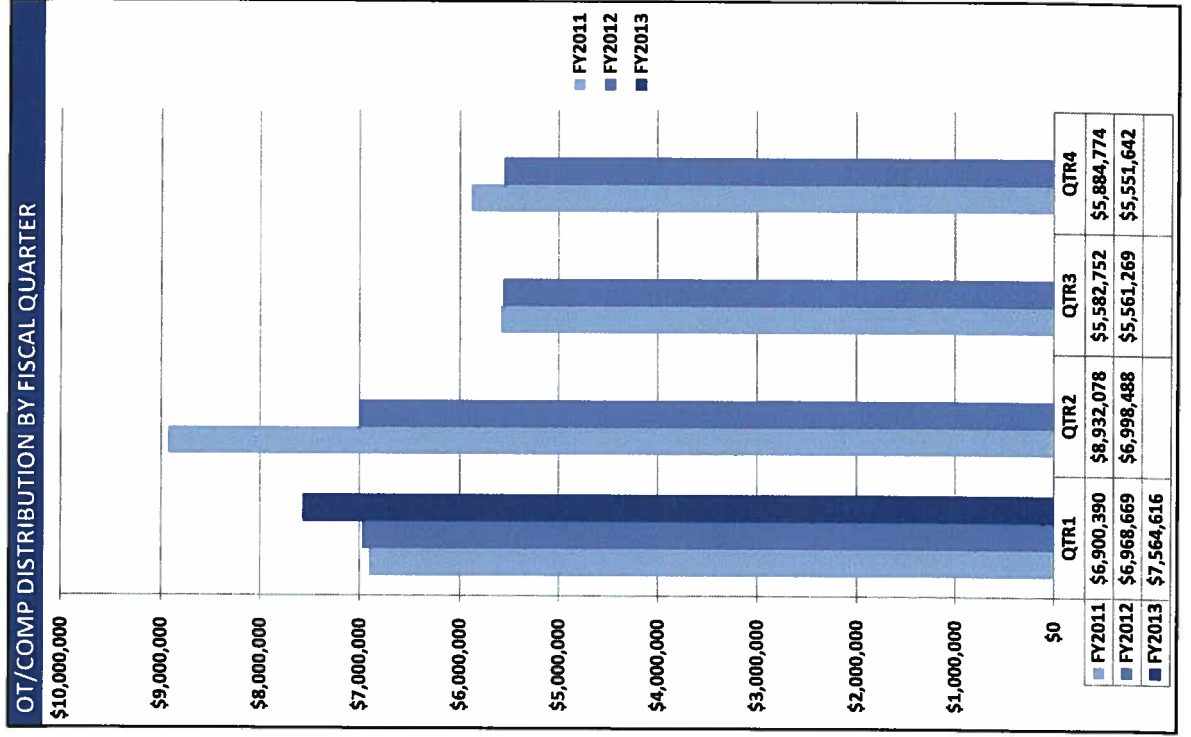
## FISCAL YEAR 2013 YEAR TO DATE SUMMARY (QTR1)

### NEVADA DEPARTMENT OF ADMINISTRATION

#### BUDGET DIVISION

Tuesday, January 08, 2013

OT/COMP CUMULATIVE YTD TOTALS (QTR1)			
	FY2011	FY2012	FY2013
BASE PAY	\$205,698,661	\$191,740,937	\$212,044,065
OVERTIME PAY + ACCRUED COMP	\$6,900,390	\$6,968,669	\$7,564,616
<b>TOTAL PAY</b>	<b>\$212,599,051</b>	<b>\$198,709,606</b>	<b>\$219,608,681</b>
OT/COMP AS A SHARE OF TOTAL PAY	3.25%	3.51%	3.44%



HIGHEST OT/COMP USE YTD (QTR1)			
Highest OT/Comp expenditures in dollars			
Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a % of Total Pay
65	DEPARTMENT OF PUBLIC SAFETY	\$1,720,355	8.94%
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,363,099	13.25%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$1,115,907	1.95%
80	DEPARTMENT OF TRANSPORTATION	\$1,101,134	4.81%
44	DEPARTMENT OF CORRECTIONS	\$1,088,863	3.39%
Highest percentages of OT/Comp as a share of Total Pay			
Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a % of Total Pay
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,363,099	13.25%
65	DEPARTMENT OF PUBLIC SAFETY	\$1,720,355	8.94%
50	COMMISSION ON MINERAL RESOURCES	\$17,499	8.75%
24	OFFICE OF VETERANS SERVICES	\$200,289	8.48%
43	ADJUTANT GENERAL	\$83,809	6.31%



# OVERTIME/ACCRUED COMP USE BY DEPARTMENT

## FY2013 QUARTERLY COMPARATIVE ANALYSIS vs FY2012

### NEVADA DEPARTMENT OF ADMINISTRATION BUDGET DIVISION

Tuesday, January 08, 2013



FY2013 - QTR1		
Greatest increases in OT/Comp expenditures vs FY2012		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2012 QTR1
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$440,063
65	DEPARTMENT OF PUBLIC SAFETY	\$430,963
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$306,031
80	DEPARTMENT OF TRANSPORTATION	\$241,150
08	DEPARTMENT OF ADMINISTRATION	\$112,197

Greatest reductions in OT/Comp expenditures vs FY2012		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2012 QTR1
44	DEPARTMENT OF CORRECTIONS	(\$1,145,157)
43	ADJUTANT GENERAL	(\$12,493)
95	PUBLIC EMPLOYEES BENEFITS	(\$7,852)
50	COMMISSION ON MINERAL RESOURCES	(\$3,368)
33	DEPARTMENT OF CULTURAL AFFAIRS	(\$1,318)

FY2013 - QTR2		
Greatest increases in OT/Comp expenditures vs FY2012		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2012 QTR2
DATA FOR QTR 2 IS NOT AVAILABLE		

Greatest reductions in OT/Comp expenditures vs FY2012		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2012 QTR2
DATA FOR QTR 2 IS NOT AVAILABLE		

FY2013 - QTR3		
Greatest increases in OT/Comp expenditures vs FY2012		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2012 QTR3
DATA FOR QTR 3 IS NOT AVAILABLE		

Greatest reductions in OT/Comp expenditures vs FY2012		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2012 QTR3
DATA FOR QTR 3 IS NOT AVAILABLE		

FY2013 - QTR4		
Greatest increases in OT/Comp expenditures vs FY2012		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2012 QTR4
DATA FOR QTR 4 IS NOT AVAILABLE		

Greatest reductions in OT/Comp expenditures vs FY2012		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2012 QTR4
DATA FOR QTR 4 IS NOT AVAILABLE		

FY2013 - YTD CUMULATIVE TOTALS (QTR1)		
Greatest increases in OT/Comp expenditures vs FY2012		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2012
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$440,063
65	DEPARTMENT OF PUBLIC SAFETY	\$430,963
70	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$306,031
80	DEPARTMENT OF TRANSPORTATION	\$241,150
08	DEPARTMENT OF ADMINISTRATION	\$112,197

Greatest reductions in OT/Comp expenditures vs FY2012		
Agency Code	Department	Difference in OT Pay/Accrued Comp vs FY2012
44	DEPARTMENT OF CORRECTIONS	(\$1,145,157)
43	ADJUTANT GENERAL	(\$12,493)
95	PUBLIC EMPLOYEES BENEFITS	(\$7,852)
50	COMMISSION ON MINERAL RESOURCES	(\$3,368)
33	DEPARTMENT OF CULTURAL AFFAIRS	(\$1,318)

